

Orange Township
September 17, 2018
Regular Trustee Meeting

The audio recording, resolutions passed, and any attachments constitutes an accurate record of the Orange Township Trustee Minutes at the above dated meeting as determined by the Fiscal Officer. The following summary is provided as an overview of the meeting and a “road map” to the audio recording. Copies of this record are available by request at the Orange Township Fiscal Office, 1680 East Orange Road, Lewis Center, Ohio 43035.

Ms. Knapp called the meeting to order at 7:00 p.m.

This meeting was held at the Orange Township Hall, 1680 East Orange Road, Lewis Center, Ohio 43035.

Motion by Ms. Knapp to appoint Mr. Lee Bodnar as Interim Fiscal Officer.

Seconded by: Mr. Rivers.

VOTE: Knapp – yes, Rivers – yes, Taranto – yes.

ROLL CALL: Lisa Knapp – present, Ryan Rivers – present, Deborah Taranto – present.

TOWNSHIP OFFICIALS ALSO PRESENT:

Matt Noble	Fire Chief
Lee Bodnar	Township Administrator
Michael McCarthy	Township General Counsel

PLEDGE OF ALLEGIANCE

The minutes were prepared by Administrative Assistant for Maintenance and Parks Mary Ann Ross.

PUBLIC COMMENTS

Ms. Knapp asked if there was anyone who would care to give public comments. No one came forward.

APPROVAL OF MINUTES

There were none to approve.

ZONING REPORT

ORANGE TOWNSHIP ZONING HEARINGS/MEETINGS REPORT

Mr. Bodnar commented there was one placed at the each of the Board’s seat.

SET DATE FOR BOARD OF TRUSTEES HEARING REGARDING ZONING CAD #ZON-18-04 TOYBOX OF COLUMBUS, LLC

RES.18-319 SET HEARING DATE

Motion by Ms. Knapp to hold the zoning hearing for Case #ZON-18-04; Toybox of Columbus LLC, on October 15, 2018, at 7:00 p. m. at township hall.

Seconded by Mr. Rivers.

VOTE: Knapp – yes, Rivers – yes, Taranto – yes.

MAINTENANCE REPORT

DISCUSSION AND POSSIBLE ACTION REGARDING OHIO PUBLIC WORKS COMMISSION (OPWC) 2018 APPLICATION

Mr. Bodnar commented this would be payable 2019 and would be for Orange Road phase II. It would be 1,000 feet east of US23 and end at Blue Holly Drive. This would be entail widening to 5 lanes and additional traffic signals at the intersections. Mr. Bodnar answered the Board’s questions.

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AUTHORIZING LEGISLATION

Orange Township
Orange Road Improvements Phase 2 (DEL-TR114-1.51)

RES.18-320 A RESOLUTION AUTHORIZING LEE BODNAR, THE TOWNSHIP ADMINISTRATOR, TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED;

Motion by Ms. Knapp:

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure; and,

WHEREAS, the Orange Township Board of Township Trustees is planning to make capital improvements called Orange Road Improvements Phase 2 (DEL-TR114-1.51); and,

WHEREAS, the infrastructure improvement herein described is considered to be a priority need for the community and is a qualified project under the OPWC programs.

NOW THEREFORE, BE IT RESOLVED by the Board of Township Trustees of Orange Township, Delaware County, Ohio:

Section 1: That Lee Bodnar, Township Administrator, is hereby authorized to apply to the OPWC for funds as described above.

Section 2: That Lee Bodnar, Township Administrator, is further authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance, and to bind the Board by any such agreements.

Seconded by Mr. Rivers.

VOTE: Knapp – yes, Rivers – yes, Taranto – yes.

Passed: _____
Date

ORANGE TOWNSHIP TRUSTEE... LISA F. KNAPP

ORANGE TOWNSHIP TRUSTEE...RYAN RIVERS

ORANGE TOWNSHIP TRUSTEE... DEBORAH TARANTO

I hereby certify that the foregoing is a true and correct copy of Resolution No. _____ as contained in the records of Orange Township, Delaware County, Ohio.

Date: _____, 2018 _____
Township Fiscal Officer

RES.18-321 AUTHORIZING EXECUTION OF COOPERATION AGREEMENT WITH THE DELAWARE COUNTY COMMISSIONERS REGARDING THE ORANGE ROAD IMPROVEMENTS PHASE 2 (DEL-TR114-1.51)

Ms. Knapp moved the adoption of the following Resolution:

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BE IT RESOLVED that the Board of Township Trustees of Orange Township, Delaware County, Ohio (“Board”), enter into and execute a Cooperation Agreement (“Agreement”) and related paperwork with the Delaware County Commissioners regarding the project known as Orange Road Improvements Phase 2 (DEL-TR114-1.51).

BE IT FURTHER RESOLVED that the Agreement shall be in the form submitted to the Board, a copy of which is attached hereto as Exhibit “A”, the contents of which are specifically incorporated herein, with the correction of the Township’s resolution number stated in the second paragraph to read “Resolution No. 12-054A.”

BE IT FURTHER RESOLVED that all members of the Board shall execute the Agreement on behalf of the Board.

Motion seconded by Ms. Taranto.

VOTE: Knapp – yes, Taranto – yes, Rivers – yes.

Exhibit “A”

COOPERATION AGREEMENT

Orange Township and Delaware County
Orange Road Improvements Phase 2 (DEL-TR114-1.51)

ORANGE TOWNSHIP RESOLUTION NUMBER _____ Date _____
DELAWARE COUNTY RESOLUTION NUMBER _____ Date _____

Orange Township and Delaware County, the Parties to the agreement, hereby enter into a cooperative agreement to submit an application to the Ohio Public Works Commission for the Project known as Orange Road Improvements Phase 2 (DEL-TR114-1.51).

Orange Township, per Resolution 12-054, determined the need to improve Orange Road, the kind and extent of the improvements and the route and termini of said improvements. They also ordered the County Engineer to complete the surveys, plans, profiles, cross sections, estimates and specifications needed for said improvements; and

The Delaware County Commissioners, per Resolution 17-438, authorized the continuation of professional services for Orange Road Improvements Phase 2 with CHA Consulting, Inc.

Orange Township will provide funds totaling 81% of the cost of the Project. Such funds will come from the Permanent Improvements (EAST ORANGE RD #2) fund (Account 4306-760-730-0330 Improvement of Sites (HIGHWAYS)).

Delaware County, through the County Engineer’s Grant Enhancement Program, will provide matching funds totaling 5% of the cost of the Project, not to exceed the amount of funds provided by Orange Township or \$50,000, whichever is less. Such funds will come from the Road and Bridge Projects Fund (10040421). The County Engineer will also provide design and construction engineering at no cost to the Township.

Delaware County authorizes Orange Township to be the lead applicant and to sign all necessary documents.

Each party agrees to pay its percentage of Project costs as construction invoices are due.

ORANGE TOWNSHIP

DELAWARE COUNTY

LISA F. KNAPP, Trustee

GARY MERRELL, President of Board

RYAN RIVERS, Trustee

DEBBIE TARANTO, Trustee

DISCUSSION AND POSSIBLE ACTION REGARDING RENOVATIONS TO THE FRONT OFFICE AREA

Mr. Bodnar commented he just wanted to give an update. Next week he has a meeting with the architectural firm Myers + Associates and possibly have a resolution to move forward for next meeting. Ms. Taranto commented she would hate to see a band aid when the township has the opportunity to expand it a little further. She was considering the garage; it could be made into additional township space; it could be made into offices, storage. It didn't need to be used as a garage anymore. As crowded as we are, she would hate to see the township do something as a band aid when the township has the opportunity to expand it a little further. She thought we should add on to our current plan. There was discussion among the Board. Ms. Knapp and Mr. Rivers would like to see this move on through as is. But they would like it looked into. Mr. Bodnar invited Ms. Taranto to the meeting with the architects next week.

PARK REPORT

There was nothing to report.

PUBLIC SAFETY REPORT

RESIGNATION OF PART-TIME FIREFIGHTER/EMT

Fire Chief Noble commented FF Parsons had obtained a full time position at another entity.

RES.18-322 ACCEPT RESIGNATION

Motion by Ms. Knapp to regretfully accept the resignation of Adam Parsons as Part-Time Firefighter/EMT effective September 1, 2018.

Motion Seconded by Mr. Rivers.

VOTE: Knapp – yes, Rivers – yes, Taranto – yes.

FISCAL OFFICE REPORT

After a brief discussion it was decided to proceed with the following resolutions. There was growing concern about being behind in payments.

SUPPLEMENTAL APPROPRIATION

RES.18-323 AUTHORIZE SUPPLEMENTAL APPROPRIATION

Motion by Ms. Knapp to authorize a supplemental appropriation from 2191-220-381-0000 (Property Insurance Premium) to 2191-220-222-0000 (Life Insurance-Fire) in the amount of \$2,100.00, (additional funds needed).

Motion seconded by Ms. Taranto.

VOTE: Knapp – yes, Taranto – yes, Rivers – yes.

THEN AND NOW PURCHASE ORDERS

RES.18-324 AUTHORIZE THE ISSUANCE OF A THEN AND NOW PURCHASE ORDER TO JEFFERSON HEALTH PLAN

Motion by Ms. Knapp to authorize the issuance of a then and now purchase order to Jefferson Health Plan in the amount of \$27,424.59, for Medical Premium Run Out.

Motion seconded by Ms. Taranto.

VOTE: Knapp – yes, Taranto – yes, Rivers – yes.

RES.18-325 AUTHORIZE THE ISSUANCE OF A THEN AND NOW PURCHASE ORDER TO THE STANDARD INSURANCE COMPANY

Motion by Ms. Knapp to authorize the issuance of a then and now purchase order to the Standard Insurance Company in the amount of \$2,820.44, for Life Insurance Premiums (multiple accounts as shown on purchase order request).

Motion seconded by Ms. Taranto.

VOTE: Knapp – yes, Taranto – yes, Rivers – yes.

PERMANENT APPROPRIATION INCREASE

RES.18-326 INCREASING PERMANENT APPROPRIATIONS TO ACCOUNT 2191-220-311-0000

Motion by Ms. Knapp moved the adoption of the following Resolution:

BE IT RESOLVED that the permanent appropriation to Account 2191-220-311-0000 – Accounting and Legal Fees – Fire is increased by the amount of \$25,000.00, and the Township Fiscal Officer shall make such adjustment in the financial records of the Township.

Motion seconded by Ms. Taranto.

VOTE: Knapp – yes, Taranto – yes, Rivers – yes.

APRIL FINANCIALS

This item was tabled.

ADMINISTRATIVE REPORT

THEN AND NOW PURCHASE ORDERS

RES.18-327 AUTHORIZING THE ISSUANCE OF A THEN AND NOW PURCHASE ORDER TO DOVETAIL

Motion by Ms. Knapp to authorize the issuance of a Then and Now purchase order to Dovetail Solar and Wind in the amount of \$2,499.00, from account # 2901-760-730-0000 (Improvement of Sites) for providing off-grid solar power equipment at the Bridge Park Pavilion.

Second by: Mr. Rivers.

VOTE: Knapp – yes, Rivers – yes, Taranto – yes.

RES.18-328 AUTHORIZING THE ISSUANCE OF A THEN AND NOW PURCHASE ORDER TO LESCH BATTERY

Motion by Ms. Knapp to authorize the issuance of a Then and Now purchase order to Lesch Battery in the amount of \$1,545.22, from account #2901-760-730-0000 (Improvement of Sites) for providing two “Discover EV8DA-A” Batteries for the solar power project at the Bridge Park Pavilion.

Second by: Mr. Rivers.

VOTE: Knapp – yes, Rivers – yes, Taranto – yes.

AUTHORIZING THE ADVERTISING OF THE REQUEST FOR QUOTES FOR IT SERVICES

This item was removed from the agenda per request of Mr. Bodnar. Ms. Knapp asked for a status report at this time. Mr. Bodnar agreed. There was a brief discussion; with the current events, this may no longer be needed and a new resolution would be forth coming.

UPDATE ON STATUS OF DIRECTOR OF OPERATIONS SEARCH

Mr. Bodnar commented he and Ms. Sheterom have conducted two interviews; they will be interviewing two more.

OLD BUSINESS

TABLED ITEMS: JANUARY, FEBRUARY, AND MARCH FINANCIALS

This item was tabled.

TABLED ITEM: APPROPRIATE FUNDS

This item was removed from the agenda.

TABLED ITEM: DISCUSSION AND POSSIBLE ACTION REGARDING AUTOMOTIVE MECHANIC

The Chief commented they made the revisions that were asked of them.

RES.18-329 CREATING EMPLOYMENT POSITION OF AUTOMOTIVE MECHANIC AND ESTABLISHING POSITION DESCRIPTION

Ms. Knapp moved the adoption of the following resolution:

WHEREAS, the Board of Township Trustees of Orange Township (“Board”) has been presented a proposal to create the new position of Automotive Mechanic to assist the Township in the maintenance and operation of its fire equipment and apparatus, together with other equipment and apparatus, and to adopt a position description for the position;

NOW THEREFORE BE IT RESOLVED that the at-will, non-exempt, full-time, non-bargaining unit position of Automotive Mechanic is hereby created.

BE IT FURTHER RESOLVED that this position shall serve under the direction of the Fleet Maintenance Captain, Fire Chief, Township Administrator and Board and under the terms and provisions stated in the position description for this employment presented to the Board and bearing the version identifier of 9/17/2018a.

BE IT FURTHER RESOLVED that the aforementioned position description is presented for informational purposes only and can be changed at any time by the Board, with or without notice.

BE IT FURTHER RESOLVED that neither the aforementioned position description nor this Resolution are an employment contract, express or implied, and an employee in such position is an employee at will and either the employee or the Board can terminate the employment relationship at any time for any reason or no reason and with or without notice.

BE IT FURTHER RESOLVED that, unless otherwise provided by the Board, all appointments to this position shall be contingent upon the applicant's satisfactory completion of a drug screen, physical examination, background investigation and PRADCO assessment.

Motion seconded by Mr. Rivers.

VOTE: Knapp – yes, Rivers – yes, Taranto – yes.

TABLED ITEM: SUPPLEMENTAL APPROPRIATION

This item was tabled.

DISCUSSION AND POSSIBLE ACTION REGARDING CHANGING THE REGULAR FIRST-OF-THE MONTH TRUSTEE MEETING TIME

Ms. Knapp commented this was discussed at the last meeting; to have the first trustee meeting of the month be a day time meeting instead of 7:00 p.m. Ms. Taranto commented that over the last several years there was a few day time meetings and there were concerns voiced by Ms. Knapp about not being fair to residents or not being transparent for something to be discussed; for example the Rail Commission is scheduled to come at 10:00 a.m. at the October 1, 2018, meeting. This is a very serious subject for the residents of Lewis Center; the closing of that particular railroad. In her mind, we wouldn't want to have a meeting like that at 10:00 a.m. She was not against change; but they all accepted this job for the residents of the township and that is her biggest concern. She asked Ms. Knapp why she had changed her mind.

Ms. Knapp commented the county commissioners meet during the day, they run very efficiently and very well and have no complaints and people come. She was kind of modeling it after them. She commented the only time she complained when special meetings were set suddenly and at random times; without a lot of notice. They will give an adequate notice of these meetings; the people will have plenty of time to

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participate. There is actually no legal requirement that you allow public comment, so people can always provide them with email, texts or calls. The zoning meetings will probably be at the evening meetings.

Ms Taranto voiced her concern about the Rail Commission coming at the day meeting, when there were so many people at the last meeting voicing concerns.

Mr. Rivers commented some were retired, so maybe a day meeting would be better for them, easier for them to make. He agrees it is critical that we have the input of the public. He would like the township to have more open houses; he felt trustee meetings were not the best form for public input. It is very limited as to what they can give. He would like to see more channels to get more input. The township is the largest township in the county and the commissioners are a good model.

The discussion continues with their views being shared. Ms. Taranto has a commitment for the first meeting of December; she will see if she can change it; she felt this was being rushed; she is not sure how she felt about it.

Ms. Knapp felt they were trying to be more efficient and like Mr. Rivers had said the more controversial meetings would be held in the evenings and more business things during the day.

RES.18-330 ADOPTING A RULE ESTABLISHING A REASONABLE METHOD WHEREBY ANY PERSON MAY DETERMINE THE TIME AND PLACE OF ALL REGULARLY SCHEDULED MEETINGS OF THE BOARD OF TOWNSHIP TRUSTEES AND THE TIME, PLACE AND PURPOSE OF ALL SPECIAL MEETINGS

Ms. Knapp moved the adoption of the following resolution:

WHEREAS, Section 121.22(F) of the Ohio Revised Code provides that every public body must adopt a rule establishing a reasonable method whereby any person may determine the time and place of all regularly scheduled meetings and the time, place and purpose of all special meetings; and

WHEREAS, it is deemed appropriate to update the current rules and practice;

NOW THEREFORE BE IT RESOLVED by the Board of Township Trustees of Orange Township (“Board”) that the following rules are adopted:

1. Unless otherwise provided by the Board acting by resolution, the regularly scheduled meetings of the Board shall be held at the Township Hall on the first Monday of each month at 10:00 a.m. and on the third Monday of each month at 7:00 p.m. When a regularly scheduled meeting falls on a legal holiday, the meeting shall be held at the same time and place on the following Tuesday. The specific dates of the regularly scheduled meetings for each year shall be identified and announced by the Board at its annual organizational meeting and thereafter at such other meetings at which modification(s) may occur.
2. Following each announcement by the Board, a notice of the regularly scheduled meeting dates, including the dates, time and place of the meetings, shall be posted and maintained by the Township Fiscal Officer or their designee in at least one (1) prominent public location in the Township Hall.

Additionally, the Township Fiscal Officer or their designee shall, following each announcement, immediately publish the dates, time and place of all regularly scheduled meetings one (1) time in the Delaware Gazette, a newspaper of general circulation in the Township and, if the Board is maintaining a Township website, on the Township’s website.

3. Notice of any special meeting, including the date, time, place and purpose(s) of the meeting, shall be posted by the Township Fiscal Officer or their designee in at least one (1) prominent public location in the Township Hall and, if the Board is maintaining a Township website, on the Township’s website. Additionally, notice may be disseminated by broadcast utilizing the Township’s automatic mailing list server.
4. Except in the event of an emergency requiring immediate official action, no special meeting shall be held unless at least twenty-four hours' advance notice is given to the news media that have requested such notification. News media shall request such notice in writing to the Township Fiscal Officer or

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their designee. Notice may be disseminated by facsimile transmission, email or broadcast utilizing the Township's automatic mailing list server.

5. In the event of an emergency, the member or members calling the meeting shall notify the news media that have requested notification immediately of the date, time, place and purpose of the meeting. Notice may be given personally or disseminated by telephone, facsimile transmission, email or broadcast utilizing the Township's automatic mailing list server.
6. Upon request to the Township Fiscal Officer or their designee, any person may obtain reasonable advance notification of all meetings at which any specific type of public business is to be discussed.

At the election of the person making the request, the notification may be accomplished by mailing the date, time, place and agenda of meetings to the subscriber at their provided address or by broadcasting email with that information to their provided email address utilizing the Township's automatic mailing list server.

If the request is for notification by mail, the requestor shall provide the Township Fiscal Officer or their designee a sufficient quantity of self-addressed, stamped envelopes bearing sufficient postage to mail the requested notice(s) and agenda(s).

The Fiscal Officer or their designee shall maintain a list of all persons requesting such notification, together with a separate list of news media requesting notification of meetings.

7. If a meeting is cancelled, the Fiscal Officer or their designee shall issue notice of the cancellation by prominently posting a notice of the cancellation in at least one (1) prominent public location in the Township Hall and, if the Board is maintaining a Township website, on the Township's website. Additionally, notice may be disseminated by broadcast utilizing the Township's automatic mailing list server.

BE IT FURTHER RESOLVED that a copy of these rules shall be posted and maintained by the Township Fiscal Officer or their designee in at least one (1) prominent public location in the Township Hall and, if the Board is maintaining a Township website, on the Township's website, together with a notice that additional copies may be obtained in the office of the Township Fiscal Officer.

BE IT FURTHER RESOLVED that all prior resolutions of the Board, or parts thereof, in conflict with the provisions of this Resolution are hereby repealed and of no further force or effect.

BE IT FURTHER RESOLVED that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Motion seconded by Mr. Rivers.

VOTE: Knapp – yes, Rivers – yes, Taranto – no.

Ms. Taranto clarified her vote by saying she felt the township had to be available to the residents.

CERTIFICATE

State of Ohio, Delaware County:

I, the undersigned Township Fiscal Officer of Orange Township, Delaware County, Ohio, certify that the foregoing Resolution is taken and copied from the record of proceedings of the Board, and that it has been compared by me with the Resolution on the record and is a true and accurate copy. I further certify that the adoption of such Resolution occurred in an open meeting held in compliance with Section 121.22 of the Ohio Revised Code.

Date: _____

Township Fiscal Officer

RES.18-331 A RESOLUTION MODIFYING THE SCHEDULE OF 2018 REGULAR MEETINGS OF THE BOARD OF TOWNSHIP TRUSTEES

Motion by Ms. Knapp,

BE IT RESOLVED that, unless subsequently modified by the Board of Township Trustees acting by resolution, the balance of the 2018 regularly scheduled meetings of the Board shall be held at the Township Hall on the following dates at the following times:

<u>Date</u>	<u>Time</u>
October 1, 2018	10:00 a.m.
October 15, 2018	7:00 p.m.
November 5, 2018	10:00 a.m.
November 19, 2018	7:00 p.m.
December 3, 2018	10:00 a.m.
December 17, 2018	7:00 p.m.

Seconded by Mr. Rivers.

VOTE: Knapp – yes, Rivers – yes, Taranto – no.

NEW BUSINESS

DISCUSSION OF OTOCC (ORANGE TOWNSHIP OUTREACH AND COMMUNICATION COMMITTEE) STRUCTURE

Mr. Rivers commented that the Orange Township Outreach and Communication Committee in the first quarter they have expanded this committee to 7 members. The idea was to build a strong foundation; to grow and get to a point where they are expanding and adding more to the group. The model they discussed in going forward and what they are looking at is to go from a seven person to a possibly nine as the committee grows; however, add 2, 3, 4 underneath each person and designate a direction or it may be project; so there is more of an ad-hoc type focus. This would allow flexibility for them to focus on short and long term projects. Overall there would be a much larger group. He felt it would make them more efficient and effective.

The other thing discussed; there have been discussions as far as the park board; the future of the park board; and they were looking at; to see if it would make sense to incorporate the park board and their current projects they are working on into OTOCC.

Ms. Taranto thought it was a great idea, all of it.

RESIGNATION OF THE TOWNSHIP FISCAL OFFICER

Ms. Knapp commented today the Board received notice that the township Fiscal Officer, Joel Spitzer has resigned effective immediately. The Board will need to be filling the position. She felt it was unfortunate he didn't give notice. His fiscal office assistant has also resigned. They have left the township in a difficult position. The township cannot pay any bills, cannot perform any fiscal actions at all. There will also be a need for a special audit. A change over audit. She was disappointed to see the assistant go; she felt she was doing a great job.

Ms. Taranto asked if the county auditor's office could assist the township. With invoices? She thought this was unprecedented, she was curious. Ms. Knapp thought no action could be taken without a fiscal officer. Ms. Knapp commented typically the township would have 30 days to appoint a new fiscal officer or a trustee. Typically with a trustee it isn't that big of a deal because you have 30 days and you have two other trustees. They will need to appoint someone ASAP. It will take them months to learn the job, training, bonded, added to the accounts.

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Mr. Rivers wondered if there was any business that could be done during this time. Mr. McCarthy thought they could do clean up paper work; prepare paperwork, prepare purchase orders; things of that sort. No payments. You need a certification of a fiscal officer.

Ms. Knapp commented Ms. Lewis has kindly offered to assist the township in this. She has been a great employee to the township over the last few months as well. Ms. Knapp thought there would be interviews, she would like people to submit their resumes. She felt they needed to appoint someone in the next couple of days. Ms. Knapp proposed having a special meeting on Wednesday, September 19, 2018 to discuss appointment of a new fiscal officer.

Ms. Taranto asked if one could be appointed today. She commented they all received an email today from someone and she had received a phone call from someone. She asked general counsel if the job had to be posted first. Mr. McCarthy commented no, it is stated if there is a vacancy, the board shall act to fill the vacancy. Ms. Taranto commented she understood this was dire times. Mr. Rivers agreed they didn't have the luxury of time.

Ms. Knapp felt it is a tough job; a lot of work; a lot of learning; it could be very overwhelming, despite your background. It is a very important job.

SPECIAL TRUSTEE MEETING

There was a short discussion among the Board and it was decided to have a special trustee meeting, Wednesday, September 18, 2018, at 4:00 p.m. for discussion and possible action regarding the possible appointment of the fiscal officer. Mr. McCarthy was asked to prepare the legal notice along with the help of Mr. Bodnar. Mr. Bodnar noted he would not be able to attend.

EXECUTIVE SESSION

There was nothing.

There was no further business meeting adjourned at 8:07 p.m.

Lisa F. Knapp, Chairman

Ryan Rivers, Vice-Chairman

Deborah Taranto, Trustee

Attest: _____
Joel M. Spitzer, Fiscal Officer