

Orange Township, Delaware County, Ohio
Facebook Policy
(Revised: April 20, 2020)

1. Orange Township, Delaware County, Ohio (“Township”) shall have only one (1) Facebook page that speaks officially on behalf of the Township, its elected officials, department leaders, and employees. That page shall be known as the “Orange Township, Delaware County, Ohio Facebook Page” (“Township Facebook Page.”)
2. Only designated Township Administrators (“Administrators”) shall have administrative access to the Township Facebook Page. These Administrators are the Township Administrator, and HR/Communications Manager.
3. The HR/Communications Manager shall be the primary administrator of the Township’s Facebook Page and be responsible for adding and/or removing official content and official posts, including updates to official posts. The HR/Communications Manager may receive suggested official content, official posts, and/or updates to official posts from Township elected officials, department leaders, and employees. Official content and postings may include, but are not limited to, information, notices, articles, and pictures pertaining to Township plans, policies and operations.
4. The HR/Communications Manager shall have the responsibility of monitoring the Township’s Facebook page for Prohibited Content. Prohibited Content is defined in the “Orange Township, Delaware County, Ohio, Facebook User Policy” (“User Policy”). The Township Administrators shall be the only people to remove content, including, but not limited to Prohibited Content, from the Township’s Facebook Page. Before removing any content, including, but not limited to Prohibited Content, the Township Administrators shall screen shot and print or electronically save the content to be removed. All removed content shall be retained, in accordance with the Township’s applicable records retention policy, in a physical and/or electronic file kept by the Township Administrators.
5. The User Policy shall be posted on both the Township’s Facebook Page and the Township’s official website in appropriate areas accessible to public users.

Orange Township, Delaware County, Ohio, Facebook User Policy

The purpose of this Facebook page is to inform residents, businesses, visitors, and others of the plans, policies, and operations of Orange Township, Delaware County, Ohio (“Township”). The Township welcomes comments on its Facebook page, but expects that user comments will be respectful of others and shall not contain any “Prohibited Content” as defined in this Policy.

By posting a comment to the Township Facebook page, the user agrees that he/she has read and understands this Policy, that he/she will not post content identified by this policy as “Prohibited Content,” and that the Township may remove any and all posted comments which the Township, in its sole discretion, deems to contain “Prohibited Content.”

Comments that contain any of the following “Prohibited Content” will be deleted:

- Violent, obscene, profane, hateful or inappropriate language or statements regarding race, gender, religion, nationality, handicap, sexual orientation, age, or ancestry.
- Promotion of illegal discrimination on the basis of race, gender, religion, nationality, handicap, sexual orientation, age, or ancestry.
- Libelous or defamatory statements.
- Threats of violence.
- Threats of harm to or attacks upon the reputation of any person and/or organization.
- Unsupported accusations about any person and/or organization.
- Suggests or encourages illegal activity.
- Promotes alcoholic beverages, cigarettes, other tobacco products, or any illegal product, service, or activity.
- Supports or opposes a candidate for public office, the investigation, prosecution, or recall of a public official, or supports or opposes any ballot issue or levy.
- Supports or opposes any labor organization, or which supports or opposes any action by, on behalf of, or against any labor organization.
- Matters unrelated to the business of the Township.
- Advertisements or solicitations of any kind.
- Personal information, including email addresses, telephone numbers, mailing addresses or identification numbers.
- Content which does not conform to the requirements of R.C. § 9.03.

If you violate this Policy, the Township may limit your ability to comment in the future. If you have any questions or comments about this Policy, please contact Amanda E. Sheterom, HR/Communications Manager at asheterom@orangetwp.org or (740) 548-5430.

The statements and/or views expressed in comments posted to the Township's Facebook page are solely the statements or views of the user posting the comment, are solely attributable to the user posting such comment, and are not necessarily the statements or views of the Township, its elected officials, department leaders, or employees. No interpretation shall be made to the contrary.

This Policy is subject to amendment or modification at any time and without prior notice to ensure it continues to be consistent with its intended purpose.