

Orange Township Trustees  
March 6, 2017  
Regular Meeting

The audio recording, resolutions passed, and any attachments constitutes an accurate record of the Orange Township Trustee Minutes at the above dated meeting as determined by the Fiscal Officer. The following summary is provided as an overview of the meeting and a “road map” to the audio recording. Copies of this record are available by request at the Orange Township Fiscal Office, 1680 East Orange Road, Lewis Center, Ohio 43035.

Mr. Quigley called the meeting to order at 7:00 p.m.

This meeting was held at the Orange Township Hall, 1680 East Orange Road, Lewis Center, Ohio 43035.

ROLL CALL: Robert Quigley – present, Deborah Taranto – present, Lisa F. Knapp – present.

**TOWNSHIP OFFICIALS ALSO PRESENT**

|                  |  |
|------------------|--|
| Matt Noble       | Fire Chief                             |
| Joel Spitzer     | Fiscal Officer                         |
| Amanda Sheterom  | Human Resources/Communications Manager |
| Beth Hugh        | Maintenance and Parks Director         |
| Scott Overturf   | Owner’s Representative                 |
| Anthony Hray     | Planning and Zoning Director           |
| Lee Bodnar       | Township Administrator                 |
| Michael McCarthy | Township General Counsel               |

**PLEDGE OF ALLEGIANCE**

The minutes were prepared by Administrative Assistant for Maintenance and Parks Mary Ann Ross.

**PUBLIC COMMENTS**

Mr. Quigley asked anyone to come forward who wished to speak about anything other than what was on the agenda. No one came forward.

Mr. Quigley reminded everyone of the 8:00 p.m. presentation/discussion from Mr. Scott Belcastro, with Trebel LLC.

**APPROVAL OF MINUTES**

**FEBRUARY 6, 2017, REGULAR TRUSTEE MEETING**

**RES.17-132 APPROVAL OF MINUTES**

Motion by Mr. Quigley to approve the February 6, 2017, regular trustee meeting minutes as presented.

Seconded by Ms. Taranto.

VOTE: Quigley – yes, Taranto – yes, Knapp – yes.

**ZONING REPORT**

**ORANGE TOWNSHIP ZONING HEARINGS/MEETING REPORT**

Anthony Hray, Planning and Zoning Director commented the Zoning Commission currently has 3 cases working their way through the process. The Board of Zoning Appeals will meeting on March 16, 2017, on a continuation of a case.

**APPOINTMENT OF ALTERNATE MEMBER OF ORANGE TOWNSHIP BOARD OF ZONING APPEALS**

**RES.17-133 ORANGE TOWNSHIP BOARD OF ZONING APPEALS ALTERNATE APPOINTMENT**

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Motion by Mr. Quigley to appoint Ms. Victoria M. Jordan to fill an unexpired term as an Alternate on the Orange Township Board of Zoning Appeals commencing March 6, 2017, and expiring December 31, 2017.

Seconded by Ms. Taranto.

VOTE: Quigley – yes, Taranto – yes, Knapp – yes.

**MAINTENANCE REPORT**

**ACCEPTANCE OF ROAD AND SET UP SPEED LIMIT AND STOP CONDITION**

Beth Hugh, Director of Parks and Maintenance, explained this part of Bryn Mawr Drive was accepted by the Delaware County Commissioners, but not by the Orange Township Board of Trustees.

**RES.17-134 ACKNOWLEDGE ROADS**

Motion by Mr. Quigley to acknowledge the addition of the following roads:

⇒ 0.15 additional miles to Township Road TR 624, Bryn Mawr Drive

Seconded by Ms. Taranto.

VOTE: Quigley – yes, Taranto – yes, Knapp – yes.

**RES.17-135 DECLARE A REASONABLE AND SAFE PRIMA-FACIE SPEED LIMIT FOR CERTAIN HIGHWAYS UNDER TOWNSHIP JURISDICTION AND LOCATED WITHIN COMMERCIAL SUBDIVISIONS OR RESIDENTIAL SUBDIVISIONS**

Motion by Mr. Quigley;

WHEREAS, R.C. Section 4511.21(K) (5) authorizes The Board of Township Trustees to declare a reasonable and safe prima-facie speed limit of less than fifty-five miles per hour, but not less than twenty-five miles per hour, upon a finding that the prima-facie permitted speed of fifty-five miles per hour is greater than is reasonable and safe in regard to certain township highways; and

WHEREAS, such authority is limited to those highways under township jurisdiction which are located within commercial or residential subdivisions; and

WHEREAS, residents of subdivisions within the township have indicated that such prima-facie limit of fifty-five miles per hour is greater than is reasonable and safe, and have asked for lower speed limits to promote health, safety and welfare in their neighborhoods, and

WHEREAS, The Board of Township Trustees have conducted an investigation of those township highways listed in the attached Exhibit “A,” and have received a recommendation from the Delaware County Engineer’s Office to the Delaware County Commissioners regarding the appropriate speed limit which should be established for such highways; and

WHEREAS, the Delaware County Engineer's Office has previously, by letter to this Board dated December 16, 2004, confirmed that, prior to making such a recommendation to the Commissioners, it is the practice and policy of the Delaware County Engineer's office to conduct an engineering and traffic investigation as to each affected road; and

WHEREAS, that correspondence stated the belief of the Delaware County Engineer's Office that this practice and policy, and the resulting recommendation of the Delaware County Engineer, satisfies the requirement of RC 4511.21(k) (5) for an “engineering and traffic investigation,” and that The Board, upon being presented with a copy of such a document, thus has a basis upon which to establish a speed limit conforming with the recommendation; and

WHEREAS, that correspondence further advised The Board that, pending further written notice from that office, it may rely upon such a written recommendation of the Delaware County Engineer's Office to the Commissioners as being in compliance with the foregoing and that the speed limit recommended therein is appropriate on the streets in platted subdivisions that are the subject of the document; and

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WHEREAS, that correspondence further advised The Board that the foregoing applies to recommendations received in the future and to such recommendations as may have been received bearing a date subsequent to May 18, 1998; and

WHEREAS, upon such basis, it is the finding of The Board that the Delaware County Engineer's Office has reviewed those township highways listed in the attached Exhibit "A" and found them to be appropriate for a prima-facie permitted speed of twenty-five (25) miles per hour;

NOW THEREFORE BE IT RESOLVED that The Board of Township Trustees of Orange Township, Delaware County, Ohio, upon the basis of the investigation conducted and the recommendation received from the Delaware County Engineer's Office, finds that the prima-facie speed limit of fifty-five miles per hour set forth in R.C. 4511.21(B) (5) is greater than is reasonable and safe under the conditions existing at the location of those township highways listed in the attached Exhibit "A."

BE IT FURTHER RESOLVED that The Board finds all highways listed in the attached Exhibit "A" are located within residential or commercial subdivisions of the township outside the limits of a municipal corporation, and that all other requirements of R.C. 4511.21(K)(5) have been met or satisfied.

BE IT FURTHER RESOLVED that The Board declares the reasonable and safe prima-facie speed limit upon those township highways listed in the attached Exhibit "A" to be twenty-five miles per hour.

BE IT FURTHER RESOLVED that the Maintenance Manager is hereby directed to erect appropriate signage giving notice of this altered speed limit as soon as possible so that enforcement may begin.

Seconded by Ms. Taranto.

VOTE: Quigley – yes, Taranto – yes, Knapp – yes.

**Exhibit A**

| ROAD INVENTORY    |   |                      |                               |                 |      |
|-------------------|---|----------------------|-------------------------------|-----------------|------|
| Project #         | 13041   | Project Name         | Meadows at Lewis Center North |                 |      |
| Road Name         | Bryn Mawr Drive   | Road Number          | TR 624                        |                 |      |
| Township          | Orange  | Map Location         | I-8                           |                 |      |
| R/W Width         | 70 feet   | Pavement Width       | 36 feet f/f                   |                 |      |
| Shoulder Width    | Curb & Gutter   | Surface Type         | I                             |                 |      |
| Starting Point    | Existing pavement at station 15+07 +/-  |                      |                               |                 |      |
| Ending Point      | Centerline of its intersection with TR1621 Ludington Dr. at station 23+22+/-                            |                      |                               |                 |      |
| Length of Section | 0.15 mile   | Existing Inv. Length | 0.28                          | New Inv. Length | 0.43 |
| Date Accepted     | 08/10/2015  | Inventory Year       | 2015                          |                 |      |
| Notes:            | Establishes a stop condition for TR624 Bryn Mawr Drive at its intersection with TR 1621 Ludington Drive |                      |                               |                 |      |

DISCUSSION AND POSSIBLE ACTION REGARDING FLEET CARDS

This item was tabled.

DISCUSSION AND POSSIBLE ACTION REGARDING SPRING STREET SWEEPING

PURCHASE ORDER

**RES.17-136 AUTHORIZE THE ISSUANCE OF A PURCHASE ORDER TO CONTRACT SWEEPERS & EQUIPMENT**

Motion by Mr. Quigley to authorize the issuance of a purchase order to Contract Sweepers & Equipment, in the amount of \$6,400.00, for spring street sweeping.

Seconded by Ms. Taranto.

VOTE: Quigley – yes, Taranto – yes, Knapp – yes.

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THEN AND NOW PURCHASE ORDER

**RES.17-137 AUTHORIZE THE ISSUANCE OF A THEN AND NOW PURCHASE ORDER TO PAUL PETERSON**

Motion by Mr. Quigley to authorize the issuance of a then and now purchase order to Paul Peterson, in the amount of \$4,975.00, for guardrail repair (West Orange Road & Bale Kenyon Road).

Seconded by Ms. Taranto.

VOTE: Quigley – yes, Taranto – yes, Knapp – yes.

**PARK REPORT**

DISCUSSION AND POSSIBLE ACTION REGARDING CREATION OF PARK ASSISTANT 2 AND POSITION DESCRIPTION

Mr. Quigley thought with the performance audit taking place now, maybe this should be put aside until the performance audit is complete and the findings are known. He didn't have a problem with a temporary position through pool season. Ms. Hugh explained her thoughts. This position has been in the process for over a year. She held off until the park levy was approved. She explained her current list of employees. She also explained what this person would be doing. She also commented she had talked with the performance auditor lead person.

Amanda Sheterom, Human Resources/Communications Manager, gave her views; noting that 2 spot labor positions have not been filled. They answered the Board's questions. Mr. Spitzer, Fiscal Officer, and Mr. Bodnar, Township Administrator, commented. Ms. Knapp thought to hold off. Ms. Taranto was concerned the parks would not be taken care of well. There were complaints last year. There was a brief discussion on possible spot labor position. Ms. Hugh suggested moving on, then coming back to this item.

DISCUSSION AND POSSIBLE REGARDING SETTING POOL RATES

Ms. Hugh did not recommend raising the rates. Ms. Taranto would like to start looking at this in January. She is okay with this for this year, but would like to take a hard look at this in January, 2018 for next year.

**RES.17-138 SET NORTH ORANGE AQUATIC CENTER RATES FOR 2017 SEASON**

Motion by Mr. Quigley to set the rates for the North Orange Aquatic Center for the 2017 season as found in "Exhibit "A":

Exhibit "A"

2017 NORTH ORANGE AQUATIC CENTER RATES

| Season Passes (ages 2 and under free) | Resident Rate  | Non-Resident Rate |
|---------------------------------------|--|-------------------|
| Youth                                 | \$85.00  | n/a               |
| Adult                                 | \$90.00  | n/a               |
| Senior Citizen                        | \$65.00 (with Golden Buckeye Card)                       | n/a               |
| Family of 2                           | \$150.00   | n/a               |
| Family of 3                           | \$160.00   | n/a               |
| Family of 4                           | \$175.00   | n/a               |
| Family of 5                           | \$185.00, plus \$15.00 for each additional person over 5 | n/a               |
| Babysitter w/family pass              | \$25.00  | n/a               |

Note: \$.50 for "Swimmies" diapers to pool patrons on an as-needed basis

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| Other Passes (ages 2 and under free) | Resident Rate | Non-Resident Rate |
|--------------------------------------|---------------|-------------------|
| Daily pass                           | \$6.00        | \$12.00           |
| Twilight Day Pass                    | \$4.00        | \$10.00           |
| Special Event/BBQ                    | \$7.00        | \$7.00            |
| Night Swim                           | \$2.00        | \$2.00            |

| Swimming/Diving Lessons/Water Aerobics | Resident Rate        | Non-Resident Rate    |
|--|----------------------|----------------------|
| Group Lessons - Season Pass Holder     | \$45.00              | n/a                  |
| Group Lessons - Non-Season Pass Holder | \$55.00              | \$65.00              |
| Private Lessons (all)                  | \$15.00 per 1/5 hour | \$15.00 per 1/5 hour |

| Rentals                                    | Resident Rate       | Non-Resident Rate   |
|--|---------------------|---------------------|
| Community Room Deposit                     | \$100.00 per rental | \$100.00 per rental |
| Rental Rate                                | \$ 35.00 per hour   | \$ 60.00 per hour   |
| Township Hall Resident Weekend Deposit     | \$100.00 per room   | n/a                 |
| Rental Rate(Friday 5:00pm –Sunday 11:30pm) | \$ 50.00 per hour   | n/a                 |
| Shelter Deposit                            | \$ 25.00 per rental | n/a                 |
| Rental Rate                                | \$ 10.00 per hour   | n/a                 |
| Pool Shelter Deposit                       | \$ 50.00 per rental | \$50.00 per rental  |
| Rental Rate                                | n/a                 | n/a                 |

| Miscellaneous                           | Rate                                     |
|---|--|
| Life Jacket Rental                      | \$5.00 each                              |
| Family Night - Wednesdays after 5:00 PM | \$1.00 per hotdog                        |
| Pool Contract Employee Discount         | 50% off concession items (while on duty) |

| Concession Items | Price                |
|------------------|----------------------|
| Hot Dog          | \$2.00               |
| Pizza            | \$2.00               |
| Pretzel          | \$1.50               |
| Popcorn          | \$1.00               |
| Nachos           | \$1.50               |
| Chips            | \$1.00               |
| Water            | \$1.50               |
| Slushie          | \$1.00               |
| Cotton Candy     | \$1.50 (cone or bag) |
| Pop              | \$1.50               |
| Gatorade/Juice   | \$1.50               |
| Candy            | \$1.50               |
| Cup of Ice       | \$0.50               |
| Cup of Cheese    | \$0.50               |
| Ice Cream        | \$1.50 (novelty)     |
| Ice Cream        | \$2.00 ( premium)    |

Seconded by Ms. Knapp.

VOTE: Quigley – yes, Knapp – yes, Taranto – yes.

DISCUSSION AND POSSIBLE ACTION TO WAIVE RENTAL FEE OF NORTH ORANGE PARK COMMUNITY ROOM FOR OLENTANGY SENIORS’ CLASS

The Board gave consensus to waive the fee for the Olentangy Seniors’ class.

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DISCUSSION AND POSSIBLE ACTION REGARDING AUTHORIZING BID FOR ALUM CREEK TRAIL

Ms. Hugh introduced Scott Overturf, Owner's Representative to explain and answer any questions the Board may have. Mr. Overturf reviewed the process.

**RES.17-139 AUTHORIZING TO GO TO BID ON ALUM CREEK PEDESTRIAN BRIDGE PROJECT**

Mr. Quigley moved the adoption of the following Resolution:

WHEREAS, a Project Manual, dated March 6, 2017, has been prepared for the Alum Creek Pedestrian Bridge project on Alum Creek Spillway, Lewis Center Road, Lewis Center, Ohio 43035 and

WHEREAS, the contents of the Project Manual are deemed acceptable by the Board;

NOW THEREFORE BE IT RESOLVED that the Board of Township Trustees of Orange Township, Delaware County, Ohio, hereby accepts and approves the Project Manual for the Alum Creek Pedestrian Bridge project, as presented to the Board and dated to be issued for bidding on March 10, 2017, such acceptance and approval including but not being limited to the bidding and contract documents, drawings, details and specifications contained therein.

BE IT FURTHER RESOLVED that the Board accepts and adopts the cost estimate for the Alum Creek Pedestrian Bridge project, this being a total project cost of \$592,337.77.

BE IT FURTHER RESOLVED that the Board directs and authorizes that bids be solicited for the Alum Creek Pedestrian Bridge project, with the anticipation that: the Legal Notice to Bidders will be advertised on March 10, 2017, and March 17, 2017; the pre-bid conference will be held on March 24, 2017, at 1:30 p.m. at the Township Hall; the bid opening will be on April 10, 2017, at 1:30 p.m. at the Township Hall; and that the award is currently scheduled to be made at a Regular Meeting on April 17, 2017, at the Township Hall. Motion seconded by Ms. Taranto.

VOTE: Quigley – yes, Taranto – yes, Knapp – yes.

THEN AND NOW PURCHASE ORDERS

Ms. Hugh explained the reasoning why these then and now purchase orders are being done.

**RES.17-140 AUTHORIZE THE ISSUANCE OF A THEN AND NOW PURCHASE ORDER TO RPO LLC**

Motion by Mr. Quigley to authorize the issuance of a then and now purchase order to RPO llc, in the amount of \$59,400.00, for Task Order #2 North Road Park.

Seconded by Ms. Taranto.

VOTE: Quigley – yes, Taranto – yes, Knapp – no.

**RES.17-141 AUTHORIZE THE ISSUANCE OF A THEN AND NOW PURCHASE ORDER TO RPO LLC**

Motion by Mr. Quigley to authorize the issuance of a then and now purchase order to RPO llc, in the amount of \$5,197.50, for Task Order #3 Trail Crossing Railroad.

Seconded by Ms. Taranto.

VOTE: Quigley – yes, Taranto – yes, Knapp – no.

**RES.17-142 AUTHORIZE THE ISSUANCE OF A THEN AND NOW PURCHASE ORDER TO RPO LLC**

Motion by Mr. Quigley to authorize the issuance of a then and now purchase order to RPO llc, in the amount of \$5,525.00, for Task Order #4 bidding & construction of Bale Kenyon Alum Creek Trail project.

Seconded by Ms. Taranto.

VOTE: Quigley – yes, Taranto – yes, Knapp – no.

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DISCUSSION AND POSSIBLE ACTION REGARDING TEMPORARY HELP DURING POOL SEASON

Ms. Hugh, explained she would like to hire through Manpower a temporary person to work through pool pass season. She explained the hours and dates from April through the middle of June. The Board appeared to be okay with this. Ms. Sheterom explained the process and commented she and Ms. Hugh would be coming back with the needed paperwork at the April regular trustee meeting.

**PUBLIC SAFETY REPORT**

EXPENSE REIMBURSEMENT RESOLUTION

Chief Matt Noble explained the process of obtaining food and drink when personnel were on emergency calls. When Red Cross or Box One is not available, he has had the prevention officer go and get the needed beverages and food. He wanted to make sure this procedure was correct. He has checked with the Delaware County Prosecutor's Office. There was a brief discussion among the Board. Chief answered the questions of the Board and Mr. Spitzer.

**RES.17-143 AUTHORIZING THE CHIEF OF THE FIRE DEPARTMENT TO PURCHASE FOOD ITEMS FOR FIREFIGHTERS DURING EMERGENCY CALLS**

Motion by Mr. Quigley;

WHEREAS, the Orange Township Fire Department is required to respond to emergency calls of varying duration; and,

WHEREAS, sometimes the firefighters who respond to emergency calls of long duration are unable to take a break to eat; and,

WHEREAS, the Orange Township Board of Trustees ("Board") desires its firefighters to be at full strength during an emergency call for the general good of all Township residents; and,

WHEREAS, the Board finds that providing firefighters with basic food and drink while they are working at an emergency promotes the public health and security of the Township; and,

WHEREAS, the Board desires to permit the Fire Chief or his designee to purchase food and drink items of up to one hundred dollars (\$100) for each emergency call.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Orange Township, that:

Section 1. The Board hereby finds that purchasing food and drink items for firefighters while they are on emergency calls promotes the public purpose of protecting the health and security of the Township.

Section 2. The Board further finds that providing food and drink to firefighters while they are working at an emergency is for the Board's convenience and is a de minimis benefit.

Section 3. The Board authorizes the Fire Chief or his designee to purchase food and beverages for the firefighters working at an emergency at a cost not to exceed one hundred dollars (\$100) per emergency.

Section 4. All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including R.C. § 121.22.

Section 5. This Resolution shall be in full force and effect immediately upon adoption.

Motion seconded by: Ms. Knapp.

VOTE: Quigley – yes, Knapp – yes, Taranto – yes.

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EMS BILLING CONTRACT

This item was tabled.

PURCHASE OF STATION VEHICLE

The Chief explained this was in his budget. The Board gave consensus for the Chief to move forward.

**FISCAL OFFICER REPORT**

DISCUSSION AND POSSIBLE ACTION REGARDING SECURING I.T. ROOM FLOOR

Mr. Spitzer deferred to Mr. Bodnar to comment on re-enforcement of the floor in the I.T. room floor. Mr. Bodnar commented it would cost approximately \$150.00.

DISCUSSION AND POSSIBLE ACTION REGARDING PART-TIME HELP FOR FISCAL OFFICE

Mr. Spitzer commented on previous temporary help in approximately 2010 which was for only 4 weeks. He would like to advertise for his position and the position would be used through pool pass season.

After a brief discussion, it would be basically a spot labor position. The scope of the work to be done by this person was discussed between the Board, Mr. Spitzer and Ms. Hugh.

**ADMINISTRATIVE REPORT**

Nothing to report.

**OLD BUSINESS**

Nothing to report.

**NEW BUSINESS**

SENATE BILL 199

Ms. Sheterom commented the Board had been given information on this and it would be going into effect March 21, 2017. This bill allows anyone with a valid military identification to have weapon on their person, in a car and on township property. She and legal are looking into making sure our posted signs on all our facilities are okay and to review and possibly update our policies. This bill is concerned with valid military identification and licensed concealed carries.

ORANGE TOWNSHIP DISCUSSION AND POSSIBLE ACTION OF RECYCLING OF ELECTRONIC MATERIALS

Ms. Taranto commented she and Lt. Rice looked into getting rid of hazardous materials for the township. A one day endeavor would cost between \$15,000.00 to \$18,000.00 minimum. They had a meeting with DKM Solid Waste District and the Delaware General Health District and decided not to do hazardous waste but electronics. They are working with Home Depot and are hoping to schedule around Earth Day and have an event in Home Depot parking lot. It would also include old tvs and consoles. The date set is April 22, 2017, 9:00 a.m. to 12:00 p.m. with the support of Home Depot and other entities. Home Depot will also be putting Gaylord boxes in their store so residents can recycle anytime. There are some items that will or will not be accepted. It would be explained in detail in the newsletter, website, and facebook.

DISCUSSION AND POSSIBLE ACTION REGARDING THE CREATION OF THE ORANGE TOWNSHIP OUTREACH AND COMMUNICATIONS COMMITTEE



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Mr. Bodnar commented this is a new committee, an off spring of the Orange Township Economic Development Advisory Board. It would offer more opportunity for involvement and maybe being able to doing more for the township. There was a brief discussion between Mr. Bodnar and Mr. Quigley.

**RES.17-144 THE CREATION OF THE ORANGE TOWNSHIP OUTREACH AND COMMUNICATIONS COMMITTEE**

Mr. Quigley moved the adoption of the following Resolution:

WHEREAS, communicating the plans, policies and operations of the Orange Township local government will have a real and direct impact upon area residents and businesses; and

WHEREAS, building communication networks throughout the community will serve to expand communications, explore opportunities and facilitate new initiatives; and

WHEREAS, the creation of an Outreach and Communication Committee will assist, advise and serve the Board of Trustees in developing new opportunities to build connections between the local government and all segments of the Orange Township community and beyond; and

WHEREAS, Section 9.03 of the Ohio Revised Code permits the governing body of a political subdivision to use public funds to communicate information about the plans, policies and operations of the political subdivision within the political subdivision and to other persons who may be affected by the political subdivision; and

WHEREAS, bylaws for such a committee have been presented;

NOW THEREFORE BE IT RESOLVED, that the Board of Orange Township Trustees creates the Orange Township Outreach and Communications Committee (“OTOCC”) to assist the Board regarding matters of community connection and outreach in efforts to facilitate information flow and explore opportunities.

BE IT FURTHER RESOLVED that the OTOCC shall act only in an advisory capacity to the Township Trustees, and may be disbanded at any time by resolution of the Board of Orange Township Trustees.

BE IT FURTHER RESOLVED that the OTOCC shall be comprised of either five (5) or Seven (7) members, all of whom shall be residents in the unincorporated portion of Orange Township, and all of whom shall serve without pay.

BE IT FURTHER RESOLVED that all members of the OTOCC shall be appointed by resolution of the Board of Trustees and that the OTOCC and its members shall be subject to the State of Ohio Sunshine and Ethics Laws.

BE IT FURTHER RESOLVED that bylaws are hereby adopted and approved, in the form presented to the Board and bearing the identifying version date of 3/6/2017, and that a copy of the executed original shall be delivered to the OTOCC following the appointment of its members, and the fully executed original shall be maintained at the Township Office.

Seconded by Ms. Taranto.

VOTE: Quigley – yes, Taranto – yes, Knapp – yes.

Mr. Bodnar addressed Ms. Knapp’s concerns about the above committee,

**DISCUSSION AND POSSIBLE ACTION REGARDING POSSIBLE TRUSTEE MEETING DATES**

Mr. Quigley commented due to work he would not be able to attend the regular trustee meetings on April 17, 2017, and June 19, 2017.

Mr. Quigley called for a brief break.

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Mr. Quigley called the meeting back to Regular Session.

**REGULAR SESSION (CONTINUED)**

**MR. SCOTT BELCASTRO, TREBEL LLC, REGARDING EXISTING ELECTRIC PROGRAM AND CURRENT MARKET RATES**

Scott Belcastro, of Trebel LLC came forward. He commented:

- The first term is almost up
- His office is expanding
- Acquired 19 more communities this year
- He did a follow up on some solar rays that were installed
- PUCO application has come due; he does that
- He does need the appropriate person to sign the application
- Briefly discussed energy markets
- He passed out literature which he reviewed with the Board
- He discussed costs; the highs and lows during 2016 to present
- He discussed capacity costs
- He passed out the bids, information regarding the bids, and discussed them at length
- Four bids were IGS, Constellation, Capital Energy and AEP
- He reviewed each bid, discussed risks, and variables

There was discussion with Mr. Trebel, the Board, Mr. Bodnar and Mr. McCarthy with Mr. Trebel answering their questions and concerns.

**DISCUSSION AND POSSIBLE ACTION CONCERNING THE TERMS AND CONDITIONS OF A SUPPLIER OF ELECTRICAL ENERGY FOR THE COMMUNITY'S AGGREGATION PROGRAM**

**RES.17-145 SELECTION OF CAPITAL ENERGY AND DIRECTION TO MOVE FORWARD WITH MASTER RETAIL SUPPLY AGREEMENT**

Mr. Quigley moved the adoption of the following resolution:

BE IT RESOLVED that the Board of Township Trustees of Orange Township, Delaware County, Ohio selects Capital Energy as its preferred supplier for a term of 12 months for its Orange Township Electric Aggregation Program and directs the Township Administrator and Scott Belcastro of Trebel LLC to move forward with negotiation of a Master Retail Supply Agreement for presentation to the Board for its approval.

Motion seconded by Ms. Taranto.

VOTE: Quigley – yes, Taranto – yes, Knapp – yes.

**RES.17-146 AUTHORIZING EXECUTION AND SUBMITTAL OF CERTIFICATION APPLICATION FOR GOVERNMENTAL AGGREGATORS, RELATED AFFIDAVIT AND OTHER DOCUMENTS REGARDING THE ORANGE TOWNSHIP ELECTRIC AGGREGATION PROGRAM**

Mr. Quigley moved the adoption of the following resolution:

BE IT RESOLVED that Township Administrator Lee Bodnar is authorized, subject to approval of the form by legal counsel, to execute and submit the Certification Application for Governmental Aggregators and the related Affidavit and other materials to the Ohio Public Utilities Commission and to take all other action necessary to accomplish this submittal.

Motion seconded by Ms. Taranto.

VOTE: Quigley – yes, Taranto – yes, Knapp – yes.

**EXECUTIVE SESSION**

Motion by to go into Executive Session to consider:

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- The Appointment, Employment, Dismissal, Discipline, Promotion, Demotion, or Compensation of a Public Employee or Official

The following were invited to attend: the Board, Township Counsel, Mr. McCarthy; Fiscal Officer, Mr. Spitzer; Human Resources/ Communications Manager, Ms. Sheterom; Township Administrator, Mr. Bodnar; Fire Chief Noble, and Planning and Zoning Director, Mr. Hray.

Seconded by Ms. Knapp.

VOTE: Quigley – yes, Knapp – yes, Taranto – yes.

Motion by Mr. Quigley to return to regular session.

Seconded by Ms. Knapp.

VOTE: Quigley – yes, Knapp – yes, Taranto – yes.

Consensus was given by the Board to allow Mr. Hray to work with the Delaware County Prosecutor's Office regarding the 7085 South Old State Road property.

**RES.17-147 FIRE DEPARTMENT ADMINISTRATIVE ASSISTANT**

Motion by Mr. Quigley to set the pay for the Fire Department Administrative Assistant at \$ 18.18, effective December 21, 2016. Paychecks will be issued on a 14-day pay period.

Seconded by Ms. Knapp.

VOTE: Quigley – yes, Knapp – yes, Taranto – yes.

**RES.17-148 TOWNSHIP ADMINISTRATIVE ASSISTANT**

Motion by Mr. Quigley to set the pay for the Township Administrative Assistant at \$ 21.05, effective December 21, 2016. Paychecks will be issued on a 14-day pay period.

Seconded by Ms. Taranto.

VOTE: Quigley – yes, Taranto – yes, Knapp – yes.

**RES.17-149 ADMINISTRATIVE ASSISTANT FOR PARKS AND MAINTENANCE**

Motion by Mr. Quigley to set the pay for the Administrative Assistant for Parks and Maintenance at \$18.18, effective December 21, 2016. Paychecks will be issued on a 14-day pay period.

Seconded by Ms. Taranto.

VOTE: Quigley – yes, Taranto – yes, Knapp – yes.

**RES.17-150 HUMAN RESOURCES AND COMMUNICATIONS MANAGER**

Motion by Mr. Quigley to set the bi-weekly salary for the Human Resources/Communications Manager at \$ 2,240.80, effective March 2, 2017. Paychecks will be issued on a 14-day pay period.

Seconded by Ms. Taranto.

VOTE: Quigley – yes, Taranto – yes, Knapp – no.

Ms. Knapp clarified her no vote by saying she thought they should wait on the other 3 positions that are being considered and do them at one time and making them all retroactive. Mr. Quigley commented it would be something to be discussed. Ms. Knapp wondered if they would be retroactive. Ms. Taranto commented they had considered joining a union, so the Board wasn't able to do anything. Mr. Quigley commented now they have the clearance they will look into it.

There was no further business, meeting adjourned at 10:15 p.m.

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Robert W. Quigley, Chairman

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Deborah Taranto, Vice Chairman

Orange Township Trustees  
March 6, 2017  
Regular Meeting

\_\_\_\_\_  
Lisa Knapp, Trustee

Attest: \_\_\_\_\_  
Joel M. Spitzer, Fiscal Officer