

Orange Township Trustees
June 7, 2010
Regular Meeting

Chairman Nelson Katz called the meeting to order at 7:00 p.m.

This meeting was held at the Orange Township Hall, 1680 East Orange Road, Lewis Center, Ohio 43035.

ROLL CALL: Nelson Katz, John M. Cassady, Robert W. Quigley.

TOWNSHIP OFFICIALS ALSO PRESENT

Richard Gladman	Zoning Inspector
Beth Hugh	Maintenance and Parks Director
Michael McCarthy	Township Attorney
Gail Messmer	Township Administrator
Matt Noble	Assistant Fire Chief
Scott Overturf	Owner's Representative
Tom Stewart	Fire Chief

PLEDGE OF ALLEGIANCE

The minutes were taken and prepared by Office Assistant Mary Ann Ross.

APPROVAL OF MINUTES

May 17, 2010
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Minutes were approved as submitted.

Mr. Katz reminded all that Sheriff Walter "Magnum" Davis would be giving an update on the state of crime prevention and of police protection in Orange Township at 7:30 p.m.

PUBLIC COMMENTS

No public comment.

ZONING REPORT

The meeting was turned over to Mr. Cassady, Zoning Liaison. Mr. Cassady asked Mr. Gladman if he had anything to add or any changes to the Hearing Meeting Report and Agenda, and Mr. Cassady asked if there were any questions for Mr. Gladman. Mr. Katz had no questions but wanted to remind everyone that on June 15, 2010, at 7:00 p.m., there will be a public hearing regarding the Orange Township Comprehensive Land Use Plan 2010; at that time comments from the public will be heard and considered. Also there will be a consideration of recommendations from the Delaware County Regional Planning Commission.

REFUND REQUEST

Mr. Cassady commented that the refund request relates to a letter received May 12, 2010, from Harbor Point Real Estate Management, LTD, requesting a \$250.00 refund for one of the three sign permits that they had paid for on September 29, 2009. Harbor Point Real Estate Management is seeking the refund because they are only being required to have two signs by the Zoning Commission's recommendation. Normally this is something the township does not do, but since it was at the recommendation of the Zoning Commission it should be considered.

RES.10-220 REFUND HARBOR POINT REAL ESTATE MANAGEMENT, LTD.

Motion by Mr. Cassady to grant a \$250.00 refund to Harbor Point Real Estate Management, LTD., Application #9-0430, for sign permit payment.

Seconded by Mr. Katz.

VOTE: Cassady – yes, Katz – yes, Quigley – yes.

MAINTENANCE REPORT

2010 ROAD IMPROVEMENT PROGRAM PURCHASE ORDER

RES.10-221 AUTHORIZE THE ISSUANCE OF A PURCHASE ORDER TO SHELLY AND SANDS, INC.

Motion by Mr. Cassady to authorize the issuance of a purchase order to Shelly and Sands, Inc., in the amount of \$266,917.87, for the 2010 Road Improvement Program.

Seconded by Mr. Katz.

VOTE: Cassady – yes, Katz – yes, Quigley – yes.

PURCHASE ORDER

Mr. Katz asked if this was a revision. Mr. Overturf explained that it is an addition to the East Orange Road Improvements Project. Mr. Overturf explained that Dick Ray, the Orange Township Maintenance Supervisor, asked if an area could be added between South Old State Road and the driveway into the Historic Township Hall. This area has a problem with dampness, and this will make it easier to maintain. Mr. Katz wanted to make sure that what the township is doing is known to and approved by the County.

RES.10-222 AUTHORIZE THE ISSUANCE OF A PURCHASE ORDER TO M.E. COMPANIES INC.

Motion by Mr. Cassady to authorize the issuance of a purchase order to M.E. Companies Inc., in the amount of \$2,550.00, for the storm sewer improvements at South Old State and East Orange Roads.

Seconded by Mr. Katz.

VOTE: Cassady – yes, Katz – yes, Quigley – yes.

2010 ROAD IMPROVEMENT PROGRAM CONTRACT

Mr. Cassady asked Ms. Hugh for comment. Ms. Hugh stated the contracts were back and that the award amount is \$817.87 over the original estimate. The original amount was \$266,100.00, and is now \$266,917.87. Mr. Katz questioned a cost, which turned out to be a typo on one of the pages of the report.

RES. 10-223 ENTER INTO AGREEMENT WITH SHELLY & SANDS, INC. FOR THE ORANGE TOWNSHIP PORTION OF THE DELAWARE COUNTY 2010 ROAD IMPROVEMENT PROGRAM.

Mr. Cassady moved the adoption of the following Resolution:

BE IT RESOLVED that the Board enter into an agreement, in the form provided by the Delaware County Engineer's Office, with Shelly & Sands, Inc. in the amount of \$266,917.87 [includes the Road Summary amounts provided by the Delaware County Engineer on May 4, 2010, for Shanahan (ORA100), Candlelite Lane (ORA294), Heather Lane (ORA359), Highmeadows Circle (ORA430), Intermeadows Way (ORA431), Stoney Creek Ct. (ORA481), Foxcroft Drive (ORA486), Westwood Drive (ORA702), and Special Items, all totaling \$266,917.87], based on unit prices as stated therein, for the Orange Township portion of the Delaware County 2010 Road Improvement Program, Delaware County, Ohio. The township fiscal officer is directed to obtain possession of the contract performance bond and Nancy Fay shall be the prevailing wage coordinator for this project.

BE IT FURTHER RESOLVED that all members of the Board shall execute the contract on behalf of the Board.

Motion seconded by Mr. Katz.

VOTE: Cassady – yes, Katz – yes, Quigley – yes.

PARK REPORT

Mr. Katz turned the meeting over to Mr. Quigley, Park Liaison. Mr. Quigley noted that the Waltermeyer family had overpaid to the pool. They would like to donate the overpayment to the Park Fund. Mr. Quigley greatly appreciated this donation.

ACCEPT DONATION

RES.10-224 ACCEPT DONATION FROM WALTERMEYER FAMILY

Motion by Mr. Quigley to accept the donation in the amount of \$10.00, from the Waltermeyer family to be deposited into the Park Fund.

Seconded by Mr. Katz.

VOTE: Quigley – yes, Katz – yes, Cassady – yes.

DESIGNATE TOWNSHIP PROPERTY AS OBSOLETE, NO LONGER FIT FOR PUBLIC PURPOSE AND OF NO VALUE.

RES.10-225 DESIGNATE TOWNSHIP PROPERTY AS OBSOLETE AND NO LONGER FIT FOR PUBLIC PURPOSE AND OF NO VALUE

Motion by Mr. Quigley to designate the following township property as obsolete and no longer fit for public purpose and of no value.

NUMBER	ITEM
	Slide part from RO Park
3	42" table tops
1	48" table top
1	42" table
1	umbrella
22	chairs
	copper pipe
	sign frames
	door hardware
	plastic pipe
	US Filter Valve Body and Strantrol Pool Chemical Controller
3	Pentair Automatic Chlorine Off Line Feeders
	Metal ramp from playground unit
2	US Flags
2	Ohio Flags

Seconded by Mr. Cassady.

VOTE: Quigley – yes, Cassady – yes, Katz – yes.

REFUND OF SEASON POOL PASS

Ms. Hugh commented that since the Wittig family submitted their season pool pass, they have been notified of a country club membership. The Wittig family notified the township prior to the May 29, 2010, pool opening. Because it was prior to the pool opening, is the only reason Ms. Hugh has presented the request for refund. The pool pass application has on it that all pool passes are non-refundable and non-transferable.

RES.10-226 REFUND OF SEASON POOL PASS FEE TO MELISSA WITTIG FAMILY

Motion by Mr. Quigley to refund the season pool pass fee to Melissa Wittig family, 1969 Chicory Court, Lewis Center, OH 43035, in the amount of \$125.00.

Seconded by Mr. Cassady.

VOTE: Quigley – yes, Cassady – yes, Katz – yes.

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PARK ENTERPRISE CONSTRUCTION CO. INC. CHANGE ORDER #1

Mr. Quigley commented this is being presented before the Board because it was noticed that there will be price increases, so there was the need to move some items from Phase II to Phase I. Mr. Quigley asked Mr. Overturf to come forward to explain. Mr. Overturf thought the township would be saving approximately \$10,000.00, by doing the following changes, before the price increases. Mr. Quigley felt that this was proactive and not losing an opportunity to save money.

RES.10-227 AUTHORIZE CHANGE ORDER # 1 TO PARK ENTERPRISE CONSTRUCTION COMPANY, INC.

Mr. Quigley moved the adoption of the following Resolution:

WHEREAS, Change Order # 1, dated June 3, 2010, and changing the contract for the Glen Oak Park Phase I Project by adding the performance of Alternate 5, Alternate 7 and Alternate 11 to the contract, has been presented to the Board; and

WHEREAS, the performance of that work is desired and the content of Change Order # 1 deemed acceptable by the Board;

NOW THEREFORE BE IT RESOLVED by the Board of Township Trustees of Orange Township, Delaware County, Ohio, that Change Order # 1 is approved and authorized to Park Enterprise Construction Company, Inc., in the amount of \$62,478.80, adding the performance of Alternate 5, Alternate 7, and Alternate 11 to the contract for the Glen Oak Park Phase I Project.

BE IT FURTHER RESOLVED that Mr. Quigley shall execute Change Order # 1 on behalf of the Board.

Motion seconded by Mr. Cassady.

VOTE: Quigley – yes, Cassady – yes, Katz – yes.

GLEN OAK PHASE II PROJECT – ADDENDUM #1

Mr. Quigley explained that unfortunately the township has run into a situation with the sewer system, and that the township is going to have to connect into an existing line. Mr. Overturf explained the situation to the Board. Mr. Overturf explained in detail about possibly obtaining a septic system and the denial of the request by the Delaware County Health District. Mr. Overturf addressed Mr. Katz's questions, regarding his concerns about cancelling a special meeting, and a purchase order to the vendor. Mr. Katz noted the fact that Mr. Overturf is appealing the decision not to allow a septic system to the Delaware County Health District.

RES.10-228 ACCEPTING AND APPROVING BID ADDENDUM #1 TO THE PROJECT MANUAL FOR THE GLEN OAK PARK PHASE II PROJECT.

Mr. Quigley moved the adoption of the following Resolution:

WHEREAS, Bid Addendum #1 has been prepared in regard to the Project Manual for the Glen Oak Park Phase II Project, including without limitation a revised bid opening date of July 13, 2010, at 1:30 p.m. at the Orange Township Hall, together with other changes; and

WHEREAS, the content of Bid Addendum #1 is deemed acceptable by the Board;

NOW THEREFORE BE IT RESOLVED by the Board of Township Trustees of Orange Township, Delaware County, Ohio, that Bid Addendum #1 in regard to the Project Manual for the Glen Oak Park Phase II Project, such addendum being dated June 7, 2010, is hereby approved and becomes a part of the bidding documents, contract documents and agreement.

BE IT FURTHER RESOLVED that the bid opening date for the Glen Oak Park Phase II Project is revised to July 13, 2010, at 1:30 p.m. at the Orange Township Hall.

BE IT FURTHER RESOLVED that all holders of a copy of the Project Manual for the

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Glen Oak Park Phase II Project shall be forwarded a copy of Bid Addendum #1 and all persons hereafter receiving a copy of that Project Manual also receive a copy of Bid Addendum #1.

Motion seconded by Mr. Cassady.

VOTE: Quigley – yes, Cassady – yes, Katz – yes.

Mr. Katz asked that the Board temporarily hold the remainder of the Park Report to allow Sheriff Davis to give his report.

7:30 P.M. SHERIFF WALTER DAVIS TO GIVE AN UPDATE ON THE STATE OF CRIME PREVENTION AND OF POLICE PROTECTION IN ORANGE TOWNSHIP

Before introducing Sheriff Walter Davis, Mr. Katz made the following comments:

Since becoming Trustee Liaison to Public Safety earlier this year, Sheriff Davis and I have forged an exceptionally good working relationship. Orange Township appreciates and supports the work of the Delaware County Sheriff. And the Sheriff's Office has done an exceptional job of keeping crime down in our Township, and, for that, we are grateful.

As you know, late last year, at the advice of Sheriff Davis and his Office, we approved a doubling of the police presence in Orange Township. We're at 87% of our full strength now. We should be at 100% by the end of July.

Regarding our working relationship, beginning this year, we've begun several new initiatives.

For one, I requested and we're now receiving a Monthly Crime Statistic Update, specifically tailored for Orange Township. Within that Update, there are facts and figures that tell us what kind of crime is occurring, where it is occurring, how often it is occurring and the initial disposition of each event. We will soon have day and time of day information on the report as well. We have been receiving these reports since February. The intent being to spot any new patterns of crime taking place so that we can dispatch the appropriate resources to nip it in the bud.

Second, the Sheriff and I now meet on a regular basis, quarterly. During those meetings, we discuss how well we're doing together, in preventing crime, battling crime and best utilizing the resources we have to keep our residents safe.

A concrete example of the kind of cooperation I'm talking about, took place in the past couple of weeks. At the last quarterly meeting I had with the sheriff a few weeks ago, I mentioned to him that there had been numerous reports of speeding down Westwood Drive and we were looking for a solution. The Sheriff immediately offered the suggestion of a motorcycle patrol and asked me to give him the days and times that I'd like to have it set up. I provided that to him and he set that thing up. He even went out there himself. I know, because he called me from the site. Although we continue to look for a more permanent solution, initial reports from the neighborhood were that speeding down that street was DOA.

Sheriff Davis thanked the Board for allowing him to address them this evening. He commented that his primary goal as Delaware County Sheriff is to protect and serve the citizens of this county. The Sheriff's Office has been working very diligently to improve the quality of service that they provide the citizens of the county. The Sheriff's Office greatly appreciates the partnership that has begun to flourish under the leadership of Trustee Nelson Katz. Sheriff Davis stated they have had numerous meetings and several telephone conversations in an effort to strengthen the services the Sheriff's Office provides the residents of Orange Township. This forged willingness to partner with the Delaware County Sheriff's Office is making an impact in fighting crime in Orange Township. In the first quarter of 2009, deputies responded to 2,447 calls for service in Orange Township, which amounted to over 3,000 hours spent on obligated time. In the first quarter of 2010, deputies responded to 2,245 calls for service which amounted to just over 2,600 hours spent on obligated time. In comparison, deputies were able to spend about 250 hours on proactive patrol measures, which means being in the township's developments, rather than off the road, taking reports. This is what the Sheriff's Office wants, the officer visibility; that is what deters criminals. The Sheriff's Office currently has seven contracted deputies who work exclusively patrolling this community. By the end of this month, there will be eight contracted deputies who will be committed to residents and businesses in the community of Orange Township. The Sheriff's Department will continue to work the best practices for strengthening visibility of the deputies in Orange Township. In addition the Sheriff's Office is in the process of purchasing equipment that will allow the Sheriff's Office to monitor activity from several remote locations. These efforts are to reduce crime in Orange Township. The Sheriff's Office will continue to meet with homeowners to develop Sheriff Watch Programs and they are actively working to increase law enforcement and visibility in Orange Township. In his closing remarks, Sheriff Davis wanted the Board to know that the Sheriff's Office is truly appreciative of Trustee Katz. That he has truly demonstrated his

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dedication, by his commitment to serve the community in the best manner possible. The Delaware County Sheriff's Office is taking a proactive approach to eliminating crime in the community. The more citizens that join the Sheriff's Office in fighting illegal activity the better. Then Sheriff Davis stated his number one priority was protecting and serving the county; it is also the goal of the entire Delaware County Sheriff's Office. Sheriff Davis then gave the Board an updated 2009 Statistic Report with comparison so far to 2010. Sheriff Davis voiced his concern that there were no visible speed limit signs in some of the developments. Dave Eby of 433 High Meadows Village Drive, Powell, Ohio, 43065, commented that he thought there was a resolution in place to cover speed limits in subdivisions where it was possible, where there were two or three entrances, that each entrance would be marked with a 25mph speed limit sign. Mr. Eby thought there was a process in place for any new subdivisions that came about, and that the signs should be in placed before the roads are turned over to the township. The speed limit signage, and the demographics of who the speeders were in these subdivisions was discussed. Mr. Quigley thanked Sheriff Davis for his personal commitment, actually going out and observing the speeders. Mr. Cassady also thanked Sheriff Davis.

FLOYD BROWNE GROUP – AMENDMENT #1

RES.10-229 ENTER INTO AN AMENDMENT TO THE AGREEMENT WITH FLOYD BROWNE GROUP FOR THE U.S. ROUTE 23 PEDESTRIAN BRIDGE STUDY

Mr. Quigley moved the adoption of the following Resolution:

BE IT RESOLVED that the Board of Township Trustees of Orange Township, Delaware County, Ohio, enter into and execute an amendment to the agreement with Floyd Browne Group for architectural and engineering work and related services associated with the U.S. Route 23 Pedestrian Bridge Study. The amendment shall add the preparation of a preliminary engineer's cost estimate for potential site improvements for a proposed pedestrian bridge at the U.S. Route 23 crossing to the Scope of Services of the agreement and shall be in the form presented to the Board, dated May 14, 2010, and signed by J. Anthony Eyerman, ASLA, LEED AP, Vice President, on behalf of Floyd Browne Group.

BE IT FURTHER RESOLVED that Mr. Quigley shall execute amendment on behalf of the Board.

Motion seconded by Mr. Cassady.

VOTE: Quigley – yes, Cassady – yes, Katz – yes.

RES.10-230 AUTHORIZE THE ISSUANCE OF A PURCHASE ORDER TO FLOYD BROWNE GROUP

Motion by Mr. Quigley to authorize the issuance of a purchase order to Floyd Browne Group, in the amount of \$1,200.00, for the addition to the US Route 23 agreement.

Seconded by Mr. Cassady.

VOTE: Quigley – yes, Cassady – yes, Katz – yes.

THEN AND NOW PURCHASE ORDER

RES.10-231 AUTHORIZE THE ISSUANCE OF A THEN AND NOW PURCHASE ORDER TO ADVANCED RESURFACING

Motion by Mr. Quigley to authorize the issuance of a then and now purchase order to, Advanced Resurfacing, in the amount of \$1,200.00, for repair of slides at North Orange Aquatic Center.

Seconded by Mr. Cassady.

VOTE: Quigley – yes, Cassady – yes, Katz – yes.

AGREEMENT WITH MANPOWER

Mr. Quigley explained that the Park Department thought they had a spot laborer available, but unfortunately certain events took place that they were unable to bring that person on. The current park employee will be going on vacation and will need someone to fill in until a spot laborer can be obtained.

RES.10-232 AUTHORIZE EXECUTION OF AGREEMENT WITH MANPOWER FOR GENERAL LABOR/PARKS SERVICES

Mr. Quigley moved the adoption of the following Resolution:

BE IT RESOLVED that the Board of Township Trustees of Orange Township, Delaware County, Ohio enter into and execute an agreement with Manpower for general labor/parks services. The agreement shall consist of the proposal provided by Manpower and referencing the position of General Labor/Parks Services at a pay rate of \$15.20 per hour.

BE IT FURTHER RESOLVED that Mr. Quigley of the Board shall execute such agreement on behalf of the Board.

Motion seconded by Mr. Cassady.

VOTE: Quigley – yes, Cassady – yes, Katz – yes.

PURCHASE ORDER WITH MANPOWER

RES.10-233 AUTHORIZE THE ISSUANCE OF PURCHASE ORDER TO MANPOWER

Motion by Mr. Quigley to authorize the issuance of a purchase order not to exceed \$2,000.00, to Manpower for General Labor/Parks Services; Spot Labor.

Seconded by Mr. Cassady.

VOTE: Quigley – yes, Cassady – yes, Katz – yes.

PUBLIC SAFETY REPORT

ACKNOWLEDGE THANK YOU LETTERS

Mr. Katz read a thank you from Gordon Food Service Market Place. It was a thank you for bringing the engines to their “Kids ID Event.” The second thank you was from Hand and Microsurgery Associates, Inc., Mr. Katz read in part, “the Physicians and Staff of Hand and Microsurgery Associates, Inc., find it appropriate to acknowledge the value and accomplishments of EMS providers by saying “THANK YOU” during Emergency Medical Services Week, May 16-22, 2010. Again thank you for all you do.” Mr. Katz then showed the audience a picture that Brownie Troop 1811 drew as their thank you to the Fire Department. The final thank you Mr. Katz read was from the Orange Teen Advocates, whom thanked Unit 1, and Lt. Martin for their help and involvement in their mock car crash for Prom Promise.

THEN & NOW PURCHASE ORDER

RES.10-234 AUTHORIZE THE ISSUANCE OF A THEN AND NOW PURCHASE ORDER MISTRAS GROUP INC

Motion by Mr. Katz to authorize the issuance of a then and now purchase order to Mistras Group Inc., in the amount of \$2,351.60, for Ladder Testing.

Seconded by Mr. Cassady.

VOTE: Katz – yes, Cassady – yes, Quigley – yes.

PURCHASE ORDERS

Mr. Katz explained that these were four retractable rope bags that help firefighters during fires. It helps lead firefighters back to safety.

RES.10-235 AUTHORIZE THE ISSUANCE OF A PURCHASE ORDER TO RIT RESCUE

Motion by Mr. Katz to authorize the issuance of a purchase order to RIT Rescue, in the amount of \$3,842.00, for Four Large Area Search Systems.

Seconded by Mr. Cassady.

VOTE: Katz – yes, Cassady – yes, Quigley – yes.

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RES.10-236 AUTHORIZE THE ISSUANCE OF A PURCHASE ORDER TO ERGOMETRICS

Motion by Mr. Katz to authorize the issuance of a purchase order to Ergometrics, in the amount of \$1,340.00, for 31 Test Slots for Lieutenants Promotional Written Tests.

Seconded by Mr. Cassady.

VOTE: Katz – yes, Cassady – yes, Quigley – yes.

RES.10-237 AUTHORIZE THE ISSUANCE OF A PURCHASE ORDER TO ERGOMETRICS

Motion by Mr. Katz to authorize the issuance of a purchase order to Ergometrics, in the amount of \$1,550.00, for Entry Level Tests for 50 Part-Time Firefighters/Paramedics Positions.

Seconded by Mr. Cassady.

VOTE: Katz – yes, Cassady – yes, Quigley – yes.

Mr. Katz called for a brief recess.

FISCAL OFFICER REPORT

The fiscal office has nothing to report at this time; however, Mr. Spitzer did remind the Trustees that he had put a copy of the Certificate of the Park Levy Results into each of the trustees' mailboxes.

OLD BUSINESS

PROPERTY, CASUALTY, AND LIABILITY INSURANCE COVERAGE

Mr. Katz asked for Ms. Messmer's comment on having under insured or uninsured coverage. Ms. Messmer stated that Mr. Walters suggested that we continue not to have the coverage of under insured or uninsured and that it can be added at any point in time, if the township should decide it is something they would like to do. This is something that would have to be discussed with the unions also.

RES.10-238 RENEW CONTRACT WITH OHIO PLAN RISK MANAGEMENT, INC., THROUGH RINEHART-WALTERS-DANNER INSURANCE, FOR LIABILITY AND PROPERTY INSURANCE AND RISK MANAGEMENT SERVICES

Mr. Katz moved the adoption of the following Resolution:

BE IT RESOLVED, that the contract with Ohio Plan Risk Management, Inc., through Rinehart-Walters-Danner Insurance, for liability and property insurance and risk management services, be renewed. The renewal shall be under those coverages and terms presented to the Board in the proposal of Ohio Plan Risk Management, Inc., through Rinehart-Walters-Danner Insurance.

BE IT FURTHER RESOLVED that Mr. Katz shall be authorized to execute all documents necessary to accomplish the renewal.

Motion seconded by Mr. Cassady.

VOTE: Katz – yes, Cassady – yes, Quigley – yes.

APPOINT VOTING REPRESENTATIVE TO OLENTANGY RIVER WATERSHED PLANNING PARTNERSHIP

Before making the motion to appoint Ms. Hugh as voting representative to the Olentangy River Watershed Planning Partnership; Mr. Katz made the following comments:

Ms. Hugh reported that the Olentangy River Watershed Planning Partnership (OWPP) has thus far outlined a Goal Statement, defined a Priority Conservation, Development and Agricultural Area. Their next step is to identify criteria for each of those areas. Thus far, Ms. Hugh has offered input to the group regarding that criteria, but has not actually voted because she did not feel she had the right to do so. At our last meeting, we said we would appoint a Representative to these OWPP meetings with voting rights. We said we would do so by Resolution at our next meeting. Therefore, this evening, we would like to appoint a Representative with voting rights representing Orange Township at these OWPP meetings.

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Based on her interest level, background and past experience with watershed and other environmental issues, I propose that we appoint Beth Hugh as our Representative to the OWPP with voting rights on behalf of the Township Trustees.

RES. 10-239 RESOLUTION TO APPOINT BETH HUGH AS VOTING REPRESENTATIVE TO THE OLENTANGY RIVER WATERSHED PLANNING PARTNERSHIP

Mr. Katz moved the adoption of the following Resolution:

RESOLVED that the Board appoints Beth Hugh as its representative to the Olentangy River Watershed Planning Partnership (OWPP).

FURTHER RESOLVED that, as the Board's representative, Beth Hugh shall have full voting privileges on behalf of the Board.

FURTHER RESOLVED that Ms. Hugh shall keep the Board fully advised as to the proceedings and actions of the OWPP and shall seek the Board's prior guidance in regard to matters upon which voting is to occur.

Motion seconded by Mr. Cassady.

VOTE: Katz – yes, Cassady – yes, Quigley – yes.

CERTIFICATION

I, the undersigned Township Fiscal Officer of Orange Township, Delaware County, Ohio, certify that the foregoing Resolution No. _____ is taken and copied from the record of proceedings of the Board of Township Trustees and that it has been compared by me with the resolution on the record and is a true copy.

Dated: _____, 2010

Joel M. Spitzer, Township Fiscal Officer

NEW BUSINESS

APPOINT OFFICE ASSISTANT

Ms. Messmer gave a brief summarization of the new job description for Township Office Assistant.

Mr. Quigley asked if there could be an addition to the description of Township Office Assistant to help the Fiscal Office Assistant. Ms. Messmer stated it probably would not be wise at this point in time, she is brand new. It is something that can be talked about down the road. Due to the reporting responsibilities, and the supervisory structure. But it is something that can be talked about down the road, once she is hired and comfortable with her job responsibilities.

RES.10-240 APPROVE REVISED JOB DESCRIPTION FOR THE EMPLOYMENT POSITION OF TOWNSHIP OFFICE ASSISTANT.

Mr. Katz moved the adoption of the following Resolution:

WHEREAS, the position of Township Office Assistant has previously been created; and

WHEREAS, the Board has been presented with a revised job description for the position;

NOW THEREFORE BE IT RESOLVED that the Township Office Assistant shall henceforth have those qualifications, requirements, duties and responsibilities, and serve under those terms and provisions stated in the job description for the position presented to the Board and bearing in its footer the identifying version date of 052110.

Motion seconded by Mr. Cassady.

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VOTE: Katz – yes, Cassady – yes, Quigley – yes.

RES.10-241 APPOINTMENT OF TOWNSHIP OFFICE ASSISTANT AND ESTABLISHMENT OF COMPENSATION.

Mr. Katz moved the adoption of the following Resolution:

BE IT RESOLVED that Shirley L. Raynard is appointed to the non-exempt, full-time, non-bargaining unit position of Township Office Assistant, effective June 8, 2010.

BE IT FURTHER RESOLVED that the compensation for this position shall be at the rate of \$13.50 per hour, to be paid bi-weekly.

BE IT FURTHER RESOLVED that the compensation for this position shall also include the standard employee benefits package for all full-time non-union personnel.

Motion seconded by Mr. Cassady.

VOTE: Katz – yes, Cassady – yes, Quigley – yes.

LAW ENFORCEMENT FUNDING

Mr. Katz had received from Ms. Messmer a correspondence regarding a new filing deadline for candidates and issues to be placed on the ballot. Mr. Katz read the following:

“Effective July 2, 2010, all questions and issues to be placed on the ballot must be certified by the Board of Elections no later than 4:00 p.m. on the ninetieth day before the election. According to ORC-3501.02F1&2; instead of 75 days as in current law. This change applies to Township candidates filings also ORC – 3513.253. The deadlines for necessary preliminary filings are adjusted accordingly. This change was included in House Bill 48 and sponsored by former Representative Peter Uvagy from Lucas County. Examples of effected issues include; tax levy requests, bond issues, additional license plate fees, zoning changes, zoning referendums or limited home rule. The new filing deadline only applies to issues on the ballot after August 3, 2010, as the bill does not take effect in enough time to qualify for the August Special Election. If your township is considering a levy or other issues for the November ballot, you are encouraged to speak to your legal counsel or your county board of elections to make sure your paperwork is filed in a timely manner.”

Mr. Katz had sent the Trustees a spreadsheet that he had asked Fiscal Office Assistant Connie Martin to prepare in which Mr. Katz asked her to please spell out the exact amount in hours and dollars of deputy coverage in 2009 and to date in 2010. For the record Mr. Katz thanked Ms. Martin. According to the spreadsheet in the first quarter of 2010, so far the township has spent \$91,220.97; the projection for 2010 is therefore \$364,883.88. Using that total and increasing it at 3% per year, the projection for 2011, is in the ballpark of \$374,000; for 2012 it is \$387,000; and for 2013 it is \$398,000. With that in mind, and with what Mr. Katz knows of the millage, and all of this would need to be run up to the county auditor for certification, Mr. Katz’s thought is the Township will need to put a Law Enforcement Levy on the November ballot, the Law Enforcement Levy being somewhere in the range of .4 to .45 mill. Mr. Katz then opened it up to his colleagues for discussion.

Mr. Quigley agreed that it was a cost that needs to be evaluated, along with its modifications of increase. It is something that will need to be presented to the public to vote on. Mr. Katz commented that it is something that the township does not want to keep tapping the general fund for. It needs to be presented to the public. Mr. Katz’s concern is that a .4 mill will be just “squeaking by” with enough funding. Mr. Katz asked for Ms. Messmer’s opinion. Ms. Messmer commented that .45 mill would allow the township to have enough extra funds for hiring special duty deputies, extra traffic enforcements, and contractual differences that may occur when the contract is renegotiated. Mr. Katz and Mr. Quigley agreed that .45 mill may be the way to go.

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PURCHASE ORDER

RES.10-242 AUTHORIZE THE ISSUANCE OF A PURCHASE ORDER FOR THE RENEWAL OF PROPERTY, CASUALTY AND LIABILITY INSURANCE

Motion by Mr. Katz to authorize the issuance of a Purchase Order to renew the Township's Property, Casualty and Liability Insurance with Rinehart – Walters – Danner Insurance through the Ohio Plan, with effective dates of June 3, 2010, to June 3, 2011, in the amount of \$49,857.00. Seconded by Mr. Cassady.

VOTE: Katz – yes, Cassady – yes, Quigley – yes.

EXECUTIVE SESSION

Motion by Mr. Katz to go into Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. The following were invited to attend: Township Legal Counsel, Mike McCarthy, Township Administrator, Gail Messmer and for the front portion of Executive Session, Maintenance and Parks Director, Beth Hugh.

Seconded by Mr. Cassady.

VOTE: Katz – yes, Cassady – yes, Quigley – yes.

Motion by Mr. Katz to return to Regular Session.

Seconded by Mr. Cassady.

VOTE: Katz – yes, Cassady – yes, Quigley – yes.

RES10-243 SET SPECIAL MEETING FOR WEDNESDAY, JUNE 16, 2010

Mr. Katz moved that a special meeting will be held on Wednesday, June 16, 2010 at 8:00 a.m. at the Orange Township Hall for the purpose of a pre-disciplinary meeting, in accordance with the *Personnel Policies and Procedures Manual*, and for the purpose of board action, including possible discipline, both regarding a full-time non-bargaining unit employee.

Seconded by Mr. Cassady.

VOTE: Katz – yes, Cassady – yes, Quigley – yes.

There was no further business, meeting adjourned at 9:40 p.m.

Nelson Katz, Chairman

John M. Cassady, Vice Chairman

Robert W. Quigley, Trustee

Attest: _____

Joel M. Spitzer, Fiscal Officer