

**BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM REGULAR MEETING HELD JANUARY 6, 2021
ORANGE TOWNSHIP - DELAWARE COUNTY**

The electronic recordings of this meeting serve as the official meeting minutes. A full and accurate account of this meeting's audio and video can be found at www.orangetwp.org

Ms. Kraft called the meeting to order at 6:02 p.m.

PRESENT: Ryan Rivers, Trustee
Deborah Taranto, Trustee
Ben Grumbles, Trustee
Lisa Kraft, Fiscal Officer

ALSO PRESENT:
Bill Cowan Director of Operations
Scott Rice Fire Chief
Michele Boni Development and Zoning Director
Andrew King Township Administrator

ORGANIZATIONAL BUSINESS

Ms. Kraft opened the floor for nominations for Chairperson of the Board of Trustees.

RES.21-001 CHAIRPERSON 2021

Motion by Mr. Rivers to elect Trustee Ben Grumbles as Chairperson of the Board of Trustees for the calendar year 2021.

Seconded by Ms. Taranto

VOTE: Grumbles – Yes Taranto – Yes Rivers – Yes

Ms. Kraft opened the floor for nominations for Vice Chairperson of the Board of Trustees for the calendar year 2021.

RES.21-002 VICE CHAIRPERSON 2021

Motion by Mr. Grumbles to elect Trustee Deborah Taranto as Vice Chairperson of the Board of Trustees for the calendar year 2021.

Seconded by Mr. Rivers

VOTE: Grumbles – Yes Taranto – Yes Rivers – Yes

CONTINUATION OF ORGANIZATIONAL BUSINESS

RES.21- 003 MAINTENANCE/PARKS DEPARTMENT LIAISON

Motion by Mr. Grumbles that Mr. Grumbles serve as Trustee Liaison to the Orange Township Maintenance/Parks Department, for the calendar year 2021.

Seconded by Mr. Rivers

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VOTE: Grumbles – Yes Taranto – Yes Rivers – Yes

RES.21-004 PUBLIC SAFETY DEPARTMENT LIAISON

Motion by Mr. Grumbles that Ms. Taranto serve as Trustee Liaison to the Orange Township Fire Department and the Delaware County Sheriff Department for the calendar year 2021.

Seconded by Ms. Taranto

VOTE: Grumbles – Yes Taranto – Yes Rivers – Yes

RES.21-005 ZONING OFFICE LIAISON

Motion by Mr. Grumbles that Mr. Rivers serve as Trustee Liaison to the Zoning Office, for the calendar year 2021.

Seconded by Mr. Rivers

VOTE: Grumbles – Yes Taranto – Yes Rivers – Yes

RES.21-006 ORANGE TOWNSHIP OUTREACH AND COMMUNICATIONS COMMITTEE LIAISON

Motion by Mr. Grumbles that Mr. Rivers serve as Trustee Liaison to Orange Township Outreach and Communications Committee for the calendar year 2021.

Seconded by Mr. Rivers

VOTE: Grumbles – Yes Taranto – Yes Rivers – Yes

RES.21-007 REGIONAL PLANNING REPRESENTATIVE

Motion by Mr. Grumbles to appoint Michele Boni as Orange Township Representative to the Delaware County Regional Planning Commission, for the calendar year 2021.

Seconded by Ms. Taranto

VOTE: Grumbles – Yes Taranto – Yes Rivers – Yes

RES.21-008 REGIONAL PLANNING ALTERNATE REPRESENTATIVE

Motion by Mr. Grumbles to appoint Jeff Beard as Orange Township Alternate Representative to the Delaware County Regional Planning Commission, for the calendar year 2021.

Seconded by Ms. Taranto

VOTE: Grumbles – Yes Taranto – Yes Rivers – Yes

RES.21-009 RECORDS COMMISSION

Motion by Mr. Grumbles that the Chairperson of the Board of Trustees of Orange Township, Township Fiscal Officer, and the Township Administrator serve as our Records Commission, for the calendar year 2021.

Seconded by Mr. Rivers

VOTE: Grumbles – Yes Taranto – Yes Rivers – Yes

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RES.21-010 ENTERPRISE ZONE REPRESENTATIVE

Motion by Mr. Grumbles to appoint himself (Ben Grumbles) (Chair) as Orange Township Representative on the Enterprise Zone Committee, for the calendar year 2021.

Seconded by Ms. Taranto

VOTE: Grumbles – Yes Taranto – Yes Rivers – Yes

RES.21-011 ENTERPRISE ZONE REPRESENTATIVE ALTERNATE

Motion by Mr. Grumbles to appoint Administrator Andrew King as Orange Township Representative Alternate on the Enterprise Zone Committee, for the calendar year 2021.

Seconded by Ms. Taranto

VOTE: Grumbles – Yes Taranto – Yes Rivers – Yes

PAID HOLIDAYS RESOLUTION

****When applicable Christmas Eve - Office is closed all day with full-time non bargaining unit township employees it is established as a vacation or personal day

****When applicable Good Friday – Office closes at 12:00 noon with full-time non bargaining unit township employees it is established as a vacation or personal day or half day vacation or personal day if employee chooses to work until noon

**** When applicable New Year’s Eve – Office closes at 12:00 noon with full-time non bargaining unit township employees it is established as a vacation or personal day or half day vacation or personal day if employee chooses to work until noon

RES.21-012 EMPLOYEE PAID HOLIDAYS - 2021

Motion by Mr. Grumbles that, for non-fire personnel, the township will follow the Ohio Revised Code for year 2021 paid holidays with two modifications. Non-Firefighters, including the Fire Department administrative staff, are trading Columbus Day, which will be worked, for the day after Thanksgiving which will not be worked. On the following dates, township offices will be closed. Full-time personnel will receive holiday pay except where otherwise noted.

Exhibit “A”

- New Year’s – Friday, January 1
- Martin Luther King, Jr. Day – Monday, January 18
- President’s Day – Monday, February 15
- Good Friday – Friday, April 2, (For Full time non bargaining unit township employees it is established ½ day vacation or personal day) (Township Offices to close at 12:00 p.m.)
- Memorial Day – Monday, May 31
- Independence Day – Monday, July 5 in observance of Sunday, July 4
- Labor Day – Monday, September 6
- Veteran’s Day – Thursday, November 11
- Thanksgiving - November 25-26 (Columbus Day celebrated November 26)

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- Christmas Eve – Observed Thursday, December 23 (For Full time non bargaining unit township employees it is established as a vacation or personal day)
- Christmas – Friday, December 24 in observance of Saturday December 25
- New Year’s Eve – Friday, December 31 (For Full time non bargaining unit township employees it is established ½ day vacation or personal day) (Township Offices to close at 12:00 p.m.)

Seconded by Ms. Taranto

VOTE: Grumbles – Yes Taranto – Yes Rivers – Yes

RES.21-013 BUSINESS OFFICE HOURS

Motion by Mr. Grumbles that, the township offices shall be open for zoning and other business, Monday through Friday, 8:00 a.m. to 4:30 p.m., except for legal holidays and other announced closed days.

Seconded by Mr. Rivers

VOTE: Grumbles – Yes Taranto – Yes Rivers – Yes

RES.21-014 IN THE MATTER OF ESTABLISHING A REASONABLE METHOD WHEREBY THE PUBLIC MAY DETERMINE THE TIME AND PLACE OF ALL REGULARLY SCHEDULED MEETINGS OF THE BOARD AND THE TIME, PLACE, AND PURPOSE OF ALL SPECIAL AND EMERGENCY MEETINGS OF THE BOARD

The Board of Trustees of Orange Township, Delaware County, Ohio (“Board”) met in open session for the annual organizational meeting on the 6th day of January, 2021.

Mr. Grumbles moved the adoption of the following Resolution.

PREAMBLE

WHEREAS, pursuant to R.C. § 121.22(F), the Board is required, by rule, to establish a reasonable method whereby any person may determine the time and place of all regularly scheduled meetings of the Board and the time, place, and purpose of all special meetings of the Board; and,

WHEREAS, the Board also desires, consistent with R.C. § 121.22(F), to establish a reasonable method whereby any person may determine the time, place, and purpose of all emergency meetings of the Board.

RESOLUTION

NOW THEREFORE BE IT RESOLVED:

Pursuant to R.C. § 121.22(F), the Board establishes and provides notice of the following schedule for all regular meetings of the Board held in 2021 and sets the following rules for providing notice of all special and emergency meetings of the Board held in 2021:

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1. All regularly scheduled meetings of the Board held in 2021 shall be held in accordance with the following schedule:

Time: 6:00 p.m.

Exhibit "A"

January 06, 2021	6:00 p.m.		
January 19, 2021*	6:00 p.m.	July 19, 2021	6:00 p.m.
February 01, 2021	6:00 p.m.	August 02, 2021	6:00 p.m.
February 16, 2021*	6:00 p.m.	August 16, 2021	6:00 p.m.
March 01, 2021	6:00 p.m.	September 07, 2021*	6:00 p.m.
March 15, 2021	6:00 p.m.	September 20, 2021	6:00 p.m.
April 05, 2021	6:00 p.m.	October 04, 2021	6:00 p.m.
April 19, 2021	6:00 p.m.	October 18, 2021	6:00 p.m.
May 03, 2021	6:00 p.m.	November 01, 2021	6:00 p.m.
May 17, 2021	6:00 p.m.	November 15, 2021	6:00 p.m.
June 07, 2021	6:00 p.m.	December 06, 2021	6:00 p.m.
June 21, 2021	6:00 p.m.	December 20, 2021	6:00 p.m.

The meetings with a *; those being, January 19, 2021, February 16, 2021, and September 07, 2021, are being held on Tuesday due to Monday celebrated as a Holiday.

Place: Orange Township Hall, 1680 East Orange Road, Lewis Center, Ohio 43035.

2. The Fiscal Officer shall immediately publish the above time, days/dates, and place of all regularly scheduled meetings one (1) time in the Delaware Gazette, a newspaper of general circulation in the Township.
3. The Fiscal Officer shall also continually post the above time, days/dates, and place of all regularly scheduled meetings in at least one (1) prominent public location in the township hall, in at least one (1) prominent public location at any other location where the Board regularly holds meetings and/or conducts business (if any), and, if the Board maintains a Township website or subsequently establishes a Township website, on the Township's website.
4. Any person, upon request made to the Fiscal Officer, may obtain reasonable advance notification of all meetings at which any specific type of public business is to be discussed. Advance notification shall be provided in any reasonably requested manner to include, but not limited to, providing notice and the agenda by email sent to an email address provided by the requestor or physically mailing the notice and agenda to the requestor and/or all subscribers on a mailing list provided by the requestor. If physical mailing of the notice and agenda are requested, the requestor shall provide the Fiscal Officer a sufficient quantity of self-addressed, stamped envelopes bearing sufficient postage to mail the requested notice(s) and agenda(s). The Fiscal Officer shall maintain a list of all persons requesting such notification.

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5. The Fiscal Officer shall maintain a separate list of news media requesting notification of meetings.
6. Where the purpose of a regular meeting is of a type for which a person(s) or the news media has requested notification, the Fiscal Officer shall provide advance notice to such requesting person(s) in the manner requested and to the news media in writing.
7. The Fiscal Officer shall provide notice of the time, place, and purpose of all special meetings of the Board as follows:
 - A. Provide at least twenty-four (24) hours' advance notice in writing to the news media that have requested notification; and,
 - B. Where the purpose of the meeting is of a type for which a person(s) has requested notification, provide advance notice to such requesting person(s) in the manner requested.
 - C. Prominently post advance notice of the meeting on the door of the township hall or other location where the meeting is to be held.
 - D. If the Board specifically requests notice be published, publish notification as directed by the Board.
 - E. If the Board maintains a Township website or subsequently establishes a Township website, post notice of the meeting on the Township's website.
8. Any member or members of the Board calling an emergency meeting of the Board shall immediately provide notice of the time, place, and purpose of the emergency meeting as follows:
 - A. Provide notice in writing to the news media that have requested notification; and,
 - B. Where the purpose of the meeting is of a type for which a person(s) has requested notification, provide notice to such requesting person(s) in the manner requested.
 - C. Prominently post notice of the meeting on the door of the township hall or other location where the meeting is to be held.
 - D. If the Board maintains a Township website or subsequently establishes a Township website, post notice of the meeting on the Township's website.
9. If a meeting is cancelled, the Fiscal Officer shall provide notice of the cancellation by prominently posting a notice of the cancellation on the door of the township hall or other location where the meeting is to be held and, if the Board maintains a Township website or subsequently establishes a Township website, posting notice of the cancellation on the Township's website.
10. All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including R.C. § 121.22.

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11. This Resolution shall be in full force and effect immediately upon adoption.

Seconded by Mr. Rivers

VOTE: Grumbles – Yes Taranto – Yes Rivers – Yes

Voted on and signed this 6th day of January, 2021 in Orange Township, Delaware County, Ohio.

Ben Grumbles, Trustee

Deborah Taranto, Trustee

Ryan Rivers, Trustee

Attest:

Lisa Kraft
Orange Township Fiscal Officer

CERTIFICATE

State of Ohio, Delaware County:

I, the undersigned Township Fiscal Officer of Orange Township, Delaware County, Ohio, certify that the foregoing Resolution No. 21-.014 is taken and copied from the record of proceedings of the Board, and that it has been compared by me with the Resolution on the record and is a true and accurate copy. I further certify that the adoption of such Resolution occurred in an open meeting held in compliance with R.C. § 121.22.

Date: _____

Lisa Kraft
Orange Township Fiscal Officer

**RES.21-015 RESOLUTION OF INTENT TO SELL BY INTERNET AUCTION
PERSONAL PROPERTY, INCLUDING MOTOR VEHICLES, ROAD MACHINERY,
EQUIPMENT, TOOLS, OR SUPPLIES, THAT IS NOT NEEDED FOR PUBLIC USE, IS
OBSOLETE, OR IS UNFIT FOR THE USE FOR WHICH IT WAS ACQUIRED**

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Mr. Grumbles moved the adoption of the following resolution:

WHEREAS, the Board of Township Trustees of Orange Township, Delaware County, Ohio, routinely has personal property, including motor vehicles, road machinery, equipment, tools, or supplies, that is not needed for public use, is obsolete, or is unfit for the use for which it was acquired, which it desires to sell; and

WHEREAS, the Board desires to sell that property by Internet auction and R.C. Section 505.10(D) authorizes the Board to sell such personal property by Internet auction;

NOW, THEREFORE BE IT RESOLVED that it is the intent of the Board of Township Trustees of Orange Township ("Board") to sell by Internet auction personal property, including motor vehicles, road machinery, equipment, tools, or supplies, that is not needed for public use, is obsolete, or is unfit for the use for which it was acquired.

BE IT FURTHER RESOLVED that the manner in which the Internet auctions will be conducted, the number of days for bidding on the property, the identity of the representative contracted to conduct the Internet auctions, the contact information of the representative and the general terms and conditions of sale shall be as indicated in Exhibit "A" attached hereto, bearing in its footer the version identifier of 121416 and fully incorporated by reference into this Resolution as if fully repeated herein.

BE IT FURTHER RESOLVED that the Orange Township Administrator is hereby designated as, and for all purposes shall act as, the Board's agent in conducting and/or administering Internet auctions held pursuant to this Resolution and that this authority includes, but is not limited to, interacting with the contracted representative that will actually conduct the Internet auctions.

BE IT FURTHER RESOLVED that, after adoption of this Resolution, notice of the Board's intent to sell unneeded, obsolete, or unfit-for-use township personal property by Internet auction shall be published in a newspaper of general circulation in the township (Delaware Gazette). The notice shall include a summary of the information provided in this Resolution and shall be published at least twice and a notice similar to the published notice shall be posted continually throughout the calendar year in a conspicuous place in the Board's office. The notice may also be posted on the Board's Internet web site

BE IT FURTHER RESOLVED that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of this Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including R.C. Section 121.22.

BE IT FURTHER RESOLVED that this Resolution supersedes any Resolution of intent to sell personal property via Internet auction adopted by this Board prior to the effective date of this Resolution.

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BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon adoption and shall be effective for calendar year 2021.

Seconded by Mr. Rivers

VOTE: Grumbles – Yes Taranto – Yes Rivers – Yes

Exhibit "A"

Version 121416

MANNER OF CONDUCT OF INTERNET AUCTIONS, NUMBER OF DAYS FOR BIDDING ON PROPERTY, IDENTITY AND CONTACT INFORMATION OF CONTRACTED REPRESENTATIVE CONDUCTING INTERNET AUCTIONS AND GENERAL TERMS AND CONDITIONS OF SALE.

Section 1. Minimum price; terms and conditions

When property is to be sold by Internet auction, the Board of Township Trustees of Orange Township ("Board") or its agent may establish a minimum price that will be accepted for specific items and may establish any other terms and conditions for the particular sale, including requirements for pick-up or delivery, method of payment, and sales tax. This type of information shall be provided on the Internet at the time of the auction and may be provided before that time upon request, after the terms and conditions have been determined by the Board or its agent.

Section 2. Auctions to be conducted by contractor

The Board, having entered into a contract with GovDeals, Inc. ("GovDeals"), a Delaware corporation, having its principal place of business at 100 Capital Commerce Blvd, Suite 110, Montgomery Alabama 36117, shall utilize such agreement to conduct the Internet auctions. The GovDeals representative assigned to the Board and his/her contact information is as follows:

Name: Greg Thomas
Title: Client Services Representative
Region: State of Ohio
Cell Phone: (937) 344-0286
Email: gthomas@govdeals.com

Section 3. Description of how auctions will be conducted

Township owned personal property, including motor vehicles, road machinery, equipment, tools, or supplies, that is not needed for public use, is obsolete, or is unfit for the use for which it was acquired will be posted on an Internet-based auction system for sale for potential buyers to bid upon and purchase these items. The Internet site where the items are posted is owned, managed, and operated by a contractor known as GovDeals, Inc. ("GovDeals"). The Board has contracted

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with GovDeals to post items and act as a representative of the Board to conduct the auction. Items will be listed for no less than the minimum number of days established by this Resolution.

GovDeals will charge a fee for items that are sold through GovDeal's Internet auction. For any items that are sold, GovDeals will charge a total fee of twelve and one half percent (12.5%) of the sales price. Of that fee, the Board pays seven and one half percent (7.5%) and the winning bidder pays five percent (5%). There is a minimum fee of Five Dollars (\$5.00).

The base fee of seven and one half percent (7.5%) charged to the Board is reduced as follows on sales where the sale price is greater than One Hundred Thousand Dollars (\$100,000.00):

1. Where an asset sells for more than \$100,000, and up to \$500,000 the GovDeals fee is seven and one-half percent (7.5%) of the winning bid up to \$100,000, plus five and one-half percent (5.5%) of the winning bid for auction proceeds in excess of \$100,000 up to \$500,000.
2. Where an asset sells for greater than \$500,000, and up to \$1,000,000 the GovDeals fee is seven and one-half percent (7.5%) of the first \$100,000 of the winning bid, plus a fee of five and one-half percent (5.5%) of the next \$400,000 of the winning bid, plus a fee of three and one-half percent (3.5%) of the bid amount in excess of \$500,000 up to \$1,000,000.
3. Where an asset sells for greater than \$1,000,000 the GovDeals fee is seven and one-half percent (7.5%) of the first \$100,000 of the winning bid, plus a fee of five and one-half percent (5.5%) of the next \$400,000 of the winning bid, plus a fee of three and one-half percent (3.5%) of the next \$500,000 of the winning bid, plus a fee of two and one-half percent (2.5%) of the bid amount in excess of \$1,000,000.

GovDeals shall collect such fees by collecting all proceeds due the Board from the winning bidder and remitting the proceeds to the Board less the GovDeals fee.

The Board may utilize other disposal approaches including, but not limited to, traditional auctioneer services or sealed bids in addition to GovDeal's services. However, the Board may not simultaneously utilize other disposal approaches for an asset at the same time the asset is listed on the GovDeals online auction site.

Section 4. Minimum number of days that property will be offered

Personal property sold via Internet auction shall be offered for a minimum of ten (10) days including Saturdays, Sundays, and legal holidays.

Section 5. General terms and conditions of sales

The following terms and conditions shall apply to all sales via Internet auction:

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1. Guaranty Waiver. All assets are offered for sale “AS IS, WHERE IS.” Neither the Board nor Orange Township, Delaware County, Ohio (collectively "Seller") make any warranty, guaranty or representation of any kind, express or implied, as to the merchantability or fitness for any purpose of the property offered for sale. The Buyer is not entitled to any payment for loss of profit or any other money damages – special, direct, indirect or consequential.
2. Description Warranty. Seller warrants to the Buyer the property offered for sale will conform to its description. Any claim for mis-description must be made prior to removal of the property. If Seller confirms the property does not conform to the description, Seller will keep the property and refund any money paid. The liability of the Seller shall not exceed the actual purchase price of the property. Please note upon removal of the property, all sales are final.
3. Personal and Property Risk. Persons attending during exhibition, sale or removal of goods assume all risks of damage of or loss to person and property and specifically release the Seller and GovDeals from liability therefor.
4. Inspection. Most assets offered for sale are used and may contain defects not immediately detectable. Bidders may inspect the property prior to bidding. Bidders must adhere to the inspection dates and times indicated in the asset description. See special instructions on each asset page for inspection details.
5. Consideration of Bid. Seller reserves the right to reject any and all bids and to withdraw from sale any of the assets listed.
6. Buyer’s Certificate. Successful bidders will receive a Buyer’s Certificate by email from GovDeals.
7. Buyers Premium. If a Buyers Premium is shown on the auction page bidder box, then that amount (expressed as a percentage of the final selling price) will be added to the final selling price of all items in addition to any taxes imposed.
8. Payment. Payment in full is due not later than 5 business days from the time and date of the Buyers Certificate. Payment must be made electronically through the GovDeals Website. Acceptable forms of payment are:
 - PayPal
 - Wire Transfer
 - Visa
 - MasterCard
 - American Express
 - Discover

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PayPal and Credit Card purchases are limited to below \$5,000.00. If the winning bid plus applicable taxes, if any indicated, and the buyer's premium, equals more than \$4,999.99, PayPal and Credit Cards may not be used. If Wire Transfer is chosen, a Wire Transfer Transaction Summary page will provide payment and account information. The Wire Transfer must be completed within 5 days.

9. Removal. All assets must be removed within ten (10) business days from the time and date of issuance of the Buyer's Certificate. Purchases will be released only upon receipt of payment as specified. Successful bidders are responsible for loading and removal of any and all property awarded to them from the place where the property is located as indicated on the website and in the Buyer's Certificate. The Buyer will make all arrangements and perform all work necessary, including packing, loading and transportation of the property. Under no circumstances will Seller assume responsibility for packing, loading or shipping. See special instructions on each asset page for removal details. A daily storage fee of \$10.00 may be charged for any item not removed within the ten (10) business days allowed and stated on the Buyer's Certificate.
10. Vehicle Titles. Seller will issue a title or certificate upon receipt of payment. Titles may be subject to restrictions as indicated in the asset description on the website.
11. Default. Default shall include (1) failure to observe these terms and conditions; (2) failure to make good and timely payment; or (3) failure to remove all assets within the specified time. Default may result in termination of the contract and suspension from participation in all future sales until the default has been cured. If the Buyer fails in the performance of their obligations, Seller may exercise such rights and may pursue such remedies as are provided by law. Seller reserves the right to reclaim and resell all items not removed by the specified removal date.
12. Acceptance of Terms and Conditions. By submitting a bid, the bidder agrees they have read, fully understand and accept these Terms and Conditions, and agree to pay for and remove the property, by the dates and times specified. These Terms and Conditions are displayed at the top of each page of each asset listed on GovDeals. Special Instructions appearing on the asset page will override certain sections of the terms and conditions.
13. State/Local Sales and/or Use Tax. Buyers may be subject to payment of State and/or local sales and/or use tax. Buyers are responsible for contacting seller or the appropriate tax office, completing any forms and paying any taxes that may be imposed.
14. Sales to Employees. Except as permitted in R.C. Section 511.13, employees of the Seller may not bid on the property listed for auction.

CON.2021.01.06.1: CONSENSUS TO ADD MS. BRENDA CHURCH TO EXHIBIT "A" LIST OF NON-BARGAINING EMPLOYEES IN THE RESOLUTION FOR APPROVAL OF WAGE RATE INCREASE (RES 21-016)

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RES.21-016 APPROVAL OF WAGE RATE INCREASE

Motion by Mr. Grumbles to approve a 2 percent (2%) wage rate increase effective with the first pay period in 2021, for the listed non-bargaining employees noted in Exhibit “A” as amended to include Ms. Brenda Church.

Seconded by Ms. Taranto

VOTE: Grumbles – Yes Taranto – Yes Rivers – Yes

Exhibit “A”

- Zoning Intern, Mr. Brett Wiemken;
- Zoning Assistant, Ms. Nancy Fay;
- Zoning Assistant, Ms. Cindy Davis;
- Director of Operations, Mr. William Cowan;
- Automotive Mechanic, Mr. William Wohrle;
- Parks Assistant/Buildings and Ground Custodian, Mr. Cody Jenkins;
- Roads and Parks Manager, Mr. Aaron James;
- Facilities and Equipment Worker, Mr. Michael Kelly;
- Facilities and Equipment Supervisor, Mr. Richard Ray;
- Administrative Assistant for Maintenance and Parks, Ms. Mary Ann Ross;
- Parks Assistant, Mr. Richard Spellman;
- Assistant Fiscal Officer, Mr. Todd Thobe;
- Fiscal Office Assistant, Ms. Lee Anne Neuman
- Office Manager, Ms. Valerie Bunting;
- Operations & Procurement Specialist, Ms. Patricia Lewis
- Fire Administrative Assistant, Ms. Brenda Church

All members of the bargaining units shall receive their agreed upon rate increase, if any, for 2021.

RES.21-017 REALLOCATIONS

Motion by Mr. Grumbles to authorize the Township Fiscal Officer to make reallocations within a fund, when necessary, in order to prepare warrants.

Seconded by Ms. Taranto

VOTE: Grumbles – Yes Taranto – Yes Rivers – Yes

RES.21-018 2021 MILEAGE RATE

Mr. Grumbles motioned to reimburse employees the IRS Standard Mileage Rate, which is \$0.56/mile in 2021, for all employees and elected officials for business use of a personal vehicle; must be approved by appropriate department Leader.

Seconded by Ms. Taranto

VOTE: Grumbles – Yes Taranto – Yes Rivers – Yes

RES.21-019 CEMETERY FEES

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Mr. Grumbles moved to set cemetery fees per Cemetery Fee Schedule on file with the fiscal office.

Seconded by Mr. Rivers

VOTE: Grumbles – Yes Taranto – Yes Rivers – Yes

21-020 ESTABLISH SALARIES AND METHOD OF COMPENSATIONS FOR TRUSTEES AND FISCAL OFFICER

Mr. Grumbles moved the annual salaries of the Orange Township Trustees and Fiscal Officer be paid equal monthly payments in accordance with ORC Sections 505.24 and 507.09.

Seconded by Ms. Taranto

VOTE: Grumbles – Yes Taranto – Yes Rivers – Yes

RES.21-021 2021 PAY PERIOD SCHEDULE

Mr. Grumbles moved to approve the 2021 Pay Period Schedule on file in the fiscal office

Seconded by Mr. Rivers

VOTE: Grumbles – Yes Taranto – Yes Rivers – Yes

RES.21-022 REQUEST FOR ADVANCE OF REAL ESTATE TAX COLLECTIONS

Mr. Grumbles moved the Fiscal Officer of Orange Township is hereby authorized and directed to request the Delaware County Auditor to draw a warrant for an advance of tax monies collected on behalf of said township, but not yet disbursed pursuant to Ohio Revised Code Section 321.34.

Seconded by Ms. Taranto

VOTE: Grumbles – Yes Taranto – Yes Rivers – Yes

RES.21-023 ACCEPTING INVENTORY REPORTS AS ANNUAL INVENTORY AND DIRECTING THE TOWNSHIP ADMINISTRATOR TO FILE COPIES WITH THE TOWNSHIP FISCAL OFFICER

Motion by Mr. Grumbles for adoption of the following Resolution:

WHEREAS, Section 505.04 of the Ohio Revised Code provides for an annual inventory of all the materials, machinery, tools and other township supplies to be made each year; and

WHEREAS, the various Township departments and offices have submitted their respective inventory reports to the Township Administrator;

NOW THEREFORE BE IT RESOLVED by the Board of Township Trustees of Orange Township, Delaware County, Ohio that the inventory reports received from the various Township departments and offices are accepted and made the annual inventory of the Board.

BE IT FURTHER RESOLVED that the Township Administrator is directed to file a copy of this annual inventory with the Fiscal Officer of the Township.

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Seconded by Ms. Taranto

VOTE: Grumbles – Yes Taranto – Yes Rivers – Yes

REGULAR SESSION

APPROVAL OF CONSENT AGENDA

1) IN THE MATTER OF APPROVING THE CONSENT AGENDA FOR JANUARY 6, 2021:

It was moved by Mr. Grumbles to approve the consent agenda for January 6, 2021 with the following changes:

Trustee Taranto, requested that the 4 Eastman & Smith Ltd P.O.'s and the 10 year park master plan be pulled from Item 'B' v of the Consent Agenda for discussion.

Seconded by Mr. Rivers

VOTE: Grumbles – Yes Taranto – Yes Rivers – Yes

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD HEREBY APPROVES THE FOLLOWING CONSENT AGENDA ITEMS FOUND IN LINE ITEMS A) & B)

A) RES.21-024 APPROVING THE ELECTRONIC RECORD OF THE PROCEEDINGS FROM REGULAR MEETING HELD DECEMBER 21, 2020:

WHEREAS, the Board of Trustees for Orange Township, Delaware County, Ohio (the "Board") met in regular session on December 21, 2020; and

WHEREAS, the Fiscal Officer has certified, pursuant to section 305.11 of the Ohio Revised Code, that the entire record of the proceedings at that meeting is completely and accurately captured in the electronic record of those proceedings;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the electronic record of proceedings at the Monday, December 21, 2020, regular trustee meeting.

B) RES.21-025 APPROVING PURCHASE ORDERS, THEN AND NOW PURCHASE ORDERS, AND BLANKET PURCHASE ORDERS AS LISTED:

Vendor	Description	Account	Amount
Icon Enterprises (CivicPlus)	Service for October 1, 2020 – December 21, 2020	100-110-319-0000	\$2,526.76

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Correction to blanket: amount	Advertising	1000-110-345-0000	\$5,000.00
Correction to blanket: account code	Water & Sewer	From 1000-120-353-0000 to 1000-120-352-0000	
Correction to blanket: account code	Fuel	From 1000-130-420-0130 to 1000-130-420-8787	
Correction to blanket: account code	Water & Sewer	From 2041-410-420-0000 to 2041-410-352-0000	
Correction to blanket: amount	Small tools & minor equip	1000-330-430-0000	\$1,800.00

RES.21-026 AUTHORIZE THE ISSUANCE OF THEN AND NOW PURCHASE ORDERS TO EASTMAN & SMITH LTD.

Motion by Mr. Grumbles to authorize the issuance of Then and Now Purchase Orders to Eastman & Smith LTD in the amounts of \$3,829.50; \$13,174.90; \$57.00; and \$17,482.27 for legal counsel as listed below:

Eastman & Smith Ltd.	Legal Services	1000-130-311-0000	\$3,829.50
Eastman & Smith Ltd.	Legal Services	2191-220-311-0000	\$13,714.90
Eastman & Smith Ltd.	Legal Services	1000-110-311-0000	\$57.00
Eastman & Smith Ltd.	Legal Services	1000-110-311-0000	\$17,482.27

Seconded by Mr. Rivers

VOTE: Grumbles – Yes Taranto – No Rivers – Yes

RES. 21-027 ACCEPT RESIGNATION OF ZONING COMMISSION MEMBER TODD DOVE

Motion by Mr. Grumbles to accept the resignation of Zoning Commission member Todd Dove effective January 31, 2021.

Seconded by Mr. Rivers

VOTE: Grumbles – Yes Taranto – Yes Rivers – Yes

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RES. 21-028 ACCEPT RESIGNATION OF ZONING COMMISSION ALTERNATE MEMBER BARRETT AULT

Motion by Mr. Grumbles to accept the resignation of Zoning Commission Alternate member Barrett Ault effective January 31, 2021

Seconded by Mr. Rivers

VOTE: Grumbles – Yes Taranto – Yes Rivers – Yes

RES. 21-029 APPOINT KELVIN TREFZ AS A REGULAR MEMBER OF THE ORANGE TOWNSHIP BOARD OF ZONING APPEALS

Motion by Mr. Grumbles to appoint Kelvin Trefz, as a Regular Member to the Orange Township Board of Zoning Appeals to fill a new term effective on January 6, 2021, and expiring on December 31, 2025.

Seconded by Mr. Rivers

VOTE: Grumbles – Yes Taranto – Yes Rivers – Yes

RES.21-030 APPOINT CHRISTINE TREBELLAS AS A REGULAR MEMBER TO THE ORANGE TOWNSHIP ZONING COMMISSION

Motion by Mr. Grumbles to appoint Christine Trebellas, as a Regular Member to the Orange Township Zoning Commission to fill a new term effective on January 6, 2021, and expiring on December 31, 2025.

Seconded by Mr. Rivers

VOTE: Grumbles – Yes Taranto – Yes Rivers – Yes

RES.21-031 APPROVING THE DONATION OF TOWNSHIP PROPERTY TO FURNITURE BANK OF CENTRAL OHIO

Motion by Mr. Grumbles

WHEREAS; the Orange Township Board of Trustees (“Board”) owns and possesses 24 unusable/old mattresses (hereinafter “Property”); and,

WHEREAS; it is the opinion of the Board that the Property is not needed for further township public use, is obsolete, or is unfit for the use for which it was acquired and may be donated to another political subdivision; and,

WHEREAS; it is the opinion of the Board that the fair market value of the Property is less than two thousand five hundred dollars (\$2,500.00); and,

WHEREAS; R.C. § 505.10(A)(2) and R.C. 505.101 authorizes the Board to dispose of property to another political subdivision on whatever terms the two parties agree upon without advertising or public notification.

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NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Orange Township, Delaware County, Ohio, that:

Section 1. The Board hereby finds that the Property is no longer needed for township public use, is obsolete, or is unfit for the use for which it was acquired.

Section 2. It is the opinion of the Board that the fair market value of the Property is less than two thousand five hundred dollars (\$2,500.00).

Section 3. The Board hereby approves the transfer of the Property to the Furniture Bank Of Central Ohio at no cost.

Section 4. All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including R.C. § 121.22.

Section 5. This Resolution shall be in full force and effect immediately upon adoption.

Motion seconded by Mr. Rivers

VOTE: Grumbles – Yes Taranto – Yes Rivers – Yes

CON.2021.01.06.2 CONSENSUS TO ACCEPT THE RESIGNATION OF BRANDON SIMS-CLARK FROM THE POSITION OF FULL TIME FIREFIGHTER AND TO ACCEPT A NEW POSITION AS PART TIME FIREFIGHTER

RES.21-032 ACKNOWLEDGE AND ACCEPT DONATION

Motion by Mr. Grumbles to acknowledge and accept a donation of \$600.00 in gift cards to the firefighters of Orange Township Fire Department.

Seconded by Ms. Taranto

VOTE: Grumbles – Yes Taranto – Yes Rivers – Yes

RES.21-033 MEETING ADJOURNMENT

Motion by Mr. Grumbles to adjourn.

Seconded by Ms. Taranto

VOTE: Grumbles – Yes Taranto – Yes Rivers – Yes

There being no further business, meeting adjourned at 7:34 p.m.

Ben Grumbles, Chairman

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Deborah Taranto, Vice Chairwoman

Ryan Rivers, Trustee

Attest: _____
Lisa Kraft, Fiscal Office

Notice: Copies of documents referred to in this journal can be obtained by contacting the Orange Township Administrator.