

**Orange Township Outreach and Communications Committee
Meeting Minutes
January 24, 2018
Orange Township Hall
1680 East Orange Road**

Call to order: 7:00pm

Roll Call:

Mr. John Alteri, Vice Chairman - Present
Mr. Mark McCabe - Present
Ms. Lisa Varney - Present

Mr. Kannan Ramanujam, Secretary - Absent

Also in attendance: Mr. Ryan Rivers, Township Trustee, Mr. Lee Bodnar, Township Administrator, Ms. Amanda Sheterom, HR & Communication Manager, Mr. Andrew Clute, Mr. Ken Lafontaine, and Ms. Jenna Jackson, Delaware County Economic Development Department.

Approve meeting minutes for November 29, 2017 Motioned by Mr. McCabe to approve meeting minutes for November 29, 20107. Seconded by Ms. Kraft
Approved 3/0.

Election of 2018 Officers:

Chairman

Motion by Mr. Altieri to elect Ms. Lisa Kraft as Chairman of the Outreach and Communications Committee for 2018. Seconded by Mr. McCabe.
Approved 3/0.

Vice-Chairman

Motion by Ms. Kraft to elect Mr. Mark McCabe as Vice-Chairman of the Outreach and Communications Committee for 2018. Seconded by Mr. Altieri.
Approved 3/0.

Secretary

Motion by Ms. Kraft to elect Mr. Kannan Ramanujam as Secretary of the Outreach and Communications Committee for 2018. Seconded by Mr. Altieri.
Approved 3/0.

Set 2018 Meeting Schedule:

Motioned by Chairperson Kraft to set the 2018 meeting schedule as follows:

March 14, 2018	September 12, 2018
May 16, 2018	November 14, 2018
July 18, 2018	

Seconded by Mr. McCabe – Approved 3/0.

Presentation:

Ms. Jenna Jackson - Delaware County Business Retention (Outreach) Plan.
The County will be contacting and setting meetings with local businesses as an outreach to seek feedback on what the County and/or local community can do to be of better service.

Trustee Liaison:

Mr. Ryan Rivers – Goals for 2018

- OTOCC Membership
- Branding Plan
- Land-Use Plan

Meeting adjourned at 8:20 pm.

Lisa Varney, Chairman (Date)

Mark McCabe, Vice-Chairman (Date)