

**BOARD OF TRUSTEES JOURNAL OF ACTIONS  
FROM REGULAR MEETING HELD APRIL 5, 2021  
ORANGE TOWNSHIP - DELAWARE COUNTY**

The electronic recordings of this meeting serve as the official meeting minutes.  
A full and accurate account of this meeting’s audio and video can be found at [www.orangetwp.org](http://www.orangetwp.org)

Mr. Grumbles called the meeting to order at 6:01 p.m.

**PRESENT:** Ben Grumbles, Chair  
Deborah Taranto, Vice-Chair  
Ryan Rivers, Trustee  
Lisa Kraft, Fiscal Officer

**ALSO PRESENT:** Scott Rice, Fire Chief  
Michele Boni, Development and Zoning Director  
Andrew King, Township Administrator

**APPROVAL OF CONSENT AGENDA**

**1) IN THE MATTER OF APPROVING THE CONSENT AGENDA FOR THE REGULAR MEETING HELD ON APRIL 5, 2021:**

It was moved by Mr. Grumbles to approve the consent agenda for Regular Meeting held on April 5, 2021:

Seconded by Ms. Taranto

VOTE: Grumbles – Yes Taranto – Yes Rivers – Yes

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD HEREBY APPROVES THE FOLLOWING CONSENT AGENDA ITEMS FOUND IN LINE ITEMS A) & B)

**A) RES.21-099 APPROVING THE ELECTRONIC RECORD OF THE PROCEEDINGS FROM THE REGULAR MEETING HELD ON MARCH 15, 2021 AND THE SPECIAL MEETING HELD ON MARCH 25, 2021:**

WHEREAS, the Board of Trustees for Orange Township, Delaware County, Ohio (the “Board”) met in regular session on March 15, 2021 and the Special Meeting held on March 25, 2021; and

WHEREAS, the Fiscal Officer has certified, pursuant to section 305.11 of the Ohio Revised Code, that the entire record of the proceedings at that meeting is completely and accurately captured in the electronic record of those proceedings;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the electronic record of proceedings at the Regular Meeting held on March 15, 2021 and the Special Meeting held on March 25, 2021

**B) RES.21-100 APPROVING PURCHASE ORDERS, THEN AND NOW PURCHASE ORDERS, AND BLANKET PURCHASE ORDERS AS LISTED:**

Vendor	Description	Account	Amount
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Guide Studio	Website Design, Web Developer, Marketing Services	General	\$10,094.00
EPS	Installation of Control Reader and Strike on Door Between Office Hallway and Community Room	CARES	\$2,625.34
Blanket	Professional and Technical Services	General	\$25,000.00
Delaware County Office of Homeland Security and Emergency Management	FY21 Emergency Management Apportionments	General	\$14,457.09
Korda/Nemeth Engineering, Inc.	North Road Park Phase 2	Parks	\$13,429.60
Korda/Nemeth Engineering, Inc.	Township Hall Renovations	CARES	\$11,891.49
Midstates Recreation	Bench Seats	Parks	\$4,628.00

**EXECUTIVE SESSION**

**RES.21-101 ENTER INTO EXECUTIVE SESSION**

Motion by Mr. Rivers to enter into executive session

**WHEREAS**, the Board of Trustees for Orange Township need to move to enter into Executive Session for the sole purpose to consider the appointment, employment, promotion, or compensation of a public employee or official.

Attending: Ben Grumbles, Deborah Taranto, Ryan Rivers

Invited to attend: Lisa Kraft

This was not seconded or voted on

VOTE:

**RES.21-102 RETURN TO REGULAR SESSION**

Mr. Grumbles made a motion to return to regular session

Seconded by Ms. Taranto

VOTE: Grumbles – Yes Taranto – Yes Rivers – Yes

**RES.21-103 INCREASING COMPENSATION OF MEMBERS OF ZONING BOARDS**

**BOARD OF TRUSTEES JOURNAL OF ACTIONS  
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ORANGE TOWNSHIP - DELAWARE COUNTY**

The Board of Trustees of Orange Township, Delaware County, Ohio (“Board”) met in regular session on April 5, 2021 with the following members present:

Mr. Grumbles Moved the adoption of the following Resolution:

**PREAMBLE**

**WHEREAS**, pursuant to R.C. § 519.05, the Board desires to increase the compensation allowed to Zoning Commission (“ZC”) members from \$75 per meeting to \$100 per meeting; and,

**WHEREAS**, pursuant to R.C. § 519.13, the Board desires to increase the compensation allowed rd of Zoning Appeals (“BZA”) members from \$50 per meeting to \$100 per meeting.

**RESOLUTION**

**NOW THEREFORE, BE IT RESOLVED:**

- A. The Board, pursuant to R.C. § 519.05, increases the compensation allowed to Zoning Commission (“ZC”) members from \$75 per meeting to \$100 per meeting.
- B. The Board, pursuant to R.C. § 519.13, increases the compensation allowed to Board of Zoning Appeals (“BZA”) members from \$50 per meeting to \$100 per meeting.
- C. These increases in A and B above shall be effective immediately.
- D. All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including R.C. § 121.22.
- E. This Resolution shall be in full force and effect immediately upon adoption.

Ms. Taranto seconded the motion.

VOTE:           Grumbles – Yes           Taranto – Yes           Rivers – Yes

Voted on and signed this 5<sup>th</sup> day of April, 2021 in Orange Township, Delaware County, Ohio.

**BOARD OF TRUSTEES OF  
ORANGE TOWNSHIP,  
DELAWARE COUNTY, OHIO**

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Ben Grumbles  
Chair

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Deborah Taranto  
Vice Chair

\_\_\_\_\_  
Ryan Rivers  
Trustee

Attest:

\_\_\_\_\_  
Lisa Kraft  
Orange Township Fiscal Officer

**CERTIFICATE**

State of Ohio, Delaware County

I, the undersigned Township Fiscal Officer of Orange Township, Delaware County, Ohio, certify that the foregoing Resolution No. 21-103 is taken and copied from the record of proceedings of the Board, and that it has been compared by me with the Resolution on the record and is a true and accurate copy. Further, I certify that the adoption of such Resolution occurred in an open meeting held in compliance with R.C. § 121.22.

\_\_\_\_\_  
Lisa Kraft  
Orange Township Fiscal Officer

\_\_\_\_\_  
Date

**CON.21-04.05.01: 2021 SEASON POOL PASSES WILL ONLY BE SOLD TO RESIDENTS**

**CON.21-04.05.02: CONSENSUS TO MAINTAIN 2019 POOL RATES FOR THE 2021 POOL SEASON**

**CON.21-04.05.03: IF THE DECISION IS MADE TO SELL POOL DAY PASSES, THEY WILL BE SOLD ONLY TO RESIDENTS**

**CON.21-04.05.04: TO MANAGE POOL CAPACITY, SCHEDULING FOR BLOCKS OF SWIM TIME WILL BE MANAGED VIA RECDESK**

**RES.21-104 ENTER INTO AGREEMENT WITH GRACELAND CRICKET CLUB FOR USE OF RECREATIONAL PREMISES LOCATED AT NORTH ROAD PARK**

Mr. Grumbles moved the adoption of the following Resolution:

BE IT RESOLVED that the Board of Township Trustees of Orange Township, Delaware County, Ohio, approve and enter into an agreement with Graceland Cricket Club (“GNCC”) for the use of recreational premises located at North Road Park for GNCC’s cricket program. The agreement shall be in the form presented to the Board as being made with GNCC titled North Road Park Fields 1 and 2 Use Agreement and bearing in its footer the identifying version date of 03252021.

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BE IT FURTHER RESOLVED that Orange Township Administrator Andrew King shall execute such Agreement on behalf of the Board.

This Resolution shall take effect and be in force immediately upon passage.

Motion seconded by Ms. Taranto

VOTE:            Grumbles – Yes            Taranto – Yes            Rivers – Yes

CERTIFICATE

State of Ohio, Delaware County

I, the undersigned Township Fiscal Officer of Orange Township, Delaware County, Ohio, certify that the foregoing Resolution No. 21-104 is taken and copied from the record of proceedings of the Board, and that it has been compared by me with the Resolution on the record and is a true and accurate copy. Further, I certify that the adoption of such Resolution occurred in an open meeting held in compliance with R.C. § 121.22.

Date: \_\_\_\_\_

\_\_\_\_\_  
Lisa Kraft, Orange Township Fiscal Officer  
Orange Township, Delaware County, Ohio

**RES.21-105 ENTER INTO AGREEMENT WITH NORTH PARK CRICKET CLUB FOR USE OF RECREATIONAL PREMISES LOCATED AT NORTH ROAD PARK**

Mr. Grumbles moved the adoption of the following Resolution:

BE IT RESOLVED that the Board of Township Trustees of Orange Township, Delaware County, Ohio, approve and enter into an agreement with North Park Cricket Club (“NP”) for the use of recreational premises located at North Road Park for NP’s cricket program. The agreement shall be in the form presented to the Board as being made with NP titled North Road Park Fields 1 and 2 Use Agreement and bearing in its footer the identifying version date of 03242021.

BE IT FURTHER RESOLVED that Orange Township Administrator Andrew King shall execute such Agreement on behalf of the Board.

This Resolution shall take effect and be in force immediately upon passage.

Motion seconded by Ms. Taranto

VOTE:            Grumbles – Yes            Taranto – Yes            Rivers – Yes

CERTIFICATE

State of Ohio, Delaware County

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I, the undersigned Township Fiscal Officer of Orange Township, Delaware County, Ohio, certify that the foregoing Resolution No. 21-105 is taken and copied from the record of proceedings of the Board, and that it has been compared by me with the Resolution on the record and is a true and accurate copy. Further, I certify that the adoption of such Resolution occurred in an open meeting held in compliance with R.C. § 121.22.

Date: \_\_\_\_\_

\_\_\_\_\_  
Lisa Kraft, Orange Township Fiscal Officer  
Orange Township, Delaware County, Ohio

**RES.21-106 AUTHORIZE THE REIMBURSEMENT OF SICK LEAVE HOURS TO  
FIREFIGHTER/PARAMEDIC DAVID GROVER**

Motion by Mr. Grumbles to authorize the reimbursement of 192 sick hours due to David Grover for sick time reimbursement.

Seconded by Ms. Taranto

VOTE:           Grumbles – Yes           Taranto – Yes           Rivers – Yes

**RES.21-107 AUTHORIZE THE REIMBURSEMENT OF SICK LEAVE HOURS TO  
FIREFIGHTER/PARAMEDIC DONNY PETTIS**

Motion by Mr. Grumbles to authorize the reimbursement of 336 sick hours due to Donny Pettis for sick time reimbursement.

Seconded by Ms. Taranto

VOTE:           Grumbles – Yes           Taranto – Yes           Rivers – Yes

**RES.21-108 AUTHORIZE THE REIMBURSEMENT OF SICK LEAVE HOURS TO  
FIREFIGHTER/PARAMEDIC JEFFREY MITCHELL**

Motion by Mr. Grumbles to authorize the reimbursement of 528 sick hours due to Jeffrey Mitchell for sick time reimbursement.

Seconded by Ms. Taranto

VOTE:           Grumbles – Yes           Taranto – Yes           Rivers – Yes

**RES.21-109 REGRETFULLY ACCEPT RESIGNATION OF PART-TIME FIREFIGHTER/  
PARAMEDIC MIKE WANAT**

Motion by Mr. Grumbles to regretfully accept the resignation of part-time Firefighter/Paramedic Mike Wanat effective immediately.

Seconded by Mr. Rivers

VOTE:           Grumbles – Yes           Taranto – Yes           Rivers – Yes

**RES.21-110 EXECUTE ENGAGEMENT LETTERS FROM JULIAN & GRUBE FOR THE 2019  
AND 2020 AUDIT OF FINANCIAL STATEMENTS**

Mr. Grumbles moved the adoption of the following Resolution:

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BE IT RESOLVED that the Board of Township Trustees of Orange Township, Delaware County, Ohio, approve the engagement letters with Julian & Grube to conduct the 2019 & 2020 Audit of its financial statements. The engagement letters shall be in the form presented to the Board as being made with Julian & Grube dated 02/25/2021.

BE IT FURTHER RESOLVED that Fiscal Officer shall execute the engagement letters on behalf of the Board.

This Resolution shall take effect and be in force immediately upon passage.

Motion seconded by Ms. Taranto

VOTE:            Grumbles – Yes            Taranto – Yes            Rivers – Yes

**CON.21-04.05.05: THE BOARD GAVE CONSENSUS TO NOT TO HOLD A HEARING FOR A LIQUOR LICENSE FOR TACO TEAM LLC dba YABOS TACOS**

**CON.21-04.05.06: THE BOARD GAVE CONSENSUS TO NOT TO HOLD A HEARING FOR A LIQUOR LICENSE FOR MASA RESTAURANT GROUP dba SCAMBLERS**

**RES.21-111 INCREASING PERMANENT APPROPRIATIONS ESTABLISHED IN RES.20-401**

Mr. Grumbles moved the adoption of the following Resolution:

BE IT RESOLVED that the appropriations for the fiscal year ending December 31, 2021, as made at the Trustee Meeting December 16, 2021, in Res.20-401, are increasing as follows:

Purposes for which expenditures are to be made for and during said fiscal year, as follows, via:

1    GENERAL FUND 01

That there be appropriated from the GENERAL FUND for MISCELLANEOUS PURPOSES:  
1-A    ADMINISTRATIVE

1000-110-599-1100    Community Gardens            \$10,000.00

BE IT FURTHER RESOLVED that the Township Fiscal Officer shall file a copy of the adjusted appropriations with the Delaware County Auditor upon completion.

Motion seconded by Ms. Taranto

VOTE:            Grumbles – Yes            Taranto – Yes            Rivers – Yes

**CERTIFICATE**

State of Ohio, Delaware County

I, the undersigned Township Fiscal Officer of Orange Township, Delaware County, Ohio, certify that the foregoing Resolution No. 21-111 is taken and copied from the record of proceedings of the Board, and that it has been compared by me with the Resolution on the record and is a true and accurate copy. Further, I certify that the adoption of such Resolution occurred in an open meeting held in compliance with R.C. § 121.22.

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Date: \_\_\_\_\_

\_\_\_\_\_  
Lisa Kraft  
Township Fiscal Officer  
Orange Township, Delaware County, Ohio

**RES.21-112 APPROVAL OF BLANKET CERTIFICATE FOR COMMUNITY GARDENS**

Motion by Mr. Grumbles to approve the below 2021 blanket certificate. With the exception of blankets covering fringe benefits, individual purchases of \$10,000 or more within a blanket certificate require board approval.

<u>FUND</u>	<u>ACCOUNT#</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
General	1000-110-599-1100	Community Gardens	\$10,000.00

Seconded by Ms. Taranto

VOTE:            Grumbles – Yes            Taranto – Yes            Rivers – Yes

**RES.21-113 APPOINTMENT TO FULL-TIME POSITION OF FIRE CHIEF**

Mr. Grumbles moved the adoption of the following resolution:

BE IT RESOLVED that Nathan McNeil is appointed to the non-exempt, full-time, non-bargaining unit employment position of Fire Chief effective April 5, 2021

BE IT FURTHER RESOLVED that the compensation for this full time, salaried, exempt position shall be at the rate of \$105,000 per year, paid equally according to the Orange’s established payroll schedule, with pay checks to be issued based on a 14-day pay period. Upon successful completion of probationary period, the salary will be \$111,000.00 per year/on an hourly basis at the rate of \$53.37 per hour. Probationary period will begin on the first day and continue until April 11, 2022, and after a successful performance review with the Township Administrator. Within three months of beginning of employment, Orange Township will pay a one-time, additional lump sum compensation in the amount of \$5,000.00 to assist with relocation expenses.

As part of successfully completing your probationary period, the Township Administrator may require you to apply, be accepted into, and begin the Ohio Fire Executive Program offered through the Ohio Fire Chief’s program or equivalent as determined by the Township Administrator. If required to attend this or an equivalent program, Orange Township will pay for your participation, which is approximately \$9,500.00.

This resolution shall not be interpreted as to create an employment contract.

BE IT FURTHER RESOLVED that the compensation for this position shall also include the standard employee benefits package for all full-time non-union personnel.



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Seconded by Ms. Taranto

VOTE:            Grumbles – Yes            Taranto – Yes            Rivers – Yes

**RES.21-114 ENTERING INTO AN AGREEMENT WITH TREBEL ENERGY TO SELECT ENERGY HARBOR FOR ELECTRIC AGGREGATION FOR A PERIOD OF 29 MONTHS**

Mr. Grumbles motioned to enter into an agreement with Trebel Energy to Select Energy Harbor for Electric Aggregation for a period of 29 months.

BE IT FURTHER RESOLVED that Orange Township Administrator Andrew King shall execute such Agreement on behalf of the Board.

Seconded by Ms. Taranto

VOTE:            Grumbles – Yes            Taranto – Yes            Rivers – Yes

**RES.21-115 MEETING ADJOURNMENT**

Motion by Mr. Grumbles to adjourn.

Seconded by Ms. Taranto

VOTE:            Grumbles – Yes            Taranto – Yes            Rivers – Yes

**Notice:**            Copies of documents referred to in this journal can be obtained by contacting the Orange Township Administrator.

\_\_\_\_\_  
Ben Grumbles, Chair

\_\_\_\_\_  
Deborah Taranto, Vice-Chair

\_\_\_\_\_  
Ryan Rivers, Trustee

Attest: \_\_\_\_\_  
Lisa Kraft, Fiscal Officer