



Trustees Meeting Agenda

Wednesday, January 6, 2021 Organizational Regular Meeting

Call to Order

Roll Call

Pledge of Allegiance

1) Organizational Regular Trustees Meeting

2) Organization Business

- a) Chairman of the Board of Trustees
- b) Vice Chairman of the Board of Trustees
- c) Operations Department Liaison
- d) Public Safety Department Liaison
- e) Developing and Zoning Office Liaison
- f) Orange Township Outreach and Communications Committee Liaison
- g) Regional Planning Representative
- h) Regional Planning Alternate Representative
- i) Records Commission
- j) Enterprise Zone Representative
- k) Enterprise Zone Representative Alternate
- l) Orange Township Outreach and Communications Committee (“OTOCC”)
- m) Orange Township Outreach and Communications Committee (“OTOCC”)
- n) Orange Township Outreach and Communications Committee (“OTOCC”)
- o) Orange Township Outreach and Communications Committee (“OTOCC”)
- p) Paid Holidays Resolution

Trustees Meeting Agenda

- q) Employee Paid Holiday – 2021
- r) Business Office Hours
- s) Trustee Meeting Schedule
- t) GOV.DEALS
- u) Fire Permit Fees
- v) Approval of Wage Rate Increase
- w) Mileage Rate
- x) Cemetery Fees
- y) Establish Salaries and Method of Compensation for Trustees and Fiscal Officer
- z) Pay Period Schedule
- aa) Request for Advance Real Estate Tax Collections
- bb) Supplemental Appropriations
- cc) Accepting Inventory Reports as Annual Inventory and Directing the Township Administrator to File Copies with the Township Fiscal Office
- dd) Directing the Township Administrator to File Copies with the Township Fiscal Officer
- ee) Resignation of Zoning Commission Member
- ff) Discussion and possible action regarding members of Board of Zoning Appeals
- gg) Discussion and possible action regarding members of Zoning Commission

3) Agenda Changes

4) Consent Agenda Approval

- a) Approving the Electronic Record of the proceeding from Regular Trustees Meeting held December 21, 2020.
- b) Approving Purchase Orders, Then and Now Purchase Orders and Blanket Purchase Orders As Listed



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Vendor	Description	Account	Amount
Eastman & Smith Ltd.	Legal Services	1000-130-311-0000	\$3,829.50
Eastman & Smith Ltd.	Legal Services	2191-220-311-0000	\$13,714.90
Eastman & Smith Ltd.	Legal Services	1000-110-311-0000	\$57.00
Eastman & Smith Ltd.	Legal Services	1000-110-311-0000	\$17,482.27
Icon Enterprises (CivicPlus)	Service for October 1, 2020 – December 21, 2020	100-110-319-0000	\$2,526.76
Correction to blanket: amount	Advertising	1000-110-345-0000	\$5,000.00
Correction to blanket: account code	Water & Sewer	From 1000-120-353-0000 to 1000-120-352-0000	
Correction to blanket: account code	Fuel	From 1000-130-420-0130 to 1000-130-420-8787	
Correction to blanket: account code	Water & Sewer	From 2041-410-420-0000 to 2041-410-352-0000	
Correction to blanket: amount	Small tools & minor equip	1000-330-430-0000	\$1,800.00
Brandstetter Carroll, Inc.	10 Year Master Plan for Parks	2901-610-360-0000	\$95,000.00

c) (Approval of expenses, acceptance of reports, schedule meeting, meeting required by law, personnel actions)

5) Development and Zoning Report

a) Zoning Meetings Report

6) Operations

7) Public Safety Report



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- a) Accept the resignation of Brandon Sims-Clark from a full time position
- b) Approve Brandon to return as a part time fire fighter status
- c) Approving the donation of Township Property to the Furniture Bank of Central Ohio
- d) Acknowledge and Accept Donations

8) Fiscal Officer Report

- a) Year End Update

9) Administrative Report

10) Old Business

11) New Business

14) Executive Session

Adjourn

Board of Trustees Meeting Calendar

Regular meetings are at 6:00 p.m. on the 1st Monday and the 3rd Monday of the month except Tuesdays after Monday legal holiday.

*******PLEASE NOTE: ALL MEETINGS ARE NOW AT 6:00 P.M.**

All items subject to change.