



Zoning Department
Michele Boni, Planning and Zoning Director

Residential Application for Zoning Permit Page 1 of 3



Property Information

Site Address: _____

Parcel ID: _____	Zoning District: _____
Lot #: _____	Subdivision: _____

Applicant Information

Name: _____

Address: _____

Phone # _____	Fax # _____
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Email: _____

Property Owner Information Same as Applicant

Name: _____

Address: _____

Phone # _____	Fax # _____
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Email: _____

Development Proposal

<input type="checkbox"/> New Residence	<input type="checkbox"/> Room Addition
<input type="checkbox"/> Patio/Deck/Porch	<input type="checkbox"/> Swimming Pool
<input type="checkbox"/> Accessory Building (<i>pole barn, shed, garage, tc..</i>)	<input type="checkbox"/> Home Occupation
<input type="checkbox"/> Pond or other water impound	<input type="checkbox"/> Driveway, Parking pad, etc.
<input type="checkbox"/> Revision (please explain): _____	<input type="checkbox"/> Other (<i>please describe below</i>) _____

Applicant Signature

Applicant certifies that all information contained herein is true and accurate and is submitted to induce the issuance of the zoning permit. Applicant agrees to be bound by all provisions of the zoning resolution of Orange Township, Delaware County, Ohio.

Date: _____ Applicant: _____
Print

Signature

*** Attach such plats and plans as required by the Zoning Department and/or the provision of Orange Township Zoning Resolution (see submittal checklist).**

Staff Use Only

Date Filed: _____

Fee Paid: _____

Payment: _____

Received By: _____

Revision Request

Original Permit #: _____

Project Value

Value of Construction/Improvement: \$ _____

Water & Wastewater

Water Supply

Public (Central)

Private (On-site)

Other

Wastewater Treatment

Public (Central)

Private (On-site)

Other

Checklist

Completed Application Form

Fee Payment

Site Plan (**see page 3**)

Proof of Public Water/Wastewater

Submittal Options

Drop off: 1680 E Orange Road
Lewis Center, OH 43035

Online: <https://talktomycity.com/search/OrangeTWP>

Mail in: 1680 E Orange Road
Lewis Center, OH 43035



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Staff Use Only

Development Standards		
Zoning District:		
Subdivision Name/Lot#:		
Non-Conforming:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
VA/CU Required:	<input type="checkbox"/> Yes, Case #:	<input type="checkbox"/> No
	Required	Proposed
Front Yard:	ft	ft
Side Yard (Left):	ft	ft
Side Yard (Right):	ft	ft
Rear Yard:	ft	ft
Lot Width:	ft	ft
Road Frontage:	ft	ft
Lot Depth:	ft	ft
Building Height:	ft	ft
Lot Coverage:	%	%
Minimum Floor Area:	ft ²	ft ²
Off-Street Parking:		

Comments

Area Calculation	
Lot Area:	ft ²
Residence:	ft ²
Accessory Structure:	ft ²
Accessory Structure:	ft ²
Accessory Structure:	ft ²
Accessory Structure:	ft ²
Proposed Structure:	ft ²

Technical Agencies	
General Health	<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Pending
Date Submitted:	
Date Approved/ Denied:	
DSWCD	<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Pending
Date Submitted:	
Date Approved/ Denied:	

Architectural Review	
Building Materials:	
Building Colors:	
Landscaping:	

Staff Action
<input type="checkbox"/> Approved <input type="checkbox"/> Approved with Conditions <input type="checkbox"/> Denied

Sign _____
Date

Conditions for Approval

*As provided for under SECTION 25.04 - CONDITIONS OF PERMIT: No zoning permit shall be effective for more than (1) year unless the use specified in the permit is implemented in accordance with the approved plans within said period of timetable attached to said plans.
 *A permanent Certificate of Compliance shall be filed as required under SECTION 25.05 - CERTIFICATE OF COMPLIANCE: It shall be unlawful to use or occupy or permit the use or occupancy of any building or premises, or both, or part thereof hereafter created, erected, changed, converted or wholly or partly altered or enlarged in its use or structure until a zoning Certificate of Compliance shall have been issued therefore by the zoning inspector stating that the proposed use of the building or land conforms to the requirements of the Orange Township Zoning Resolution.

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Site Plan Requirements for Residential Zoning Permit Applications

- Digital copy and/or physical copy of maximum size of 11"x17" paper
- North arrow and scale (i.e. 1 inch = 20 feet)
- Property lines, with the exact dimensions of the lot labeled
- Street right-of-way boundaries including street centerline
- The exact dimensions and location of all existing buildings (house, shed, barn, etc.), structures (decks, patios, pools, paved parking areas, courtyards, etc.) and driveways/access points, indicating setbacks of each from property lines with measurements/distances labeled
- The exact dimensions, height and location of all proposed buildings, structures, additions, or modifications to the property, indicating setbacks from property lines with measurements/distances labeled
- Existing and intended uses of all buildings and structures
- All easements and utilities
- Regulatory floodplain (Floodway and Floodway Fringe) and riparian setback boundaries, when applicable
- The exact location, dimensions and setbacks from property lines and structures of all private/public water and wastewater treatment facilities
- All areas of disturbance, including grading, filling, clearing, excavating, etc.
- Fencing location and materials for proposed pools, if applicable
- Verification of water supply and wastewater treatment
- Any other information with regard to the lot or neighboring lots which may be necessary to determine and provide for the enforcement of the Orange Township Zoning Resolution

Drawing a Site Plan for a Residential Zoning Permit Application

- The applicant (property owner and/or builder) may prepare the required site plan provided all applicable requirements are detailed and it is drawn to an appropriate scale. However, staff reserves the right to require that the site plan be prepared to scale and to provide all required information as required under Section 25.03 of the Orange Township Zoning Resolution. Site plans which are incomplete and/or not drawn to scale will not be accepted.
- Site plans may be created digitally or drawn by hand using a scale or ruler and a straight edge. Scales of 1" = 20', 1" = 30', 1" = 40' and 1" = 60' are provided below.

