

Orange Township Trustees  
June 4, 2018  
Regular Meeting

The audio recording, resolutions passed, and any attachments constitutes an accurate record of the Orange Township Trustee Minutes at the above dated meeting as determined by the Fiscal Officer. The following summary is provided as an overview of the meeting and a “road map” to the audio recording. Copies of this record are available by request at the Orange Township Fiscal Office, 1680 East Orange Road, Lewis Center, Ohio 43035.

Ms. Knapp called the meeting to order at 7:01 p.m.

This meeting was held at the Orange Township Hall, 1680 East Orange Road, Lewis Center, Ohio 43035.

ROLL CALL: Lisa F. Knapp – yes, Ryan Rivers – yes, Deborah Taranto – yes.

Ms. Knapp asked if Fiscal Officer, Mr. Spitzer would be here this evening. Mr. Bodnar Township Administrator, commented to the best of his understanding he would not.

Motion by Ms. Knapp to appoint Lee Bodnar as Interim Fiscal Officer.  
Seconded by Mr. Rivers.

VOTE: Knapp – yes, Rivers – yes, Taranto – yes.

**TOWNSHIP OFFICIALS ALSO PRESENT**

Matt Noble	Fire Chief
Amanda Sheterom	Human Resources/Communications Manager
Beth Hugh	Maintenance and Parks Director
Michele Boni	Planning and Zoning Director
Lee Bodnar	Township Administrator
Michael McCarthy	Township General Counsel

**PLEDGE OF ALLEGIANCE**

The minutes were prepared by Administrative Assistant for Maintenance and Parks Mary Ann Ross.

**PUBLIC COMMENTS**

Ms. Knapp asked if there was public comments about things otherwise not on the agenda.

Chrisi Hagan, 8678 Praire Frost Lane, Lewis Center, Ohio 43035 came forward. She commented:

- There was an article in the This Week and she asked the Board to confirm that the contractor on South Old State Road Project, Kenmore; they are using the lot at the intersection near Old Township Hall as a staging area for construction equipment
- Mr. Bodnar commented and confirmed with Ms. Hugh that Kenmore was using the area.

Ms. Hagan continued:

- From what she had read; that in exchange for utilizing that as a staging area that the company has offered to provide grading work at that site for free

Mr. Bodnar commented not necessarily for free, they are utilizing the site so by the choice they have; the proposal they made to the township for utilizing that site; they gave the township some options of returning it to its original site or something different. He asked Ms. Hugh if that was correct. Ms. Hugh commented yes, whatever plan the township gave them and if there were extra dirt they could put it on the site if we wanted it... Mr. Bodnar commented they would work with us to achieve what the township wanted. Ms. Hugh continued there would be stone for the parking lot and they would lay asphalt if we paid for the material. That was Ms. Hugh’s recollection.

Ms. Hagan commented it was offered. Mr. Bodnar commented it was in lieu of dollars and Ms. Hugh commented it was negotiated with them in order for them to use that space.

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Ms. Hagan commented with that in mind was the thought at that time that this was the spot for the memorial. Ms. Hugh commented it was a different Board and with the grading in conjunction with that. Ms. Hagan commented so that was the idea at that time. Ms. Hugh commented correct.

Ms. Hagan wondered when that road work was expected to wrap up. Mr. Rivers commented sometime in the fall.

Ms. Hagan commented that they had said they could not grade that area without plans in hand. Ms. Hugh explained the new grading equipment has GIS at the bottom of the bucket so that they can know exactly where the grade is. She wasn't sure of Kenmore's equipment but you can tell the contractor you want positive drainage. She commented they would need a site plan to do it. Ms. Hugh commented to do anything different than positive drainage, yes. Mr. Bodnar commented; so not necessarily.

Ms. Hagan wondered what would they need from this Board or the Parks Board. Mr. Bodnar commented it would depend what the site would be specifically for.

Ms. Knapp commented there was a three minute on public comment and her time was been exceeded.

Mr. Rivers commented the article/items she has been referring to are being worked through at the moment.

Jamie Stabl, 6266 Westwick Place, Lewis Center, Ohio 43035 came forward. He commented:

- He saw a resident had some questions; he knew he has spoken up here for 5 minutes, maybe longer sometimes; he had never been cut off before
- He was surprised the resident was cut off
- He didn't believe he had seen this anywhere in the bylaws

Ms. Knapp commented they were adopted in their Adopted Rules of Order; 3 minutes per person.

Mr. Stabel continued:

- It was not common procedure

Ms. Knapp commented it was.

Mr. Stabel disagreed. He continued with his questions. When a resident had asked when they hired Mr. Zets for public records requests, they asked if any of them had used them publicly or personally. They all said no. While he was looking at public records request; he saw the township was using Brian Zets to represent them through the Special Master of Ohio Small Claims Court. He asked if it were correct. Mr. Rivers commented the township was; but not in a personal capacity. The resident had asked personal or professional. Ms. Knapp asked who had said that. Mr. Stabel commented it was a resident said it right here 2 weeks ago; she had asked it twice. Ms. Knapp commented she thought it was meant professionally outside of township hall. Mr. Stabel thought they should have said they are using him at a township level. He felt it was strange they were using him for the township and now they are using him for other business.

Mr. Rivers commented they were all township matters. Mr. Stabel commented he knew that; but now they were giving him something else; to look at public records requests. Mr. Bodnar commented if he saw the article regarding the Special Master; that had to do with public records as well.

Mr. Stabel commented in the newsletters that come out quarterly they were talking about transparency. The open check book, he wanted to check something the other day, and nothing has been posted on that since September, 2017. He asked if there was a reason nothing has been posted. Ms. Knapp commented that would be Mr. Spitzer. He wondered why the Board hadn't questioned. Ms. Taranto commented she would ask Mr. Spitzer and get back with him. She couldn't remember the process, but she knew his assistant was doing it either monthly or quarterly.

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7:00 P.M. PRESENTATION BY MR. GARY WALTERS, OF RINEHART, WALTERS,  
DANNER INSURANCE AGENCY, PROPERTY AND CASUALTY COVERAGE UPDATE

Mr. Gary Walters of Rinehart, Walters, Danner Insurance Agency came forward. He passed out to the Board copies of the renewal proposal. He also provided a spreadsheet outlining where the township was last year and where the township is this year. He commented how long the township had been with their company and what plans the township had used in the past. He reviewed the spreadsheet. He explained the additions (two pieces of equipment) and possible areas they could reduce the cost slightly (removal of terrorism). He addressed the comments and concerns of the Board. Mr. Bodnar commented along with Mr. Walters. Mr. Walters then reviewed the proposal. Lastly he reviewed fees. Mr. Walters and Mr. Bodnar answered the Boards questions. The Board waived the additional terrorism.

Mr. Bodnar commented there was no action needed from the Board it was more informational.

7:30 P.M. TRUSTEE ZONING HEARING FOR CASE #ZON-18-01, NATIONWIDE  
CHILDREN'S HOSPITAL

Minutes for the Trustee Zoning Hearing was done by Cindy Davis.

Trustees' Meeting – June 4, 2018 – #ZON-18-01

**LEGAL NOTICE**

Notice is hereby given that the Orange Township Board of Trustees will hold a public hearing on Monday, June 4, 2018 at 7:30 p.m. to consider the following application:

**Rezoning Application #ZON-18-01, Nationwide Children's Hospital.**

*Requesting amendment of three properties from the currently effective signage plan approved under Application #14-0437 applicable to the Nationwide Children's Hospital Planned Commercial & Office District (PCD) which was initially approved under Application #14-0347. The properties are owned by Nationwide Children's Hospital and are located at 7853 Pacer Drive, being Lot Number 6601 of North Orange Section 1 Phase 3 subdivision, having permanent parcel number 318-230-02-014-001, 0 address being Lot Number 6602 of North Orange Section 1 Phase 3 subdivision, having permanent parcel number 318-230-02-014-013, and 0 address, unplatted lot having permanent parcel number 318-234-01-001-000.*

*The hearing will be held at the Orange Township Hall, 1680 East Orange Road, Lewis Center, Ohio 43035.*

*The application and plans are available for inspection from today's date through the date of the hearing at the Orange Township Zoning Office, 1680 East Orange Road, Lewis Center, Ohio 43035. Zoning Office hours are Monday through Friday, 8 a.m. to 4:30 p.m., except legal holidays.*

*Lisa Knapp, Chairperson  
Michele Boni, Orange Township Zoning*

***Publish one time on or before Friday, May 25, 2018 in the Delaware Gazette.***

*Ms. Knapp: Mr. Beard, can you verify that the Legal Notice was published?*

*Mr. Beard: Yes. Read the Legal Notice.*

*Ms. Knapp: Was notice sent out to the contiguous property owners?*

*Mr. Beard: Yes. Presented Staff Report. Properties are located at the southwest corner of Gooding Boulevard and Columbus Pike intersection. Applicant is requesting to amend their current signage plan to relocate a wall sign; add a wall sign; and remove, replace and relocate their Columbus Pike monument sign. Surrounding site to the north is Planned Commercial, a vacant, undeveloped lot; south is Farm Residential, also a vacant, undeveloped lot; west is Single Family Planned Residential, has Orange Township Fire Station and vacant lot; east is Columbus Pike and across that is Planned Commercial, a vacant, undeveloped lot. Proposing to add a new "Emergency" sign on north end; move existing "Emergency" sign on east side to northeast side of building farther south; and move monument sign on southeast corner of the property further north. They also have an amended Landscaping Plan to take some existing trees out, relocate some trees, remove some existing bushes and put them around the new monument sign as well as*

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adding some extra trees. We received no comments from Regional Planning Commission, Fire Department, County Engineer's Office, or Ohio Department of Transportation. The Zoning Commission unanimously recommended approval at their meeting held April 24, 2018. The Commission's provisional recommendation included 5 stipulations. After receiving the Zoning Commission's decision, the applicant submitted a revised material set to the Zoning Office on May 25, 2018, and all stipulations were addressed.

**Applicant Presentation:**

Andy Filcik, EMH&T, 5500 New Albany Road, Columbus, Ohio. We did relocate some trees but we also replaced them so that there would be no shortage of trees once we take out the ones we're taking out.

Jim Lytle, 1665 West Case Road, Columbus, Ohio, Ohio Health signage consultant, we've been there for a while and have discovered there are still some issues with people trying to find this location. We want to relocate the "Emergency" on the east elevation to the end of the building because we're going to move existing monument there now that enables people northbound on 23 to see their destination. We'd remove that line, move wall sign back and relocate a slightly larger monument sign closer to the corner so it's at ground level and people will know to turn at that intersection. For southbound traffic we would like to replicate the exact same "Emergency" sign on the wall so it's better seen southbound which is a more critical issue than northbound traffic. The monument sign has grown a little in height and instead of illuminated as it is now, we're putting "Emergency" on top of the sign to give it more importance for the way finding, and it will be internally illuminated so the red at night will be seen as much as it is during the day.

Ms. Knapp: There is signage on the north side of the building, you're just relocating it?

Mr. Lytle: There is no "Emergency" on the north side, just Ohio Health there now, but we're adding "Emergency". We'll go above Ohio Health so it's on the same line as the east elevation, same height, etc. The existing "Emergency" on the east side is closer to that corner but we're moving it to the end of the building since we're relocating the monument; we need that for northbound traffic.

Ms. Knapp: Mr. Beard, did these require divergences? What's the maximum height for a monument sign?

Mr. Beard: They had divergences when it went thru Zoning Commission. The maximum height is usually 8' but they had divergences approved for the higher height.

Ms. Knapp: Is it just the cabinet that's 12' tall or does that include the base? The cabinet's 10 and the base is 2 or 3, is that correct?

Mr. Lytle: We're just growing the face; it's still the same height off the ground.

Ms. Knapp: The cabinet is just 7'?

Mr. Lytle: Yes, 7' high.

Ms. Knapp: So it's just slightly higher?

Mr. Lytle: 2' higher.

Ms. Knapp: Is this substantially smaller than the one that's at Mt. Carmel; that one is massive?

Mr. McCarthy: Yes, but the Mt. Carmel sign had the challenge of the Frontier building blocking it that I think figured a lot in both the Zoning Commission's and Trustees' consideration of that application.

Ms. Knapp: This seems pretty reasonable given that it's difficult to see.

Mr. Lytle: We did a lot of studies, particularly on 23, to see what we could do to enhance that. I think that line being closer to the corner is going to help, it's a signal. The turning lane starts way back on 23 northbound, so we're trying to get as much help going northbound, but southbound is even more of a challenge with the tree lines and all.

Ms. Knapp: It's so close to the road and it's hard to see until you're right up on it.

Mr. Lytle: That's why we want the ground sign close to the intersection; they'll see that also heading southbound.

Mr. McCarthy: The applicant submitted a new book and complied with all the stipulations with the exception of Item c. The distance label for the 23 setback was changed from 48' to 45', so in the draft resolution, as to Exhibit C, Development Site Plan; Exhibit E, Landscape Plan; Exhibit

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*E1, US 23 Landscape Enlargement; and Exhibit F, Impervious Area Plan, it indicates that each of those setback labels are being returned to 48' from 45'. This is kind of minor, but the formatting of Section 21.12 i) was such that it appeared to be solely a response to the item immediately above rather than global. We had a lawyer make this argument a few months ago regarding billboards and I didn't want to revisit that, so I indicated formatting needs adjusted. The last thing, on Exhibit H1, Signage Plan, there was a data box that is unchanged from the 2015 rezoning. You've changed some of the exhibits, so it just calls out the changes to be made that are indicated in the draft resolution.*

*Ms. Knapp: Are there any comments from the public regarding this application? None.*

*Mr. McCarthy: Ms. Knapp, you indicated earlier that you were going to add a resulting clause to that indicating that the revised materials correcting those should be turned in prior to the issuance of a Zoning Permit.*

**RES.18-187 ADOPTING A MODIFICATION OF ZONING APPLICATION #ZON-18-01 OF NATIONWIDE CHILDREN'S HOSPITAL**

Ms. Knapp moved the adoption of the following Resolution:

WHEREAS, the Zoning Commission, by its *Motion* adopted on April 24, 2018, recommended the approval of Zoning Application #ZON-18-01 of Nationwide Children's Hospital, the property owner, requesting amendment of the signage, landscaping and fencing provisions of the *NCH Ambulatory Building Planned Commercial District*, Application #14-0437; and

WHEREAS, the application version which was the subject of the *Motion* was that submitted by the applicant in a hard copy booklet also titled *NCH Ambulatory Building Planned Commercial District*, the pages of which are stamped RECEIVED with ORANGE TWP. ZONING above and APR 17 2018 superimposed over RECEIVED by Orange Township Zoning ("Recommended Version"), as modified by those stipulations listed in the *Statement of Stipulations* attached thereto as *Attachment "A"* and incorporated therein by reference, all of which were agreed to by the owner/applicant; and

WHEREAS, a replacement for the Recommended Version has been received from the applicant in a hard copy booklet bearing the same title, dated May 25, 2018 and having a cover sheet and contents all stamped RECEIVED with ORANGE TWP. ZONING above and MAY 25 2018 superimposed over RECEIVED by Orange Township Zoning ("Replacement Version"), which version recapitulates the Development Plan, with modifications reflecting the desired amendments and addressing the comments of the Zoning Commission regarding the Recommended Version; and

WHEREAS, the Board of Township Trustees ("Board"), following the required public hearing, determines that the Replacement Version should be adopted and approved, with changes to address an inconsistency between certain of its Exhibits and its development text, correct an oversight in Exhibit H-1 resulting from the expansion and reorganization of the Exhibits and address a formatting issue;

NOW THEREFORE BE IT RESOLVED that the Board adopts the recommendation of the Zoning Commission with modification and the Replacement Version of the Development Plan is hereby adopted and approved as modified by those changes agreed to by the applicant and listed in Attachment "1" of this resolution, all of which are incorporated by reference herein and the revised materials shall be filed with the Zoning Office prior to the issuance of any Zoning Permits.

Mr. McCarthy: Mr. Lytle, on behalf of Children's, are those stipulations acceptable?

Mr. Lytle: They are.

Seconded by Mr. Rivers

Vote on Motion: Ms. Knapp-yes, Mr. Rivers-yes, Ms. Taranto-yes

Attachment "1"

**Listing of Changes**

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**Re: Zoning Application #ZON-18-01 of Nationwide Children’s Hospital, the property owner, requesting amendment of the signage, landscaping and fencing provisions of the NCH Ambulatory Building Planned Commercial District, Application #14-0437.**

1. Exhibit C - *Development Site Plan*, Exhibit E - *Landscape Plan*, Exhibit E-1 - *US 23 Landscape Enlargement* and Exhibit F - *Impervious Area Plan* are each amended to correct the labeling of the parking setback along U.S. Route 23/Columbus Pike from “45’ Parking Setback” to read “48’ Parking Setback.”
2. The formatting of Section 21.12 i) of the Zoning Resolution text template on page 21.12 of the *Development* of the Replacement Version is modified to match that of Section 21.12 h).
3. The data box in the upper right-hand corner of Exhibit H-1 - *Signage Plan* is modified as follows:
  - a) “East Elevation (see Exhibit H-5)” is modified to read “East Elevation (see Exhibit H-4).”
  - b) “South Elevation (see Exhibit H-5)” is modified to read “South Elevation (see Exhibit H-6).”
  - c) “West Elevation (see Exhibit H-5)” is modified to read “West Elevation (see Exhibit H-6).”

**APPROVAL OF MINUTES**

Nothing to report.

**ZONING REPORT**

**ORANGE TOWNSHIP ZONING HEARINGS/ MEETINGS REPORT**

Mr. Jeffery Beard, Zoning Enforcement Officer, came forward and reviewed the hearings/meetings report. The report can be found at the sign in table as you enter the meeting room.

**ACCEPT RESIGNATION OF PLANNING AND ZONING INTERN**

**RES.18-199 ACCEPT RESIGNATION OF PLANNING AND ZONING INTERN**

Motion by Ms. Knapp to regretfully accept the resignation of Planning and Zoning Intern Laney Ellzey effective May 31, 2018.

Seconded by Mr. Rivers.

VOTE: Knapp – yes, Rivers – yes, Taranto – yes.

**DISCUSSION AND POSSIBLE ACTION REGARDING THE GIS ASSISTANT POSITION**

Ms. Sheterom, Human Resources/Communications Manager commented, she, Ms. Boni, and Ms. Hugh had interviewed applicants for the position. Ms. Sheterom answered the Board’s questions.

**RES.18-200 APPOINTMENT TO POSITION OF GIS ASSISTANT AND ESTABLISHMENT OF COMPENSATION**

Ms. Knapp moved the adoption of the following resolution:

BE IT RESOLVED that Christopher Wagner is appointed to the at-will, part-time, non-exempt, non-bargaining unit position of GIS Assistant, effective June 6, 2018.

BE IT FURTHER RESOLVED that the compensation for this limited position shall be at the rate of \$14.00 per hour, with paychecks to be issued based on a 14-day pay period.

BE IT FURTHER RESOLVED that the compensation for this position shall also include the employee benefits for part-time non-bargaining unit personnel stated in the Personnel Policies and Procedures Manual.

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BE IT FURTHER RESOLVED that this appointment is contingent upon the applicant's satisfactory completion of a drug screen, physical examination, background investigation and PRADCO assessment.

Motion seconded by Ms. Taranto.

VOTE: Knapp – yes, Taranto – yes, Rivers – yes.

**MAINTENANCE REPORT**

**DISCUSSION AND POSSIBLE ACTION REGARDING MAINTENANCE WORKER – SPOT LABOR**

Ms. Sheterom commented they had advertized and did interviewed. They felt this applicant was the most qualified

**RES.18-201 APPOINTMENT TO POSITION OF MAINTENANCE WORKER – SPOT LABOR AND ESTABLISHMENT OF COMPENSATION**

Ms. Knapp moved the adoption of the following resolution:

BE IT RESOLVED that Shawn Hopkins is appointed to the at-will, non-exempt, part-time - spot labor, non-bargaining unit position of Maintenance Worker – Spot Labor, effective June 6, 2018.

BE IT FURTHER RESOLVED that the compensation for this limited position shall be at the rate of \$15.00 per hour, with paychecks to be issued based on a 14-day pay period.

BE IT FURTHER RESOLVED that the compensation for this position shall also include the employee benefits for part-time non-bargaining unit personnel stated in the Personnel Policies and Procedures Manual.

BE IT FURTHER RESOLVED that this appointment is contingent upon the applicant's satisfactory completion of a drug screen, physical examination, background investigation and PRADCO assessment.

Motion seconded by Ms. Taranto.

VOTE: Knapp – yes, Taranto – yes, Rivers – yes.

**DISCUSSION AND POSSIBLE ACTION REGARDING FLASHING SPEED LIMIT SIGNS**

Ms. Hugh commented they had gone over with Oak Creek initially flashing speed limit signs then the school volunteered to buy the flashing school zone signs. But Ms. Hugh has now three other neighborhoods that are interested in the flashing speed limit signs. She reviewed which sign they would go with, the smaller ones since they will be on neighborhood streets. They didn't want anything that could overhang in the road right of way that could be hit by trucks. Previously when discussed it was suggested splitting the costs with the HOAs. She asked for the Board's guidance. Ms. Taranto would like to continued with the good relationships with the HOAs and split the costs. Ms. Hugh answered the Board's questions.

Ms. Lisa Kraft, 2181 Barnet Court, Lewis Center, Ohio 43035 came forward. She commented:

- She has been talking with her neighbors; do they have the cameras with them or is it just a reminder

Ms. Hugh commented they would have radar in them.

Ms. Kraft wondered if the sheriff's department may share in the cost. Ms. Hugh doubted it.

Chrisi Hagan came forward and asked the pocket in Olentangy Meadows, that is not Orange Township would they also get the signs. If the township does not plow the streets in the winter, those streets would not get the signs.

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Tom Childers, 429 Slate Crossing, Delaware Ohio 43015 commented he represented his HOA and he asked if North Orange was on the list. They were.

Ben Grumbles, 1371 Sunflower Street, Lewis Center, Ohio 43035 came forward. He asked if there were records of the areas asking for this. Ms. Hugh commented she had a file with the emails. He wondered if his community could partner with the township. Ms. Hugh commented absolutely.

Ms. Knapp asked Ms. Hugh to have a line item on her budget in coming years.

Wes Mayer, 4396 Crimson Maple Lane, Westerville, Ohio came forward. He suggested checking with the people as to where the problem was. He was doing work on Sanctuary Drive and was almost hit by speeding cars.

Ms. Hugh commented she will bring the resolution to the next meeting.

AUTHORIZE BLANKET FOR ACCOUNT NUMBER 2231-330-323-0330 - \$50,000.00

Ms. Hugh explained what she would be using this money for; she explained.

**RES.18-202 AUTHORIZE BLANKET FOR ACCOUNT NUMBER 2231-330-323-0330**

Motion by Ms. Knapp to authorize a blanket purchase order in the amount of \$50,000.00 for account number 2231-330-323-0330.

Seconded by Mr. Rivers.

VOTE: Knapp – yes, Rivers – yes, Taranto – yes.

THEN AND NOW PURCHASE ORDERS

Ms. Hugh answered Ms. Knapp's questions regarding these then and now purchase orders.

**RES.18-203 AUTHORIZE THE ISSUANCE OF A THEN AND NOW PURCHASE ORDER TO PAUL PETERSON COMPANY**

Motion by Ms. Knapp to authorize the issuance of then and now a purchase order to Paul Peterson Company, in the amount of \$1,265.00, for guardrail repair.

Motion seconded by Ms. Taranto.

VOTE: Knapp – yes, Taranto – yes, Rivers – yes.

**RES.18-204 AUTHORIZE THE ISSUANCE OF A THEN AND NOW PURCHASE ORDER TO PAUL PETERSON COMPANY**

Motion by Ms. Knapp to authorize the issuance of then and now a purchase order to Paul Peterson Company, in the amount of \$1,475.00, for guardrail repair.

Motion seconded by Ms. Taranto.

VOTE: Knapp – yes, Taranto – yes, Rivers – yes.

PURCHASE ORDER

**RES.18-205 AUTHORIZE THE ISSUANCE OF A PURCHASE ORDER TO CONTRACT SWEEPERS AND EQUIPMENT**

Motion by Ms. Knapp to authorize the issuance of a purchase order to Contract Sweepers and Equipment, in the amount of \$6,592.00, for spring street sweeping.

Seconded by Ms. Taranto.

VOTE: Knapp – yes, Taranto – yes, Rivers – yes.

**PARK REPORT**

Ms. Hugh commented that Franklin Express will be the band for Movie in the Park. She will bring the agreement to the next meeting.

**AMEND RESOLUTION 18-099 SET NORTH ORANGE AQUATIC CENTER RATES FOR 2018 SEASON**

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Ms. Hugh and Ms. Sheterom explained the language change.

**RES.18-206 SET NORTH ORANGE AQUATIC CENTER RATES FOR 2018 SEASON**

Motion by Ms. Knapp to adopt the rates for the North Orange Aquatic Center for the 2018 season as found in “Exhibit “A” and as presented at this evening:

Exhibit “A”

2018 NORTH ORANGE AQUATIC CENTER RATES

Season Passes (ages 2 and under free)	Resident Rate	Non-Resident Rate
Youth	\$90.00	n/a
Adult	\$95.00	n/a
Senior Citizen	70.00 (with Golden Buckeye Card)	n/a
Family of 2	\$155.00	n/a
Family of 3	\$170.00	n/a
Family of 4	\$185.00	n/a
Family of 5	\$200.00, plus \$15.00 for each additional person over 5	n/a
Babysitter w/family pass	\$30.00	n/a

Note: \$.50 for “Swimmies” diapers to pool patrons on an as-needed basis

Other Passes (ages 2 and under free)	Resident Rate	Non-Resident Rate	Season Pass Holder
Daily pass	\$6.00	\$12.00	\$0
Twilight Day Pass	\$4.00	\$10.00	\$0
Special Event/BBQ	\$8.00	\$8.00	\$8.00
Special Event – Swim Only	\$2.00	\$2.00	\$0
Night Swim	\$2.00	\$2.00	\$0

Swimming/Diving Lessons/Water Aerobics	Resident Rate	Non-Resident Rate
Group Lessons - Season Pass Holder	\$55.00	n/a
Group Lessons - Non-Season Pass Holder	\$65.00	\$75.00
Private Lessons (all)	\$35.00 per 30 minutes	\$35.00 per 30 minutes

Rentals	Resident Rate	Non-Resident Rate
Community Room Deposit	\$100.00 per rental	\$100.00 per rental
Rental Rate	\$ 35.00 per hour	\$ 60.00 per hour
Township Hall Resident Weekend Deposit	\$100.00 per room	n/a
Rental Rate(Friday 5:00pm –Sunday 11:30pm)	\$ 50.00 per hour	n/a
Shelter Deposit	\$ 25.00 per rental	n/a
Rental Rate	\$ 10.00 per hour	n/a
Pool Shelter Deposit	\$50.00 per 2 hour rental (\$25.00 refundable deposit)	\$75.00 per 2 hour rental (\$25.00 refundable deposit)
Rental Rate	n/a	n/a

Miscellaneous	Rate
Life Jacket Rental	no charge - provide ID for return of jacket)

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Family Night - Wednesdays after 5:00 PM	\$2.00 per hotdog
Employee Discount	no discount

Concession Items	Price
Hot Dog	\$2.50
Pizza	\$2.00
Pretzel	\$1.50
Popcorn	\$1.00
Nachos	\$2.00
Chips	\$1.00
Water	\$1.50
Slushie	\$1.00
Cotton Candy	\$2.00 (cone or bag)
Pop	\$1.50
Gatorade/Juice	\$1.50
Candy	\$1.50
Cup of Ice	\$0.50
Cup of Cheese	\$0.50
Ice Cream	\$1.50 (novelty)
Ice Cream	\$2.00 ( premium)

**Military Discount – Memorial and July 4<sup>th</sup> – no charge for Orange Township Resident Military Service Members with valid military ID and immediate family (spouse and dependent children) on Monday, May 28, 2018 and Wednesday July 4 2018.**

Seconded by Mr. Rivers.

VOTE: Knapp – yes, Rivers – yes, Taranto – yes.

**DISCUSSION AND POSSIBLE ACTION REGARDING TASK ORDER 18-RPO-2 ON CALL CONSULTING SERVICES SURVEY/ENGINEERS - \$7,000.00**

Ms. Hugh explained how this has been done in the past.

**RES.18-207 AUTHORIZE EXECUTION OF TASK ORDER AGREEMENT AND PURCHASE ORDER**

Motion by Ms. Knapp to authorize a purchase order to RPO, LLC, in the amount of \$7,000.00, for On Call Consulting Services Survey/Engineers in regards to Task Order # 18-RPO-2 issued under the agreement between the Board and the consultant dated May 10<sup>th</sup>, 2018, and authorizes Ms. Hugh to execute the related Task Order Agreement for such services which shall be presented to the Board and dated June 4, 2018.

Motion seconded by Mr. Rivers.

VOTE: Knapp – yes, Rivers – yes, Taranto – yes.

**DISCUSSION AND POSSIBLE ACTION REGARDING TASK ORDER 18-RPO-3 NORTH ROAD PARK PHASE 2 BIDDING - \$5,225.00**

Ms. Hugh explained what this encompassed.

**RES.18-208 AUTHORIZE EXECUTION OF TASK ORDER AGREEMENT AND PURCHASE ORDER**

Motion by Ms. Knapp to authorize a purchase order to RPO, LLC, in the amount of \$5,225.00, for North Road Park Phase 2 Bidding in regards to Task Order # 18-RPO-3 issued under the agreement between the Board and the consultant dated May 10<sup>th</sup>, 2018, and authorizes Ms. Hugh

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to execute the related Task Order Agreement for such services which shall be presented to the Board and dated June 4, 2018.

Motion seconded by Mr. Rivers.

VOTE: Knapp – yes, Rivers – yes, Taranto – yes.

ACCEPT ANONYMOUS DONATION TO THE PARK DEPARTMENT \$260.00

**RES.18-209 ACKNOWLEDGE AND ACCEPT ANONYMOUS DONATION**

Motion by Ms. Knapp to accept an anonymous donation in the form of \$260.00.

Seconded by Mr. Rivers.

VOTE: Knapp – yes, Rivers – yes, Taranto – yes.

OBSOLETE ITEMS

**RES.18-210 FINDING CERTAIN PERSONAL PROPERTY NOT NEEDED FOR PUBLIC USE, OBSOLETE, OR UNFIT FOR THE USE FOR WHICH IT WAS ACQUIRED TO HAVE NO VALUE AND ORDERING IT TO BE DISCARDED OR SALVAGED**

Ms. Knapp moved the adoption of the following Resolution:

WHEREAS, the Township has certain used property which has no value and is not needed for public use, is obsolete, or is unfit for the use for which it was acquired;

NOW THEREFORE BE IT RESOLVED that the property listed in Exhibit "A" of this resolution, incorporated herein by reference as if fully repeated, is found to be not needed for public use, is obsolete, or is unfit for the use for which it was acquired, and to have no value.

BE IT FURTHER RESOLVED that such property shall be discarded or salvaged and the Maintenance and Parks Director or her designee shall oversee its' disposal.

Exhibit "A"

Amt	Item	Serial/Model #
1	Everest Refrigeration Freezer	BS72- 02070039
1	Rival Microwave	
1	Umbrella Stand	

Motion seconded by Mr. Rivers.

VOTE: Knapp – yes, Rivers – yes, Taranto – yes.

DISCUSSION AND POSSIBLE ACTION REGARDING NIGHT SWIM

Mr. Bodnar commented he thought this was put on the agenda to address the possible swim for the Olentangy School. Ms. Knapp explained the mayor of Powell and one of the Liberty Township Trustees had residents who children were going to be moved to Olentangy High School from Liberty High School. She thought maybe using an existing night swim and inviting the transitioning students from the schools to the swim. Ms. Knapp commented they would be coordinating the event to bring the youths together. It was discussed using the August 10, 2018 night swim, contacting Olentangy to use their email system, and Ms. Sheterom to put on Facebook. Ms. Hagan suggested Olentangy use their flyers they send out.

**PUBLIC SAFETY REPORT**

ACCEPT RESIGNATION FROM PART-TIME FIREFIGHTER/EMT

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**RES.18-211 TO REGRETFULLY ACCEPT RESIGNATION OF PART-TIME  
FIREFIGHTER/EMT**

Motion by Ms. Knapp to regrettfully accept the resignation of part-time firefighter/EMT David Janning effective May 21, 2018.

Seconded by Ms. Taranto.

VOTE: Knapp – yes, Taranto – yes, Rivers – yes.

**FISCAL OFFICER REPORT**

**THEN AND NOW PURCHASE ORDER**

**RES.18-212 AUTHORIZE THE ISSUANCE OF A THEN AND NOW PURCHASE  
ORDER TO CAPITAL CITY CORVETTE CLUB**

Motion by Ms. Knapp to authorize the issuance of a then and now purchase order to Capital City Corvette Club for \$150.00, as a deposit refund of meetings scheduled at Township Hall on 3/10/18, 5/12/18, and 6/9/18 all paid in 2017.

Motion seconded by Mr. Rivers.

VOTE: Knapp – yes, Rivers – yes, Taranto – yes.

**ADMINISTRATIVE REPORT**

**DISCUSSION AND POSSIBLE ACTON REGARDING A PURCHASE ORDER FOR  
MAZANEC, RASKIN, & RYDER IN THE AMOUNT OF \$2,657.80**

Mr. Bodnar explained the work done in the OPEC litigation and answered the Board's questions.

**RES.18-213 AUTHORIZE THE ISSUANCE OF A PURCHASE ORDER TO MAZANEC,  
RASKIN & RYDER**

Motion by Ms. Knapp to authorize the issuance of a Purchase Order to Mazanec, Raskin & Ryder in the amount of \$2,657.80, for OPEC litigation.

Seconded by: Mr. Rivers.

VOTE: Knapp – yes, Rivers – yes, Taranto – yes.

**DISCUSSION AND POSSIBLE ACTION REGARDING A PURCHASE ORDER FOR  
CIVICPLUS IN THE AMOUNT OF \$7,004.61**

Mr. Bodnar answered the questions of the Board. They have slowed down the process.

**RES.18-184 AUTHORIZE THE ISSUANCE OF A PURCHASE ORDER TO CIVICPLUS**

Motion by Ms. Knapp to authorize the issuance of a Purchase Order to CivicPlus in the amount of \$7,004.61, for Township Website Redesign.

Seconded by: Mr. Rivers.

VOTE: Knapp – yes, Rivers – yes, Taranto – yes.

**OLD BUSINESS**

**TABLED: DISCUSSION AND POSSIBLE ACTION REGARDING SHELLY & SANDS INC.  
– ORANGE ROAD/US23 INTERSECTION - \$5,948.42**

Ms. Hugh asked that this item be tabled. She has left a message for them and she hasn't heard from them. She would like to go over this with Shelly & Sands first.

**TABLED: APPROVE RACE PENGUIN AGREEMENT**

Ms. Hugh explained they were going with the 2017 agreement with 2018 modificatons. She answered the Board's questions of the Board. Ms. Knapp would like to know the numbers before she moves forward. It was tabled to the next meeting.

A voice from the audience started to speak and Ms. Knapp commented that a person could only speak on two items.

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DISCUSSION AND POSSIBLE ACTION REGARDING A PURCHASE ORDER TO DELAWARE DATA CENTER

Mr. Rivers commented this is for the audio/video equipment for the live streaming of the meetings. Mr. River reviewed the costs and what was budgeted. He is hoping for a launch date of sometime in August.

RES.18-214 AUTHORIZE THE ISSUANCE OF A PURCHASE ORDER TO DELAWARE DATA CENTER

Motion by Ms. Knapp to authorize the issuance of a Purchase Order to Delaware Data Center in the amount of \$6,745.00, for audio/video equipment.

Seconded by: Mr. Rivers.

VOTE: Knapp – yes, Rivers – yes, Taranto – yes.

NEW BUSINESS

DISCUSSION AND POSSIBLE ACTION REGARDING ADVISORY POSITION

Ms. Knapp commented they have recently discovered the Veteran's Memorial was pretty much a sketch on paper. They is a need to develop some plans for it. There have been many price quotes for it. The pricing ranging from \$200,000.00 to \$400,000.00. \$20,000.00 is what has been raised. They have been working on this project for 5 years. She would like to jump this process. They need to get someone; a neutral third party to come in and help the township. Find out the phasing, the plans, dimensions. To get it started, where we want it; and to provide reports.

She went on to explain, Mr. Ben Grumbles is here; he is a veteran; he has come to several meetings; he is very knowledgeable about projects; very organized; very well spoken. She is very impressed with his passion for the military and the township. She wanted to propose to the Board to appoint him kinda ad-hoc veteran memorial advisory coordinator. She though in this role Mr. Gumbles could interact with staff and interact with the Delaware County Foundation to gather information for a report. He could reach out to ex-trustees, veterans, all kinds of people who come forward. She would like reports on the past, moving forward, and into the future what we can do; what money we have so far and what we need to do to raise more. What we can do with the limitations imposed upon them. She had thought about forming a veteran's memorial committee at some time. That could take a few months. She asked Mr. Gumbles to come up and speak.

Mr. Gumbles commented:

- Ms. Knapp reached out to him with this idea
- He is for anything to help with this
- He has spoken about the impasse
- He would do anything to help connect all the dots and get this facilitated
- Just hearing about the veteran's race; he knows of company involved in this
- There are resources he would be happy to help with this
- He would like to make sure Trustee Quigley is a part of this
- He understands the disagreements; frankly he doesn't care about them
- For a veteran's effort the disagreements do not have a real place; but he sees them having an impact
- His goal is to exhaust himself to get things moving
- Not necessarily to invent wheels; but to be a liaison
- He would be happy to take on that role if allowed; if not stand by and help anyway he can
- He would just like to see this happen

Ms. Knapp asked him questions.

Ms. Taranto asked to say a few words. She has seen some history on social media. She would like to think that is in the past. But as a fellow veteran she would like to think that we would respect Mr. Quigley and the work that he has done. He was suppose to be here tonight. He had a standing date to Cedar Point with his daughter and he didn't want to miss it. He does have a presentation of all the details; he has done a lot of work. A lot of donations. AEP is donating the

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electric. She continued; so out of respect to him, we should honor that; so he can come in and present. He should actually be the lead on this; the advisor. She felt they all owed him that respect and all the work he has done over the last years.

Mr. Grumbles commented he was not opposed to that.

Mr. Taranto commented he has worked with The Fallen Fifteen and have those men involved and many others. Ms. Taranto felt Mr. Gumbles would work great with them.

The discussion continued between the Board, Mr. Gumbles, Mr. McCarthy, Mr. Bodnar and Mr. Stabel. There was a question as to whether there were liaisons to different areas. There was discussion about the race, involving/using OTOCC and/or the Park Board.

Mr. Rivers asked the chair of OTOCC if she thought they would be interested in starting a new subcommittee. She thought they would.

**RES.18-215 APPOINTMENT OF VETERAN'S MEMORIAL ADVISORY LIASION**

Motion by Ms. Knapp to appoint Ben Grumbles as the Veteran's Memorial Advisory Liaison and his role would be to gather information regarding the Veteran's Memorial, past, present, and future; to present status reports to the trustees; a written report as to where we are; to interact with the Delaware County Foundation; and to get information about budget, from staff, Mr. Bodnar, the Trustees; any veterans; any one he deems appropriate to try to move this project forward.

Mr. Rivers asked if Outreach was willing to support this. She said yes. Ms. Knapp commented he would be on his own for now. Mr. Rivers commented but we would work towards having this under Outreach. He thought it had potential with the run and everything else. Ms. Taranto commented she thought this should be tabled until Mr. Quigley can attend a meeting and present his findings. Ms. Knapp commented she needed to have all the information up front before she would schedule a meeting. You can not have a meeting without information being presented in advance. She asked for a second.

Mr. Rivers commented it was time sensitive and he is more than happy to reach out to Mr. Quigley to get the information needed and move forward. It has been discussed at meetings. It is time to get moving.

Ms. Knapp thought maybe Mr. Gumbles could find out information and coordinate everything without having a subcommittee. It may be his recommendation. Mr. Rivers commented he would be happy to reach and support anyway he can.

Seconded by: Mr. Rivers.

Ms. Sheterom commented she has had inquiries about a public meeting regarding the veteran's memorial. They wanted to know when it would happen. Mr. Rivers commented he would like it sooner than later; but he would like more information. Ms. Knapp reiterated there needed to be information before there could be a meeting.

VOTE: Knapp – yes, Rivers – yes, Taranto – no.

**EXECUTIVE SESSION**

Motion by Ms. Knapp to go into Executive Session to consider the Appointment, Employment, Dismissal, Discipline, Promotion, Demotion, or Compensation of a Public Employee of Official.

The following were invited to attend: Human Resources, Ms. Sheterom; Township Administrator, Mr. Bodnar; Township General Counsel, Mr. McCarthy, and Maintenance and Parks Director, Ms. Hugh.

Seconded by Mr. Rivers.

VOTE: Knapp – yes, Taranto – yes, Rivers – yes.

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Motion by Ms. Knapp to return to regular session.  
Seconded by Ms. Taranto.  
VOTE: Knapp – yes, Taranto – yes, Rivers – yes.

There was no further business, meeting adjourned at 10:02 p.m.

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Lisa F. Knapp, Chairman

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Ryan Rivers, Vice Chairman

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Deborah Taranto, Trustee

Attest: \_\_\_\_\_  
Joel M. Spitzer, Fiscal Officer