

**BOARD OF TRUSTEES JOURNAL OF ACTIONS  
FROM REGULAR MEETING HELD AUGUST 2, 2021  
ORANGE TOWNSHIP - DELAWARE COUNTY**

The electronic recordings of this meeting serve as the official meeting minutes.  
A full and accurate account of this meeting’s audio and video can be found at [www.orangetwp.org](http://www.orangetwp.org)

Ms. Taranto called the meeting to order at 6:00 p.m.

**PRESENT:** Deborah Taranto, Vice-Chair  
Ryan Rivers, Trustee  
Lisa Kraft, Fiscal Officer

**ABSENT:** Ben Grumbles, Chair

**ALSO PRESENT:** Michele Boni, Acting Township Administrator &  
Development and Zoning Director  
Silas Bowers, Director of Operations  
Nathan McNeil, Fire Chief

**6:00 P.M. ZONING HEARING – ZON-21-04 EVANS FARM DEVELOPMENT CO., LLC.**

**RES. 21-264 ADOPTING THE RECOMMENDATION OF APPROVAL OF THE ZONING COMMISSION AS TO ZONING APPLICATION #ZON-21-04 OF EVANS FARM LAND DEVELOPMENT COMPANY, LLC.**

Ms. Taranto moved the adoption of the following Resolution:

WHEREAS, the Zoning Commission, by its *Motion* adopted June 29, 2021, recommended the approval of Zoning Application #ZON-21-04 of Evans Farm Land Development Company LLC, joined in by Evans Farm Delaware LLC and numerous individual lot owners all of the foregoing being property owners within the area subject of the application, requesting the amendment of Application #15-0105, as previously modified by Application #ZON-17-07 and Application #ZON-19-03 (collectively “Development Plan”); and

WHEREAS, that recommendation is for amendment of the Development Plan in accordance with the changes reflected in the materials submitted by the applicant and stamped RECEIVED with ORANGE TWP. ZONING above and MAY 28 2021 superimposed over RECEIVED by Orange Township Zoning, and

WHEREAS, the Board of Township Trustees (“Board”), following the required public hearing, determines that this version should be adopted and approved;

NOW THEREFORE BE IT RESOLVED that this version is adopted and approved.

BE IT FURTHER RESOLVED that the version of the application hereby approved consists of the Development Plan as modified by those materials of the Original Version stated in the Listing of Approved Documents appended hereto as Attachment “1”, the contents of which are incorporated by reference herein.

BE IT FURTHER RESOLVED that to the extent any materials listed in Attachment “1” vary from the Development Plan, by conflict or addition, they shall amend or supplement it.

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BE IT FURTHER RESOLVED that all portions of the previously approved Development Plan, not changed herein, shall continue in full force and effect.

Second: Mr. Rivers

VOTE:            Grumbles – Absent                      Taranto – Yes                      Rivers – Yes

Attachment “1”

**Listing of Approved Documents**

RE: Zoning Application #ZON-21-04 of Evans Farm Development Company LLC, requesting the amendment of Application #15-01-05, as previously modified by Applications #ZON-17-07 and ZON-19-03.

Page in Development Text regarding Water Impoundments

**6:00 P.M. ZONING HEARING – RCOD-21-02 ORANGE SUMMIT COMMUNITIES**

**RES.21-265 CONTINUE HEARING DATE FOR RCOD-21-02 ORANGE SUMMIT COMMUNITIES**

Motion by Ms. Taranto to continue hearing date for RCOD-21-02 Orange Summit Communities for August 16, 2021 at 6:00 p.m. at Orange Township Hall.

Seconded by: Mr. Rivers

VOTE:            Grumbles – Absent                      Taranto – Yes                      Rivers – Yes

**APPROVAL OF CONSENT AGENDA**

**1) IN THE MATTER OF APPROVING THE CONSENT AGENDA FOR THE REGULAR MEETING HELD ON AUGUST 2, 2021:**

It was moved by Ms. Taranto, seconded by Mr. Rivers to approve the consent agenda for Regular Meeting held on August 2, 2021:

Seconded by: Mr. Rivers

VOTE:            Grumbles – Absent                      Taranto – Yes                      Rivers – Yes

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD HEREBY APPROVES THE FOLLOWING CONSENT AGENDA ITEMS FOUND IN LINE ITEMS A), B), & C)

**A) RES.21-247 APPROVING THE ELECTRONIC RECORD OF THE PROCEEDINGS FROM THE REGULAR MEETING HELD ON JULY 19, 2021 AND SPECIAL MEETING HELD ON JULY 23, 2021:**

WHEREAS, the Board of Trustees for Orange Township, Delaware County, Ohio (the “Board”) met in regular session on July 19, 2021; special session on July 23, 2021 and

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WHEREAS, the Fiscal Officer has certified, pursuant to section 305.11 of the Ohio Revised Code, that the entire record of the proceedings at that meeting is completely and accurately captured in the electronic record of those proceedings;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the electronic record of proceedings at the Regular Meeting held on July 19, 2021 and the Special Meeting held on July 23, 2021

**B) RES.21-248 APPROVING PURCHASE ORDERS, THEN AND NOW PURCHASE ORDERS, AND BLANKET PURCHASE ORDERS AS LISTED:**

| Vendor              | Description        | Account | Amount      |
|---------------------|--------------------|---------|-------------|
| Blanket Certificate | Operating Supplies | Fire    | \$15,000.00 |

**RES.21-249 ACCEPTANCE OF RETIREMENT**

Motion by Ms. Taranto to regretfully accept the retirement of Mary Ann Ross effective September 15, 2021.

Seconded: Mr. Rivers

VOTE:            Grumbles – Absent                      Taranto – Yes                      Rivers – Yes

**RES.21-250 UPDATE THE EMPLOYMENT POSITION OF THE “ADMINISTRATIVE ASSISTANT FOR MAINTENANCE AND PARKS” TO “ADMINISTRATIVE ASSISTANT TO THE DIRECTOR OF OPERATIONS”**

Ms. Taranto moved the adoption of the following resolution:

WHEREAS, the Township has had the at-will, non-exempt, full-time, non-bargaining unit employment position known as “Administrative Assistant for Maintenance and Parks,” and would like to change the position to “Administrative Assistant to the Director of Operations” and

WHEREAS, the Board has been presented a proposal to re-name this employment position and adjust its position description, all to be effective August 2, 2021;

NOW THEREFORE BE IT RESOLVED that the Administrative Assistant to the Director of Operations shall serve under the supervision of the Director of Operations and under the terms and provisions stated in the position description for the position presented to the Board and bearing in its footer the identifying version date of 07/26/2021.

BE IT FURTHER RESOLVED that the employee serving in this employment position on the effective date of this resolution shall continue in such position under its new redefined position and without any break in service, but doing so under the above stated position description.

BE IT FURTHER RESOLVED that the aforementioned position description is presented for informational purposes only and can be changed at any time by the Board, with or without notice.

BE IT FURTHER RESOLVED that neither the aforementioned position description nor this Resolution are an employment contract, express or implied, and an employee in such position is an employee at will and

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either the employee or the Board can terminate the employment relationship at any time (for any reason or no reason).

BE IT FURTHER RESOLVED that, unless otherwise provided by the Board, all future appointments to this position shall be contingent upon the applicant's satisfactory completion of a medical physical examination, drug screening and background investigation.

BE IT FURTHER RESOLVED that this resolution shall be effective on and after August 2, 2021.

Seconded: Mr. Rivers

VOTE:            Grumbles – Absent                      Taranto – Yes                      Rivers – Yes

**RES.21-251 APPOINTMENT TO FULL-TIME POSITION OF ADMINISTRATIVE ASSISTANT TO THE DIRECTOR OF OPERATIONS AND ESTABLISHMENT OF COMPENSATION**

Ms. Taranto moved the adoption of the following resolution:

BE IT RESOLVED that Joe Delzappo is appointed to the non-exempt, full-time, non-bargaining unit employment position of Administrative Assistant, effective September 8, 2021.

BE IT FURTHER RESOLVED that the compensation for this position shall be at the rate of \$22.00 per hour, with paychecks to be issued based on a 14-day pay period.

BE IT FURTHER RESOLVED that the compensation for this position shall also include the standard employee benefits package for all full-time non-union personnel.

BE IT FURTHER RESOLVED that appointment to this position was contingent upon the appointee satisfactorily completing and passing all of pre-employment testing.

Seconded: Mr. Rivers

VOTE:            Grumbles – Absent                      Taranto – Yes                      Rivers – Yes

**RES.21-252 AUTHORIZE INJURY LEAVE**

Motion by Ms. Taranto to authorize injury leave for James Hobbs.

Seconded: Mr. Rivers

VOTE:            Grumbles – Absent                      Taranto – Yes                      Rivers – Yes

**RES.21-253 AUTHORIZING EXECUTION OF A REQUEST FOR ENGINEERING ASSISTANCE WITH THE DELAWARE COUNTY ENGINEER'S OFFICE REGARDING REPAIR AND REPLACEMENT OF CURB, CURB INLETS AND ADA RAMPS ALONG HIGHMEADOWS VILLAGE DRIVE AND ALL STREETS TO THE WEST WITHIN SUBDIVISION**

BE IT RESOLVED that the Board of Township Trustees of Orange Township, Delaware County, Ohio ("Board"), enter into and execute a request for engineering assistance ("Request") and related paperwork with the Delaware County Engineer's Office regarding repair and replacement of curb, curb inlets and ADA ramps along Highmeadows Village Drive and all streets to the west within subdivision

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BE IT FURTHER RESOLVED that the Board shall execute the Request and related paperwork.

Seconded: Mr. Rivers

VOTE:            Grumbles – Absent                      Taranto – Yes                      Rivers – Yes

**RES.21-254 AUTHORIZING EXECUTION OF A REQUEST FOR ENGINEERING ASSISTANCE WITH THE DELAWARE COUNTY ENGINEER’S OFFICE REGARDING ROAD WIDENING TO ADD TURN LANE EAST OF 1680 EAST ORANGE ROAD TO INCLUDE CULVERT RELACEMENT AND R.O.W. ACQUISITION**

BE IT RESOLVED that the Board of Township Trustees of Orange Township, Delaware County, Ohio (“Board”), enter into and execute a request for engineering assistance (“Request”) and related paperwork with the Delaware County Engineer’s Office regarding road widening to add turn lane east of 1680 East Orange Road to include culvert replacement and R.O.W. acquisition

BE IT FURTHER RESOLVED that the Board shall execute the Request and related paperwork.

Seconded: Mr. Rivers

VOTE:            Grumbles – Absent                      Taranto – Yes                      Rivers – Yes

**RES.21-255 PERMITTING RENTAL OF THE NORTH ORANGE PARK COMMUNITY ROOM**

Motion by Ms. Taranto to reopen the North Orange Park Community Room for rentals starting Wednesday, September 8, 2021.

Seconded: Mr. Rivers

VOTE:            Grumbles – Absent                      Taranto – Yes                      Rivers – Yes

**RES.21-256 WAIVE RENTAL FEES**

Motion by Ms. Taranto to waive the rental fees for the North Orange Park Community Room for the Olentangy Seniors monthly meeting, starting Wednesday, September 8, 2021 and continuing monthly for the remainder of the 2021 calendar year.

Seconded: Mr. Rivers

VOTE:            Grumbles – Absent                      Taranto – Yes                      Rivers – Yes

**RES.21-257 ACCEPT RESIGNATION OF FULL-TIME FIREFIGHTER/PARAMEDIC**

Motion by Ms. Taranto to accept the resignation of full-time firefighter/Paramedic David Smith effective September 7, 2021.

Seconded: Mr. Rivers

VOTE:            Grumbles – Absent                      Taranto – Yes                      Rivers – Yes

**RES.21-258 APPOINTMENT TO POSITION OF FULLTIME FIRE INSPECTOR**

Ms. Taranto moved the adoption of the following resolution:

BE IT RESOLVED that David Smith is appointed to the non-exempt, fulltime, bargaining unit position of Fire Inspector, effective September 8, 2021.

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BE IT FURTHER RESOLVED that the compensation for this position shall be as provided for a Fire Inspector in the current collective bargaining agreement between the Township and the Orange Township Professional Firefighters, IAFF Local-3816, with paychecks to be issued based on a 14-day pay period.

BE IT FURTHER RESOLVED that the compensation for this position shall also include the standard employee benefits package provided for all fulltime union personnel in resolutions of the Board of Township Trustees and/or the current collective bargaining agreement between Orange Township and the Orange Township Professional Firefighters, IAFF Local-3816.

BE IT FURTHER RESOLVED that, in view of this appointee's long-time and current employment with Orange Township:

1. This appointment is final upon the effective date of this resolution and shall not be contingent upon satisfactory completion of a drug screen, physical examination, background investigation, or PRADCO assessment; and
2. No probationary period shall apply to this appointment.

BI IT FURTHER RESOLVED that, unless otherwise provided by the board, all future appointments to this position shall be subject to the probationary period provided in the collective bargaining agreement between the Township and the Orange Township Professional Firefighters and contingent upon the applicant's satisfactory completion of a drug screen, physical examination, and PRADCO assessment.

Seconded: Mr. Rivers

VOTE:            Grumbles – Absent                      Taranto – Yes                      Rivers – Yes

**RES.21- 259 ACCEPTING AND APPROVING A REVISED CERTIFICATE OF RESOURCES**

The Board of Trustees of Orange Township, Delaware County, Ohio ("Board") met in regular session on August 4, 2021 with the following members present:

Ms. Deborah Taranto  
Mr. Ryan Rivers

Ms. Taranto moved the adoption of the following Resolution:

**PREAMBLE**

**WHEREAS**, a Revised Certificate of Resources was presented to the Board; and,

**WHEREAS**, the Board has reviewed and desires to accept and approve the Revised Certificate of Resources.

**RESOLUTION**

**NOW THEREFORE, BE IT RESOLVED:**

- A. The Board hereby accepts and approves the Revised Certificate of Resources.

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B. All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including R.C. § 121.22.

C. This Resolution shall be in full force and effect immediately upon adoption.

Seconded: Mr. Rivers

VOTE:            Grumbles – Absent                      Taranto – Yes                      Rivers – Yes

Voted on and signed this 2<sup>nd</sup> day of August, 2021 in Orange Township, Delaware County, Ohio.

**BOARD OF TRUSTEES OF  
ORANGE TOWNSHIP,  
DELAWARE COUNTY, OHIO**

\_\_\_\_\_  
Ben Grumbles  
Chair

\_\_\_\_\_  
Deborah Taranto  
Vice-Chair

\_\_\_\_\_  
Ryan Rivers  
Trustee

Attest:

\_\_\_\_\_  
Lisa Kraft  
Township Fiscal Officer  
Orange Township, Delaware County, Ohio

**CERTIFICATE**

State of Ohio, Delaware County

I, the undersigned Township Fiscal Officer of Orange Township, Delaware County, Ohio, certify that the foregoing Resolution No. 21-259 is taken and copied from the record of proceedings of the Board, and that it has been compared by me with the Resolution on the record and is a true and accurate copy. Further, I certify that the adoption of such Resolution occurred in an open meeting held in compliance with R.C. § 121.22.

Date: \_\_\_\_\_

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Lisa Kraft  
Township Fiscal Officer  
Orange Township, Delaware County, Ohio

**RES.21-260 AUTHORIZE THE FISCAL OFFICE TO OBTAIN A VEHICLE CARD TO BP FOR PARKS & FACILITIES WORKER**

Motion by Ms. Taranto to authorize the fiscal office to obtain a Vehicle Card to BP for Parks & Facilities Worker Cody Jenkins.

Seconded: Mr. Rivers

VOTE:            Grumbles – Absent                      Taranto – Yes                      Rivers – Yes

| DESCRIPTION      | DEPARTMENT | CARD TYPE | CARD EXPIRES |
|------------------|------------|-----------|--------------|
| Aaron James      | Roads      | Vehicle   | 5/31/2025    |
| Adam Miller      | Fire       | Vehicle   | 5/31/2025    |
| Andrew Sapp      | Fire       | Vehicle   | 5/31/2025    |
| Butch Vanhooose  | Fire       | Vehicle   | 5/31/2025    |
| Craig Coleman    | Fire       | Vehicle   | 5/31/2025    |
| David Gilson     | Roads      | Vehicle   | 5/31/2025    |
| Fred Neace       | Roads      | Vehicle   | 5/31/2025    |
| Greg Butts       | Roads      | Vehicle   | 5/31/2025    |
| Joe Line         | Fire       | Vehicle   | 5/31/2025    |
| Keith Myers      | Fire       | Vehicle   | 5/31/2025    |
| Kenneth Brooks   | Fire       | Vehicle   | 5/31/2025    |
| Matt Kates       | Fire       | Vehicle   | 5/31/2025    |
| Medic 361        | Fire       | Vehicle   | 5/31/2025    |
| Michael Kelly    | Roads      | Vehicle   | 5/31/2025    |
| Michele Boni     | Zoning     | Vehicle   | 5/31/2025    |
| Mike Clark       | Fire       | Vehicle   | 5/31/2025    |
| Nate Birchfield  | Roads      | Vehicle   | 5/31/2025    |
| Richard Spellman | Fire       | Vehicle   | 5/31/2025    |
| William Wohrle   | Fire       | Vehicle   | 5/31/2025    |
| Nathan W. McNeil | Fire       | Vehicle   | 5/31/2025    |
| James Hobbs      | Roads      | Vehicle   | 5/31/2025    |
| Cody Jenkins     | Parks      | Vehicle   |              |

**RES.21-261 REVISING AND/OR INCREASING PERMANENT APPROPRIATIONS ESTABLISHED IN RES.20-401**

Ms. Taranto moved the adoption of the following Resolution:



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BE IT RESOLVED that the appropriations for the fiscal year ending December 31, 2021, as made at the Trustee Meeting on December 16, 2020, in Res.20-401, are changing as follows:

Purposes for which expenditures are to be made for and during said fiscal year, as follows, via:

**Public Works Commission Projects**

**That the appropriations for the below account codes be created in the PUBLIC WORKS COMMISSION FUND:**

| <u>Account code</u> | <u>Description</u>                     | <u>Previous</u> | <u>Revised</u> |
|---------------------|--|-----------------|----------------|
| 4401-760-730-1111   | Improvement of Sites: East Orange Road | \$0             | \$500,000.00   |
|                     | Total:                                 | \$0             | \$500,000.00   |

BE IT FURTHER RESOLVED that the Township Fiscal Officer shall file a copy of the adjusted appropriations with the Delaware County Auditor upon completion.

Seconded: Mr. Rivers

VOTE:            Grumbles – Absent                      Taranto – Yes                      Rivers – Yes

Voted on and signed this day 2<sup>nd</sup> day of August, 2021 in Orange Township, Delaware County, Ohio.

**BOARD OF TRUSTEES OF  
ORANGE TOWNSHIP,  
DELAWARE COUNTY, OHIO**

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Ben Grumbles  
Chair

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Deborah Taranto  
Vice-Chair

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Ryan Rivers  
Trustee

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Attest:

\_\_\_\_\_  
Lisa Kraft  
Township Fiscal Officer  
Orange Township, Delaware County, Ohio

**CERTIFICATE**

State of Ohio, Delaware County

I, the undersigned Township Fiscal Officer of Orange Township, Delaware County, Ohio, certify that the foregoing Resolution No. 21-261 is taken and copied from the record of proceedings of the Board, and that it has been compared by me with the Resolution on the record and is a true and accurate copy. Further, I certify that the adoption of such Resolution occurred in an open meeting held in compliance with R.C. § 121.22.

Date: \_\_\_\_\_

\_\_\_\_\_  
Lisa Kraft  
Township Fiscal Officer  
Orange Township, Delaware County, Ohio

**RES 21-262 TO APPOINT MEMBER FOR EVANS FARM JOINT ECONOMIC DEVLEOPMENT DISTRICT (“ED JEDD”)**

Ms. Taranto moved the adoption of the following Resolution:

WHEREAS, the contract creating the Evans Farm Joint Economic Development District (EF JEDD) provides for the establishment of a JEDD Board, with Orange Township appointing Board Member No. 2 on the JEDD Board; and

WHEREAS, the appointment of the Board Member No. 2 position on the JEDD Board was for an initial term of two (2) years, beginning June 24, 2020 and ending June 23, 2022; and

WHEREAS, Orange Township has received notice of the resignation from the JEDD Board of the current appointee serving in the Board Member No. 2 position, creating a vacancy that needs to be filled by Orange Township.

Therefore, Orange Township hereby appoints Michele Boni to fill the vacancy of the Board Member No. 2 position of the Evans Farm JEDD Board, with the initial term expiring June 23, 2022.

Seconded: Mr. Rivers

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VOTE:            Grumbles – Absent                      Taranto – Yes                      Rivers – Yes

**CON.21-08.02.01 CONSENSUS TO REVERT BACK TO USING BULK HOURS FOR TIME KEEPING**

**RES.21-263 MEETING ADJOURNMENT**

Motion by Ms. Taranto to adjourn.

Seconded: Mr. Rivers

VOTE:            Grumbles – Absent                      Taranto – Yes                      Rivers – Yes

**Notice:**            Copies of documents referred to in this journal can be obtained by contacting the Orange Township Administrator.

\_\_\_\_\_  
Ben Grumbles, Chair

\_\_\_\_\_  
Deborah Taranto, Vice-Chair

\_\_\_\_\_  
Ryan Rivers, Trustee

Attest: \_\_\_\_\_  
Lisa Kraft, Fiscal Officer