

ORANGE TOWNSHIP COMMUNITY PARK BOARD

MEETING MINUTES

Wednesday, January 24, 2018

Orange Township Hall

1680 East Orange Road

7:00 PM

Meeting called to order at 7:04 PM

ROLL CALL

- Barrett Ault - Present
- Jennifer Keck - Absent
- Brian Hock - Present
- Marla Gilreath - Arrived Late
- Matt DeGraw - Present
- Trustee Liaison Lisa Knapp - Absent
- Maintenance & Parks Director Beth Hugh - Present

Minutes were prepared by Township Administrative Assistant Nancy Fay

Nominations for 2018 Chair

Matt DeGraw nominated Barrett Ault for 2018 Chair. Brian Hock Seconded.

Election of Chair

Barrett Ault made a motion to elect Barrett Ault 2018 Chair.

Vote: Degraw - yes; Hock - yes

Nominations & Elections for Vice Chair

Brian Hock nominated Matt DeGraw for 2018 Vice Chair. Barrett Ault seconded.

Election of Vice Chair

Barrett Ault made a motion to elect Matt DeGraw 2018 Vice Chair.

Vote: Hock - yes; Ault - yes

Approval of Minutes of November 15, 2017

November 15, 2017 minutes were not ready for approval.

Public comments

- James Stabl, 6266 Westwick Place asked where the park board is on crossing the railroad tracks. Ms. Hugh replied for the past year, the township has been working with ORDC. The (Trustee) board has not been able to come to an agreement with them, so we have submitted our plan for a crossing on Orange Road independent of ORDC, to Norfolk Southern and CSX. We have followed the request of Norfolk Southern for a "Z" Gate. Hopeful that it is accepted. Ms. Hugh budgeted \$350,000.00, for this year. Construction season is short so it may be something that is bid this year and built next year.
- Mr. Stabl asked about the future trail along Lewis Center Road by Evans Farms and North Farms, if it would be able to cross the railroad track and if it would have to have a "Z" Gate as well. Ms. Hugh replied that had been part of the discussion with ORDC to look at getting sidewalks on both sides of Lewis Center Road so it would not cross with the trail, it would just be a sidewalk crossing. The trail would then

cross Lewis Center Road at the roundabout that's going in at Lewis Center and North Roads or at Evans Farms at the connection that comes off Franklin Street. Right now there is no crossing at Lewis Center Road so that will be some future crossing. We will definitely get pedestrian access with the Home Road overpass that will be constructed by the county, when it is designed it will have pedestrian access to it.

- Mr. Stabl asked what the time frame is on the trail from the roundabout on Lewis Center Road to Waukeegan Avenue. Ms. Hugh replies we are working on engineering plans now; plan to go out to bid late spring so construction is done by October.
- Another resident spoke about the trails, how nice they are, and the possibility of doing a campaign directed to bicyclists to get them to use the trails rather than endangering themselves and others by using the roads.
 - Ideas from park board:
 - Mile markers
 - Signage identifying location
 - Highlight new areas on Facebook
 - Main problem getting bicyclists to use trails:
 - Serious riders 20+ miles are not going to use trails
 - Many riders may not be from Orange Township -they park at Alum Creek and bike many miles.
 - Trails can veer away from the road
 - May have areas that require stops
 - May need cleaned of stones or debris

2018 Park Appropriations

- Ms. Hugh handed out a copy of approved appropriations to the park board and went over appropriations.
 - Park appropriations for 2018 site improvement are \$2,700,000.00
 - Some grant re-imburements have not been received yet for Bale Kenyon and Alum Creek- when we do we may appropriate additional funds to current projects
- Mr. Hock asks if the current projects are all part of the 2.7 million
- Ms. Hugh says the projects total up to 2.7 million

North Road Park Development Update

- Working on phase 2
 - At a standstill until better weather
 - Have not paved parking lot yet
 - Asphalt can't be done until the plants open - probably sometime in March or April
 - Not sure how grass seed is doing with the minus twenty degree temperatures, but will re-seed heavily again in the spring
 - Hope to do cricket field use agreements for June and July and a fall soccer season. All dependent on what the fields look like
 - Phase 2 includes Shelters restrooms the concessions area
 - Would like to have a sub-committee of the park board to work on playground selections and come ideas to bring back to the board to come up with final selections and then take to one of the schools to vote like we did with Walker Wood. Maybe Heritage Elementary or the library and Survey Monkey
 - Playground Committee - Barrett, Marla
 - Need to nail down what the design will be as it ties in with how the trails and sidewalks connect, where the buildings will be and landscape design. Would like thoughts on how the spaces interact with each other
 - Meet Feb. 5 or 6

- Name the park
 - Name the Park announce in March newsletter
 - same rules and guidelines as last time - no names of people

Discussion Regarding 2017 Grant Applications

- Submitting 2 grants
 - North Road Lewis Center
 - Construction will start in 2018 and be done in 2019 - potentially same contractor as the road
 - Estimate is \$379,800.00 and designs costs are included in that
 - Lewis Center phase 3
 - Waukeegan Avenue to the beach
 - No estimate yet, would like a hock signal - Ms. Hugh still negotiating that with engineer
 - Close to \$400,000.00 now; hock signal will add \$100,000.00
- The COTF grant is up to 500,000 that you can receive from the grant
 - It is a 75-25 match
 - Reimbursement grants
 - Trails will be part of 2019 appropriations if we are awarded the grants

2018 Events Discussion

- Movie and Music in the Park
 - June 23 and August 4
 - Ms. Hugh has reserved the screen and sound system
 - Coordinate with Berlin and Genoa so we aren't showing the same movies
 - Pick movies to be voted on at next meeting
 - Save the date in this newsletter.
 - Should know June's movie in April to get banners and signs made
 - Will have food trucks
 - May be able to have bounce houses this year
 - Possibly characters that go along with the movies
 - Post on Facebook and send out on listserv for food trucks, save the date and vendors
 - Other ideas were a dunk tank and glow in the dark putt putt
 - Will continue with music before the movie
 - Franklin Express for first event
 - Check a couple other bands for second event
 - Possibly Bill Foley Band
- December 2 for holiday celebration
 - Think bigger this year. Possibly a line though the kitchen with Mrs. Claus giving out cookies; more lights; structures light around the trail
 - Parking needs work
- 2017 celebration huge success. Santa was awesome, letters were great. Loved the light switch. Activity tables were a hit. Music wonderful but took a lot of space. Need to be mindful that not everyone comes for Santa, people also come to see the music.

Discussion regarding Veteran's Memorial and Race

- Rob Quigley spoke about the Veteran's Race, a 5k that takes place in November. He said now is the time to get sponsors. All the sponsorship money goes into the Delaware County Foundation which is going towards funding the Veteran's Memorial. He also suggested having a food truck available after the event for more community engagement.

- Mr. Hock asked what can be built around it so there is something supporters can do while runners run. Is there a way the twp hall can be used so supporters can be inside out of the cold? Ms. Gilreath suggested race trackers so that spectators could see where the runners are and keep track of them.
- There was discussion on changing date to a warmer, more weather friendly date. It was decided to keep the Veteran's Race close to Veteran's Day. This year's race will be November 10
- Bring back ideas to next meeting
- Start and finish at Township Hall

2018 Events Discussion (continued)

Four Events for 2018

Brian Hock motions the four events for 2018 are two Movie and Music in the Park events, one on June 23 and another on August 4; the Holiday Celebration on December 2 and the Veteran's Race on November 10. Barrett seconds.

Vote: Hock - yes; Ault - yes; Gilreath - yes; DeGraw yes

Ms. Hugh brought up two more items of business:

Township Land Use Plan

- Zoning office is doing a Land Use Plan and they are asking all the boards for input. Ms. Hugh distributed the Plan to the park board. Michelle Boni will be attending the next park board meeting for feedback.

Set Orange Township Community Park Board Meeting Dates

- Meeting Dates were set for third Wednesday of the month

Adjourn

Meeting adjourned at 8:53PM.

Barrett Ault

Jenifer Keck

Brian Hock

Marla Gilreath

Matt DeGraw

, Alternate