

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held

20

OTOCC Meeting Minutes 3/14/18

Call to order 7:00 pm by Lisa Kraft, Chairperson

Roll Call-was done by Wes Mayer (Kannan Ramanujam absent)

Present: John Altieri, Tony Benishek, Lisa Kraft, Wes Mayer, Mark McCabe,

and Jeff Seghi

Absent: Kannan Ramanujam

Others in attendance: Michele Boni, Planning & Zoning Director; Matt Noble, Fire

Chief; Ryan Rivers, Trustee Liaison

Wes Mayer volunteered to take the minutes in the absence of Kannan Ramanujam.

Approval of 1/24/18 Meeting Minutes-Lisa Kraft, Chairperson

After discussion about changes needed, approval was tabled until next

Meeting.

Fire Levy Presentation by Fire Chief Matt Noble

Chief Noble provided a comprehensive high-level fact sheet on the status of the Orange Township Fire Department. It included comprehensive information on the following:

- Financials
- Department Facts
 - Fire Stations and Locations
 - Service Equipment/Vehicles
 - Department Services
 - Education Outreach and Training
- Department Statistics
 - Staffing
 - Service Territory
 - Population/Audiences Served
 - 2017 Emergency Call Volume
- Select accomplishments over the past 5 years
- Goals for the next 3 years (2018 - 2020)
- 2017 Expenditures

The Chief then explained that the Fire Department is asking for a renewal of the current Fire Levy on the November 2018 ballot. The Chief described the history of OT Fire Levies over the past 5 years or more. He emphasized the importance of the renewal levy passing and requested the support of OTOCC in that effort.

Committee members found Chief Noble's presentation to be both interesting and informative. The Chief entertained questions from the Committee and added to the Committee's understanding by answering all of their questions.

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK INC. FORM NO. 10168

Held

20

Branding Initiative RFP

The Chair provided an update on the status of the RFP, which has been reviewed by OT Legal Counsel. The Committee discussed various ideas to help enhance the process. The RFP will be presented to the Board of Trustees for approval at their meeting on March 19th. Timeframes and deadlines will be re-visited since the original timing will no longer apply. It will then be distributed to the 11 firms that have been suggested so far. Additional efforts will be made to publicize the RFP through various communication methods including posting it on a website that is designed to facilitate compliance with public notification requirements. The Committee also discussed ideas on the process to be used to evaluate and screen the proposals that are received.

Planning Director Michele Boni made a presentation and led a discussion focusing on information in the recently completed "Planning Orange" (Comprehensive Planning Study) that could best be addressed by the OTOCC. It was discussed that this study will be very valuable to the firm that is selected to lead the branding initiative. The Committee agreed to review the study with the branding initiative in mind and to provide feedback/ideas to Michele.

Other 2018 Initiatives

- Networking/information sharing with other townships/counties/cities
 - To learn from others' successes and failures
 - To identify potential opportunities for Orange Township
 - To identify "best practices" to be analyzed for applicability in Orange Township
 - Mark McCabe, Jeff Seghi, and Ryan Rivers agreed to work on this
- Business appreciation event
 - The very successful event held in October 2017 was discussed
 - Ideas are being considered to make it even better, including a change of venue as a possibility
 - John Altieri will again lead this event. Wes Mayer offered to assist John Altieri.

Trustee Liaison Update by Trustee Rivers.

- The quarterly Township Newsletter has just been sent to OT residents. It included information and the necessary form to obtain a 2018 Swimming Pool Pass. The fees to obtain a pass have been increased to help offset some of the expenses to operate the swimming pool facility
- Plans are developing to "live stream" Township Board of Trustees meetings, piggy-backing on what is being done by Delaware County.
- Trustee Rivers recently attended the State of the State of Ohio event to gain more awareness of developments across Ohio

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

20

- "Delaware Now" Plan to attend future meetings.

Adjourn 8:45 pm, Lisa Kraft, Chairperson

Next scheduled OTOCC Meeting - May 16, 2018

Jon Kraft
Lisa Kraft

6/11/18