

Orange Township Trustees
January 26, 2017
Special Trustee Meeting

The audio recording, resolutions passed, and any attachments constitutes an accurate record of the Orange Township Trustee Minutes at the above dated meeting as determined by the Fiscal Officer. The following summary is provided as an overview of the meeting and a “road map” to the audio recording. Copies of this record are available by request at the Orange Township Fiscal Office, 1680 East Orange Road, Lewis Center, Ohio 43035.

Chairperson Quigley called the meeting to order at 10:00 a.m.

This meeting was held at the Orange Township Hall, 1680 East Orange Road, Lewis Center, Ohio 43035.

ROLL CALL: Robert Quigley – present, Deborah Taranto – present, Lisa F. Knapp – absent.

Mr. Quigley commented they were here for a couple items. All trustees were notified regarding this special meeting regarding 2017 Appropriations.

TOWNSHIP OFFICIALS ALSO PRESENT

Joel Spitzer Fiscal Officer
Lee Bodnar Township Administrator

The minutes were prepared by Administrative Assistant for Maintenance and Parks Mary Ann Ross.

The purpose of this special meeting:

⦿ Regular Session:

- Discussion and Possible Action Regarding 2017 Appropriations
- Discussion and Possible Action Regarding Amending Annual Blanket Certificate

REGULAR SESSION

DISCUSSION AND POSSIBLE ACTION REGARDING 2017 APPROPRIATIONS

Fiscal Officer, Joel Spitzer commented this was needed because the fiscal office assistant inadvertently put a reserve encumbrance of \$406.00 in the Capital Fund and it needed to be changed because it was outside of the money they had appropriated and it was over that amount. The auditor asked that it be changed. There is an annual blanket certificate that needs to be changed. Numbers were flipped flopped on the Operating Supplies and the water. A code was also corrected under Minor Tools and Equipment.

Mr. Spitzer commented he asked Township Administrator, Lee Bodnar, for this meeting. He clarified that all trustees agreed to this date and time.

RES.17- 068 AMENDING 2017 PERMANENT APPROPRIATIONS ESTABLISHED IN RES.16-471

Mr. Quigley moved the adoption of the following Resolution:

BE IT RESOLVED that the appropriations for the fiscal year ending December 31, 2017, as approved at the Trustee Meeting December 19, 2016, in Res.16-471, are amended as follows in highlighted areas in Exhibit “A”:

Seconded by Ms. Taranto.

VOTE: Quigley – yes, Taranto – yes, Knapp – absent.

Exhibit “A”

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1000-110-100	Salaries	\$	498,717.08
1000-110-200	Benefits	\$	414,660.00
1000-110-300	Purchased Services	\$	584,600.00
1000-110-400	Supplies & Materials	\$	15,750.00
1000-110-500	Other	\$	40,800.00
1000-110-700	Capital Outlay		3900.00
1000-910-910	Transfer Out	\$	1,221,923.15
1000-930--930	Contingency	\$	100,000.00
	Total Miscellaneous Purposes	\$	2,880,350.23

**That there be appropriated from the GENERAL FUND for
TOWN HALLS, MEMORIAL BUILDINGS AND GROUNDS PURPOSES:
1-B TOWN HALLS, MEMORIAL BUILDINGS AND GROUNDS**

1000-120-100	Salaries	\$	96,000.00
1000-120-200	Benefits	\$	71,975.00
1000-120-300	Purchased Services	\$	79000.00
1000-120-400	Supplies & Materials	\$	7200.00
1000-120-500	Other	\$	0.00
	Total Town Hall Purposes	\$	254,175.00

**That there be appropriated from the GENERAL FUND for ZONING PURPOSES:
1-J ZONING**

1000-130-100	Salaries	\$	270,000.00
1000-130-200	Benefits	\$	70,130.00
1000-130-300	Purchased Services	\$	116,500.00
1000-130-400	Supplies & Materials	\$	5250.00
1000-130-500	Other	\$	2,000.00
1000-130-700	Capital Outlay	\$	66,000.00
	Total Zoning Purposes	\$	529,880.00

**That there be appropriated from the GENERAL FUND for HIGHWAYS-MAINTENANCE PURPOSES:
1-L HIGHWAYS – MAINTENANCE**

1000-330-100	Salaries	\$	270,000.00
1000-330-200	Benefits	\$	148,425.00
1000-330-300	Purchased Services	\$	76,300.00
1000-330-400	Supplies & Materials	\$	5,800.00
1000-330-500	Other	\$	0.00
	Total Highways-Maintenance Purposes	\$	500,525.00

**That there be appropriated from the GENERAL FUND for HIGHWAYS-IMPROVEMENTS PURPOSES:
1-M HIGHWAYS - IMPROVEMENTS**

1000-760-300	Repairs and Maintenance		30,000.00
1000-760-700	Capital Outlay	\$	438,500.00
	Total Highways-Improvements Purposes	\$	458,500.00

2 MOTOR VEHICLE LICENSE TAX FUND 02

That there be appropriated from the MOTOR VEHICLE LICENSE TAX FUND:

2011-330-100	Salaries	\$	0.00
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2011-330-300	Purchased Services	\$	112,500.00
2011-330-400	Supplies & Materials	\$	21,000.00
2011-330-700	Capital Outlay	\$	0.00
	Total Motor Vehicle License Tax Fund	\$	133,500.00

4 ³
GASOLINE TAX FUND 03

That there be appropriated from the GASOLINE TAX FUND:

2021-330-100	Salaries	\$	0.00
2021-330-200	Benefits	\$	0.00
2021-330-300	Purchased Services	\$	5000.00
2021-330-400	Supplies & Materials	\$	100,000.00
2021-760-730	Site Improvement –Highways	\$	275,000.00
	Total Gasoline Tax Fund	\$	380,000.00

5 CEMETERY FUND 05

That there be appropriated from the CEMETERY FUND:

2041-410-100	Salaries	\$	24,000.00
2041-410-200	Benefits	\$	3,800.00
2041-410-300	Purchased Services	\$	20,400.00
2041-410-400	Supplies & Materials	\$	1,000.00
	Total Cemetery Fund	\$	49,200.00

6 CEMETERY BEQUEST FUND 06

That there be appropriated from the CEMETERY BEQUEST FUND:

Total Cemetery Bequest Fund	\$	0.00
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7 ROAD LEVY FUND 11

That there be appropriated from the ROAD LEVY FUND:

2141-330-300	Purchased Services	\$	90,000.00
2141-760-700	Capital Outlay		485,000.00
	Total Road Levy Fund	\$	575,000.00

8 PARK LEVY FUND 12

That there be appropriated from the PARK LEVY FUND:

2901-610-100	Salaries	\$	255,000.00
2901-610-200	Benefits	\$	95,225.00
2901-610-300	Purchased Services	\$	881,100.00
2901-610-400	Supplies & Materials	\$	78,500.00
2901-610-500	Other	\$	6,500.00
2901-610-700	Capital Outlay	\$	5,376,000.00
	Total Park Levy Fund	\$	6,692,325.00

19 FIRE LEVY FUNDS 20

That there be appropriated from the FIRE LEVY FUNDS:

2191-220-100	Salaries	\$	4,222,650.24
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2191-220-200	Benefits	\$	1,770,964.19
2191-220-300	Purchased Services	\$	789,903.75
2191-220-400	Supplies & Materials	\$	385,923.50
2191-220-500	Other	\$	12,000.00
2191-760-360	Contracted Services	\$	0.00
2191-760-700	Capital Outlay	\$	1,325,000.00
2191-820-820	Principal Payment Notes	\$	0.00
2191-830-830	Interest Payments	\$	0.00
	Total Fire Levy Funds	\$	8,506,441.68

That there be appropriated from the TOWNSHIP MOTOR VEHICLE LICENSE TAX FUND:

2231-330-100	Salaries	\$	0.00
2231-330-200	Benefits	\$	0.00
2231-330-300	Purchased Services	\$	611,000.00
2231-330-400	Supplies & Materials	\$	0.00
2231-330-500	Other	\$	0.00
2231-760-700	Capital Outlay	\$	4,500.00
	Total Township Motor Vehicle License Tax Fund	\$	615,500.00

20 PERMANENT IMPROVEMENT FUND 26

That there be appropriated from the PERMANENT IMPROVEMENT FUND:

4304-760-700	Capital Outlay	\$	200,000.00
4305-760-700	Capital Outlay	\$	200,000.00
4306-760-700	Capital Outlay	\$	200,000.00
4307-760-700	Capital Outlay	\$	343,987.23
4308-760-700	Capital Outlay	\$	0.00
4309-760-700	Capital Outlay	\$	1,999,594.00
4310-760-700	Capital Outlay	\$	500,000.00
4311-760-700	Capital Outlay	\$	250,000.00
4312-760-700	Capital Outlay	\$	250,000.00
	Total Permanent Improvement Fund	\$	3,943,581.23

RECAPITULATION OF FUNDS

1	GENERAL FUND		
	Miscellaneous General Purposes	\$	2,880,350.23
	Town Hall Purposes	\$	254,175.00
	Zoning Purposes	\$	529,880.00
	Highway Purposes	\$	959,025.00
	Total General Fund	\$	4,623,430.23
2	MOTOR VEHICLE LICENSE TAX FUND	\$	133,500.00
3	GASOLINE TAX FUND	\$	380,000.00
5	CEMETERY FUND	\$	49,200.00
6	CEMETERY BEQUEST FUND	\$	0.00
11	ROAD LEVY FUND	\$	575,000.00
12	PARK LEVY FUND	\$	6,692,325.00
15	FIRE LEVY FUNDS	\$	8,506,441.68
19	TOWNSHIP MOTOR VEHICLE LICENSE TAX FUND	\$	615,500.00
21	PERMANENT IMPROVEMENT FUND	\$	3,943,581.23
29	GRAND TOTAL OF ALL FUNDS	\$	25,518,978.14

CERTIFICATE

State of Ohio, Delaware County

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I, the undersigned Township Fiscal Officer of Orange Township, Delaware County, Ohio, certify that the foregoing Resolution No. 17-068 is taken and copied from the record of proceedings of the township, and that it has been compared by me with the resolution on the record and is a true copy. Further, I certify that the adoption of such resolution occurred in an open meeting held in compliance with section 121.22 of the Revised Code.

Date: January 26, 2017

Joel M. Spitzer, Township Fiscal Officer
Orange Township, Delaware County, Ohio

AMEND ANNUAL BLANKET CERTIFICATES

RES.17-069 APPROVE AMENDED ANNUAL BLANKET CERTIFICATE AMOUNTS

Motion by Mr. Quigley to approve the amended blanket certificate amounts and account numbers in Exhibit A.

2041-410-420-0000	OPERATING SUPPLIES	800.00
2041-410-352-0000	WATER	350.00
2191-220-430-2101	SMALL TOOLS MINOR EQUIPMENT	120,000.00

Exhibit A

Seconded by Ms. Taranto.

VOTE: Quigley – yes, Taranto – yes, Knapp – absent.

There was no further business, meeting adjourned at 10:02 a.m.

Robert W. Quigley, Chairman

Deborah Taranto, Vice Chairman

Lisa Knapp, Trustee

Attest: _____
Joel M. Spitzer, Fiscal Officer